

ORDINANCE 16-16

APPROVAL OF THE FY 16-17 ANNUAL OPERATING BUDGET, ESTABLISHING THE 2016 AD VALOREM PROPERTY TAX RATE AND APPROVING THE ANNUAL FEE SCHEDULE

WHEREAS, pursuant to North Carolina General Statutes 159-13, the State of North Carolina requires its local governments to operate on a 1 July – 30 June fiscal year basis; *and*

WHEREAS, said State law further requires local governments adopt a balanced budget not later than 1 July; *and*

WHEREAS, the City Manager presented the FY 16-17 Recommended Budget to the City Council on Monday, 16 May 2016 and subsequent to the Budget Presentation, City Council met for two budget work session to discuss the budget and to make changes as it deemed appropriate and necessary for the public health, safety and welfare; *and*

WHEREAS, the City Council heard comments from the public during its duly advertised Budget Hearing on Monday, 23 May 2016; *and*

WHEREAS, the City Council, after receiving public comments throughout the budget review process and Budget Hearing, and deliberating the various budgetary issues, has achieved consensus on the FY 16-17 Budget.

NOW, THEREFORE BE IT ORDAINED by the Henderson City Council that it does hereby approve:

- The FY 16-17 Budget; *and*
- Establishes the 2016 Ad Valorem property tax rate; *and*
- Increases the Water rate by 3% to its regular and governmental customers; *and*
- Increases the Vehicle Tag Fee by \$10.00; *and*
- Approves the Annual Fee Schedule;

as set forth in the following sections:

PART 1: ADOPTION OF FY 16-17 BUDGET

Section 1: Governmental Funds

GENERAL FUND REVENUES	COUNCIL <u>APPROVED</u>
AD VALOREM TAXES	
Current Year	\$ 5,447,290
Prior Years	\$ 204,000
Penalties and Interest	\$ 57,000
TOTAL	\$ 5,708,290
 OTHER TAXES AND LICENSES	
Motor Vehicle Tax	\$ 440,000
Vehicle Rental Tax	\$ 26,000
TOTAL	\$ 466,000
 UNRESTRICTED INTERGOVERNMENTAL	
Vance County ABC - 5%	\$ 1,800
Franchise Tax	\$ 860,000
Local Option Sales Tax	\$ 2,917,100
ABC Net Revenues	\$ 2,500
Beer and Wine Tax	\$ 70,000
TOTAL	\$ 3,851,400
 RESTRICTED INTERGOVERNMENTAL	
State Street Aid Grant	\$ 566,840
DOT Mowing/Snow Contract	\$ 12,000
Solid Waste Disposal Tax	\$ 6,700
TOTAL	\$ 585,540
 PERMITS AND FEES	
Motor Vehicle Licenses	\$ 200,000
Fire Inspection Fees	\$ 16,500
TOTAL	\$ 216,500
 SALES AND SERVICES	
Recreation	\$ 50,000
Refuse Collections & Fees	\$ 1,786,000
Leaf Bags	\$ 1,000
Debt Setoff - Refuse Collections	\$ 1,200
Sale of Assets	\$ 6,000
Garage Sales	\$ 637,000
Bad Debt Recovery	\$ 9,500
Cemetery Revenues	\$ 7,000
Aquatics Center	\$ 71,000
Rental - Fox Pond Park	\$ 1,400
Demolition and Lot Cleaning	\$ 3,000
County Contracts	\$ 714,420
Zoning and Reclassification	\$ 20,000
TOTAL	\$ 3,307,520

**General Fund
Revenues (cont'd)**

INVESTMENT EARNINGS	
Investment Income	\$ 8,000
TOTAL	\$ 8,000
MISCELLANEOUS	
Parking Violations	\$ 1,000
Court Fees and Charges	\$ 4,000
Miscellaneous	\$ 1,000
Lease/Loan Proceeds	\$ 634,000
Rubbish Charges	\$ 3,500
Verizon Cell Tower Lease	\$ 27,000
TOTAL	\$ 670,500
COST ALLOCATIONS	
Water	\$ 361,300
Sewer	\$ 252,800
Regional Water	\$ 219,200
Transfer from Water	\$ 17,300
TOTAL	\$ 850,600
APPROPRIATIONS	
Asset Forfeiture	\$ 118,900
Fund Balance	\$ 350,000
TOTAL	\$ 468,900
TOTAL GENERAL FUND REVENUES	\$ 16,133,250

Expenditures

GENERAL FUND EXPENDITURES	COUNCIL APPROVED
GENERAL GOVERNMENT	
Governing Body	\$ 193,100
City Attorney	\$ 72,500
Administration	\$ 282,230
Human Resources	\$ 196,960
Finance	\$ 480,270
Information Services	\$ 51,100
TOTAL	\$ 1,276,160
PLANNING AND COMMUNITY DEVELOPMENT	
Development Services	\$ 307,820
Henderson-Vance Downtown Dev. Cor.	\$ 45,900
TOTAL	\$ 353,720

**General Fund
Expenditures (cont'd)**

PUBLIC SAFETY	
Police	\$ 4,099,070
Police - Asset Forfeiture	\$ 116,800
Fire	\$ 2,390,170
TOTAL	\$ 6,606,040
PUBLIC SERVICES	
Public Buildings and Grounds	\$ 670,700
Bennett Perry House	\$ 600
Administration	\$ 147,610
Garage	\$ 772,310
Cemetery	\$ 88,000
Street	\$ 1,332,900
Sanitation	\$ 910,550
TOTAL	\$ 3,922,670
PARKS AND RECREATION	
Recreation	\$ 930,700
Youth Services	\$ 173,020
Aycock Aquatics Center	\$ 396,710
TOTAL	\$ 1,500,430
OTHER	
Vance County Shared Programs	\$ 1,042,440
Non-Departmental	\$ 907,140
Contribution - Local Agencies	\$ 30,450
Debt Service	\$ 494,200
TOTAL	\$ 2,474,230
EXPENDITURES TOTAL	\$ 16,133,250

**Powell Bill Fund
Revenues**

POWELL BILL FUND REVENUES	<u>COUNCIL APPROVED</u>
ALLOCATION	
State Aid	\$ 450,000
Fund Balance Appropriated	\$ 116,840
TOTAL	\$ 566,840
REVENUES TOTAL	\$ 566,840

**Powell Bill Fund
Expenditures**

POWELL BILL FUND EXPENDITURES	<u>COUNCIL APPROVED</u>
TRANSFERS TO OTHER FUNDS	
General Fund	\$ 566,840
TOTAL	\$ 566,840
EXPENDITURES TOTAL	\$ 566,840

Section 2: Enterprise Funds

Water Fund

WATER FUND REVENUES	<u>COUNCIL APPROVED</u>
OPERATING REVENUES	
Returned Check Fee	\$ 2,200
Water Sales	\$ 5,633,970
Water Reservation Fees	\$ 52,800
Account Set-Up Fees	\$ 13,000
Water Taps	\$ 10,000
Late Fees	\$ 73,000
Sprinklers and Hydrants	\$ 121,590
Service Fees	\$ 28,000
Hydrant/Meter Loan Deposit	\$ 2,500
Miscellaneous	\$ 4,690
Bad Debt Recovery	\$ 8,000
Debt Setoff	\$ 3,000
TOTAL	\$ 5,952,750
NON-OPERATING REVENUES	
Sale of Materials	\$ 2,000
Investment Income	\$ 3,500
Sprint PCS Agreement	\$ 26,000
T-Mobile Agreement	\$ <u>27,000</u>
TOTAL	\$ 58,500
TRANSFERS FROM OTHER FUNDS	
General Fund	\$ 97,100
Sewer Fund	\$ 417,900
Regional Water Fund	\$ <u>16,000</u>
TOTAL	\$ 531,000
COST ALLOCATIONS	
Sewer Fund	\$ 205,400
Regional Water Fund	\$ <u>96,500</u>
TOTAL	\$ <u>301,900</u>
REVENUES TOTAL	\$ 6,844,150

**Water Fund
Expenditures**

WATER FUND EXPENDITURES	<u>COUNCIL APPROVED</u>
DEPARTMENTAL	
Public Services Administration	\$ 99,800
Engineering	\$ 317,950
Customer Service	\$ 521,930
Water Distribution	\$ <u>4,128,950</u>
TOTAL	\$ 5,068,630
OTHER	
Non-Departmental	\$ 556,920
Debt Service	\$ <u>1,218,600</u>
TOTAL	\$ <u>1,775,520</u>
EXPENDITURES TOTAL	\$ 6,844,150

**Sewer Fund
Revenues**

SEWER FUND REVENUES	<u>COUNCIL APPROVED</u>
OPERATING REVENUES	
Surcharges	\$ 16,000
Sewer Sales	\$ 4,345,400
Fog Compliance Inspection Fees	\$ 9,000
Account Set-Up Fees	\$ 22,000
Sewer Taps	\$ 2,500
Late Fees	\$ 170,000
Code Violations	\$ 5,000
Service Fees	\$ 51,000
Miscellaneous	\$ 1,000
Vance County Debt Service	\$ 69,400
Bad Debt Recovery	\$ 8,500
Debt Setoff	\$ 7,000
Fund Balance Appropriation	<u>\$ 260,780</u>
TOTAL	\$ 4,967,580
NON-OPERATING REVENUES	
Sale of Materials	\$ 1,000
Investment Income	<u>\$ 3,500</u>
TOTAL	<u>\$ 4,500</u>
REVENUES TOTAL	\$ 4,972,080

**Sewer Fund
Expenditures**

SEWER FUND EXPENDITURES	<u>COUNCIL APPROVED</u>
DEPARTMENTAL	
Water Reclamation Facility	\$ 2,052,360
Sewer Collection	\$ 446,890
Sewer I & I	<u>\$ 211,640</u>
TOTAL	\$ 2,710,890
OTHER	
Non-Departmental	\$ 1,036,690
Debt Service	<u>\$ 1,224,500</u>
TOTAL	<u>\$ 2,261,190</u>
EXPENDITURES TOTAL	\$ 4,972,080

**Regional Water Fund
Revenues and Expenditures**

REGIONAL WATER FUND REVENUES	<u>COUNCIL APPROVED</u>
OPERATING REVENUES	
Water Sales	\$ 4,431,380
Miscellaneous	\$ 7,720
TOTAL	<u>\$ 4,439,100</u>
NON-OPERATING REVENUES	
Investment Income	\$ 3,010
TOTAL	<u>\$ 3,010</u>
REVENUES TOTAL	\$ 4,442,110
REGIONAL WATER FUND EXPENDITURES	<u>COUNCIL APPROVED</u>
DEPARTMENTAL	
Regional Water	\$ 2,305,210
TOTAL	<u>\$ 2,305,210</u>
OTHER	
Non-Departmental	\$ 1,888,700
Debt Service	\$ 248,200
TOTAL	<u>\$ 2,136,900</u>
EXPENDITURES TOTAL	\$ 4,442,110

Section 3: Capital Reserve Funds

**Utilities
Revenues and Expenditures**

UTILITIES RESERVE REVENUES	<u>COUNCIL APPROVED</u>
TRANSFERS FROM OTHER FUNDS	
Water Fund	\$ 5,000
Sewer Fund	\$ 5,000
TOTAL	<u>\$ 10,000</u>
APPROPRIATIONS	
Fund Balance	\$ 167,250
TOTAL	<u>\$ 167,250</u>
REVENUES TOTAL	\$ 177,250
UTILITIES RESERVE EXPENDITURES	<u>COUNCIL APPROVED</u>
RESERVE	
Water	\$ 5,000
Sewer	\$ 172,250
TOTAL	<u>\$ 177,250</u>
EXPENDITURES TOTAL	\$ 177,250

**Economic Development
Revenues and Expenditures**

ECONOMIC DEVELOPMENT RESERVE REVENUES	<u>COUNCIL APPROVED</u>
APPROPRIATION	
Fund Balance	\$ 15,800
TOTAL	<u>\$ 15,800</u>
REVENUES TOTAL	\$ 15,800
ECONOMIC DEVELOPMENT RESERVE EXPENDITURES	<u>COUNCIL APPROVED</u>
RESERVE	
Economic Development	\$ 15,800
TOTAL	<u>\$ 15,800</u>
EXPENDITURES TOTAL	\$ 15,800

**Regional Water Reserve
Revenues and Expenditures**

REGIONAL WATER RESERVE REVENUES	<u>COUNCIL APPROVED</u>
TRANSFERS FROM OTHER FUNDS	
Regional Water Fund	\$ 1,469,900
TOTAL	<u>\$ 1,469,900</u>
APPROPRIATIONS	
Fund Balance	\$ 4,008,670
TOTAL	<u>\$ 4,008,670</u>
REVENUES TOTAL	\$ 5,478,570
REGIONAL WATER RESERVE EXPENDITURES	<u>COUNCIL APPROVED</u>
REGIONAL RESERVE	
Licenses, Permits and Fees	\$ 1,200
Reserve	\$ 212,100
TOTAL	<u>\$ 213,300</u>
CORPS OF ENGINEERS	
Licenses, Permits and Fees	
Reserve	\$ 62,000
	<u>\$ 62,000</u>
20 MGD	
Licenses, Permits and Fees	
Reserve	\$ 5,203,270
TOTAL	<u>\$ 5,203,270</u>
EXPENDITURES TOTAL	\$ 5,478,570

**Rate Stabilization
Revenues (Non-Regional Funds)**

RATE STABILIZATION RESERVE REVENUES	<u>COUNCIL APPROVED</u>
APPROPRIATIONS	
Fund Balance	\$ 3,165,784
TOTAL	<u>\$ 3,165,784</u>
 REVENUES TOTAL	 \$ 3,165,784

**Rate Stabilization
Expenditures**

RATE STABILIZATION RESERVE EXPENDITURES	<u>COUNCIL APPROVED</u>
HWRP UPGRADE PROJECT	
Rate Stabilization	\$ 461,484
TOTAL	<u>\$ 461,484</u>
 20 MGD WATER DISTRIBUTION	
Rate Stabilization	\$ 2,704,300
TOTAL	<u>\$ 2,704,300</u>
 EXPENDITURES TOTAL	 \$ 3,165,784

TOTAL FY 16-17 BUDGET	\$ 41,795,834
Inter-fund Transfers & Cost Allocations	<u>(3,730,240)</u>
TOTAL FY 16-17 ADJUSTED BUDGET	\$ 38,065,594

PART 2: ESTABLISHING THE 2016 PROPERTY TAX RATE

Section 4: Ad Valorem Property Tax Rate Established

There is hereby levied an Ad Valorem property tax rate of \$0.712 (revenue neutral tax rate) on each one hundred dollars (\$100) valuation of taxable property, both real and personal, as listed for taxes as of 1 January 2016 for the purpose of raising the revenue set forth in the 10: General Fund budget estimates in order to finance its authorized appropriations necessary for the proper running of the government and delivery of its services to citizens and customers. The 2016 Ad Valorem property tax revenue is based on an estimated overall valuation of \$792,586,764 at a collection rate of 96.8%.

PART 3: AUTHORIZING INCREASES IN FEES AND RATES

Section 5: Regional Water Rate

The Regional Water Rate shall be remain the same for all customers for all bills rendered on or after 1 July 2016 as reflected in the following Table, and said rates shall be included in the Annual Fee Schedule.

Regional Potable Water Rate	
Rate Tier	Per 1 Million Gallons
Used Rate	\$ 2,108.00
Fixed Rate	\$ 1,348.00

Section 6: Water Rate Increase

The City Water Rate shall be increased by 3% on all customers for all bills rendered on or after 1 July 2016 as reflected in the following Table, and said rates shall be included in the Annual Fee Schedule.

Water Rates FY 16-17				
Customers averaging less than 100,000 cubic feet (cu. ft.) per month				
Location	Minimum Charge 0-499 cu. ft.	Plus	500-4,000 cu. ft. per 100 cu. ft.	More than 4,000 cu. ft. per 100 cu. ft.
Inside City	\$11.17	Plus	\$2.52	\$1.91
Outside City	\$27.91	Plus	\$6.32	\$4.77
Customers averaging more than 100,000 cubic feet (cu. ft.) per month				
Location	Minimum Charge	Plus	0-100,000 cu. ft. per 100 cu. ft.	More than 100,000 cu. ft. per 100 cu. ft.
Inside City	N/A	Plus	\$1.43	\$1.14
Outside City	N/A	Plus	\$3.53	\$2.85
Bulk Water Rate				
Location	Minimum Charge 0-500 gallons	Plus		More than 500 gallons per 1 gallon
Inside City	\$8.83	Plus		.007
Outside City	\$15.29	Plus		.010

Section 7: Rate Increases for Governmental Water and Sewer Sales Contracts

- **7-1: Kittrell Water Association:** Pursuant to the Water Sales Agreement, the rate shall be increased by 3%, effective 1 July 2016; *and*
- **7-2: Franklin County:** No rate increase due to Regional Water rate remaining the same; *and*
- **7-3: Vance County Phases 1A, 2A and 2B:** Pursuant to the Water Sales Agreement, the rate shall be increased by 3%, effective 1 July 2016.

Section 8: Sewer Rate

There is no scheduled rate increase for FY 16-17.

Sewer Rates FY 16-17				
Location	Minimum Charge	Plus	0-10,000 cubic feet (cu. ft.) per 100 cu. ft.	Over 10,000 cu. ft. per 100 cu. ft.
Inside City	\$14.98	Plus	\$5.33	\$3.82
Outside City	\$37.43	Plus	\$13.34	\$9.59

PART 4: SPECIAL AUTHORIZATIONS

Section 9: Special Authorizations

The City Manager shall be authorized to re-allocate departmental appropriations among the various objects of expenditures within any budget department as he deems appropriate and necessary. Additionally, he shall be authorized to re-allocate departmental appropriations among other departments within the same fund via an intra-fund transfer as he deems appropriate and necessary. Notation of such appropriations shall be made to the City Council on the next financial report. All intra-fund transfers must also be approved in advance by the Finance Director.

Section 10: Restrictions

- The inter-fund transfer of funds shall be made only with the prior consent of City Council via a formal Budget Ordinance Amendment.

- Contingency funds shall only be appropriated with the prior consent of City Council via a formal Budget Ordinance Amendment.
- Funds may only be appropriated from the Capital Reserve funds 70: Utilities Capital Reserve Fund; 72: General Capital Reserve Fund; 73: Economic Development Capital Reserve Fund; 78: Regional Water Capital Reserve Fund; and 79: Rate Stabilization Capital Reserve Fund; with the prior consent of the City Council via a formal Budget Ordinance Amendment.

Section 11: Capital Project and Grant Project Funds

- The City Manager may recommend to the City Council the establishment of any new capital project and or grant project, or recommend amendments to existing capital project and/or grant project via a formal Budget Ordinance Amendment.
- Capital projects and grant projects are considered to be open for the life of the project, or grant, and shall be reported to City Council in the same manner in which regular financial reports are provided.
- Once a capital/grant project is authorized by City Council, the City Manager may treat said project as though it were any other operating fund provided if such actions are consistent with project/grant restrictions and guidelines.

Section 12: Utilization of Budget and Budget Ordinance

This Ordinance, 16-16, adopts the FY16-17 Budget and said Budget shall be the basis of the financial plan for the City of Henderson for the period beginning 1 July 2016 and ending 30 June 2017. The City Manager shall administer guidance and direction to the Department Directors and/or other duly authorized staff to implement their appropriate portion of the Budget. Copies of the Budget Ordinance and its appropriate detail shall be provided to all Department Directors. The Finance Director shall establish records consistent with the Budget and its authorizing Ordinance and in compliance with the North Carolina General Statutes and rules and regulations as may exist or be promulgated in the future by the North Carolina Local Government Commission.

PART 5: FEE SCHEDULE AFFIRMED, AMENDED AND ADOPTED

Section 13: Fee Schedule Affirmed, Amended and Adopted

The Annual Fee Schedule incorporates the rates and fees associated with the various charges for services and penalties for violations of City Codes. The Annual Fee Schedule is more fully articulated in *Attachment A* to this Ordinance and is hereby reaffirmed and adopted as part of this Ordinance.

PART 6: APPROVAL OF CAPITAL IMPROVEMENTS PLANS

Section 14: Utilities Multi-Year Capital Improvements Plan

The Utilities Multi-Year Capital Improvements Plan (CIP) for the period 2012 – 2021, initially approved on 13 June 2011 via Resolution 11-59 was reaffirmed and readopted as the City of Henderson’s multi-year capital improvements plan for its Regional Water, Water and Sewer systems on 9 February 2015 for the period of 2015 - 2025. Said CIP is on permanent file in the Office of the City Clerk and is incorporated herein as part of this Ordinance by reference.

Section 15: General Fund Multi-Year Capital Improvements Plan

The CIP will remain as approved in February 2015, but will be revaluated and modified as necessary.

PART 7: ADOPTION OF BUDGET AND RELATED AUTHORIZING INSTRUMENTS

Section 16: Effective Dates

All sections of this Ordinance shall become effective on 1 July 2016.

Section 17: Adoption

The foregoing Ordinance 16-16, upon motion of Council Member Rainey and second by Council Member Daye, and having been submitted to a roll call vote and received the following votes and was APPROVED on this the 13th day of June 2016: YES: Williams, Coffey, Inscoc, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None.

Eddie Ellington, Mayor
City of Henderson, North Carolina

ATTEST:

Esther McCrackin, City Clerk
City of Henderson, North Carolina

Reference: Minute Book 44, p.114

STATE OF NORTH CAROLINA - CITY OF HENDERSON

I, Esther McCrackin, the duly appointed, qualified City Clerk of the City of Henderson, do hereby certify the attached is a true and exact copy of Ordinance 16-16, adopted by the Henderson City Council in Regular Session on 13 June 2016. This Ordinance is recorded in *Ordinance Book 9*, p. 337.

Witness my hand and corporate seal of the City, this 14th day of June 2016.

Esther McCrackin, City Clerk
City of Henderson, North Carolina

Reviewed by: _____ Date: _____
Joseph Fuqua, Finance Director

Reviewed by: _____ Date: _____
Frank Frazier, City Manager

**Annual Fee Schedule
FY 16-17**

Code Compliance

Chapter 21 (Minimum Housing Code)

Sec. 21-20. - Certificate of minimum housing compliance.

Minimum Housing Inspection	1st Inspection Fee	Subsequent Re-inspection Fee
	FREE	\$50.00
*Minimum Housing Civil Penalty	Initial Violation Fee	After 3rd day of noncompliance
	\$500.00	\$10.00 per day until max of \$4,500

Chapter 21A (Abandoned Structure)

Sec. 21A-8. - Cost of removal or demolition to be lien on premises

Administrative Costs	Cost	Comments
Preliminary work in ascertaining owner of property	\$150.00 (or greater amount actually paid by the city)	Completed by a contracted attorney
Inspection of the property to ascertain condition	\$50.00	Completed by Code Compliance staff
Notice of complaint and/or of hearing issued by the city (cost per each notice)	\$40.00	Prepared by Code Compliance staff
Conduct hearing (cost per each hearing)	\$20.00	Held by Code Compliance staff
Findings of fact and/or order issued by the city (cost per each order)	\$40.00	Prepared by Code Compliance staff
Order issued by city council	\$100.00	Prepare notice and order for city council and appearance of Code Compliance staff at city council meeting
Implementation Costs	Cost	
Removal of nuisance (ordered demolition)	Actual charge paid to third parties for the respective action authorized (plus a five (5) percent administrative fee in addition to actual charge)	
Reimbursement Costs	Cost	
Certified letters (per each individual letter)	\$5.00 (or greater amount city actually paid)	
Newspaper notices (per notice)	\$175.00 (or greater amount city actually paid)	
Recording fees (per document)	\$45.00 (or greater amount city actually paid)	
Allowances for Delinquent Accounts	Cost	
Percentage increase in total , amount due	10% percent	
*Abandoned Civil Penalty	Initial Violation Fee	After 3rd day of noncompliance
	\$500.00	\$10.00 per day until max of \$4,500

Chapter 21D (Non-Residential Code)

*Non-Residential Civil Penalty	Initial Violation Fee	After 3rd day of noncompliance
	\$500.00	\$10.00 day until max of \$4,500

Chapter 23 (Weeded Lot)

Sec. 23-8. - Costs of abatement; when due; lien.

The cost incurred by the city in removing or otherwise remedying a public nuisance shall be charged to the owner(s) of the lot or parcel of land. The costs incurred by the city shall be as set out below and are designed to include an administrative cost reflecting the typical time spent on processing these complaints through various stages in the proceedings, and an implementation cost reflecting the time spent in clearing the lot or otherwise removing the nuisance; a reimbursement for costs of notice and publication, and an allocation for delinquent accounts under this chapter.

These costs are set out by the stage of the proceeding which is reached or the service rendered and are as follows. The costs under each of the categories, to wit, administrative costs, implementation costs, etc., are to be added together.

	Cost	Comment
Administrative Costs		
Notice and order issued by department director, but not appealed, nuisance removed by owner	\$0	
Notice and order issued by department director, no appeal taken, nuisance removed by city	\$100	intended to cover costs of determining ownership, investigating site, preparation of notice and order, scheduling work
Order issued by city council, nuisance removed by owner	\$80	intended to cover staff preparation and meeting time before council
Order issued by city council, nuisance removed by city	\$120	intended to cover staff preparation and meeting time before council and cost of scheduling work, preparing notice of lien
Implementation Costs		
Per hour, or any part thereof, in removing or abating any nuisance	\$40	
Reimbursement Costs		
Registered letters (per letter)	\$3	
Newspaper notices (per notice)	\$175	reflects both newspaper costs and administrative costs in preparing and publishing the notice
Allowance for Delinquent Accounts		
Percentage increase total amount due	25%	

*(Weeded Lot) Civil Penalty	FEE
	After 7 days of Non-Compliance, \$50.00 per day maximum of \$ 500.00

**All Civil Penalty Fees go to School System*

Cemetery¹

Grave Plot.....\$750.00

Customer Service - Water and Sewer

Late Fee (One Time Waiver within a rolling 12 month period with Good Standing History)
\$12.00

Service Fee.....\$13.00

Security Deposits (see below)

Schedule for Water and Sewer Security Deposits			
Approved Ordinance 13-10 March 11, 2013			
Residential In-City	Current	R-Tier 1 Deposit	R-Tier 2 Deposit
Water, Sewer & Sanitation		\$150.00	2.5 times average monthly bill
Water & Sewer Only (for those living in apartment complexes providing commercial green boxes)		\$150.00	2.5 times average monthly bill
Water or Sewer & Sanitation		\$150.00	2.5 times average monthly bill
Residential Out-of-City			
Water & Sewer		\$200.00	2.5 times average monthly bill
Water Only		\$150.00	2.5 times average monthly bill
Sewer Only		\$200.00	2.5 times average monthly bill
<p>R-Tier 1 Deposit is the deposit required by any new residential customer establishing an account and not able to provide a satisfactory letter of good payment history from his/her most recent water/sewer utility provider. Additionally, any existing residential customer as of the effective date of this Ordinance (1 April 2013) whose service is subject to disconnection because of non-payment will be required to increase his/her security deposit to the R-Tier 1 Deposit rate in order to re-establish service.</p>			
<p>R-Tier 2 Deposit is the deposit required of any existing residential customer whose service has been subject to disconnection for non-payment twice within a rolling 18-month period. Such customers will have to increase their security deposit on-file to 2.5 times their average monthly bill in order to have service restored. Additionally, if any person seeking to establish service with the City is found to have an arrears balance from prior service with the City, he/she shall be required to establish a security deposit equal to 2.5 times an average residential monthly bill, even if he/she can provide a letter of good payment history from his/her most recent water/sewer utility provider.</p>			
Commercial/Non-Profit & Industrial In-City			
	<i>Based on Total Consumption</i>	Current	CNI-Tier Deposit
	Water, Sewer & Sanitation (for downtown businesses not able to use commercial green box services)		2.5 times average monthly bill, or \$150, whichever is larger
	Water & Sewer Only		2.5 times average monthly bill, or \$150, whichever is larger
Commercial/Non-Profit & Industrial Out-of-City			
	<i>Based on Total Consumption</i>		
	Water & Sewer		2.5 times average monthly bill, or \$150, whichever is larger
	Water Only		2.5 times average monthly bill, or \$150, whichever is larger
<p>CNI-Tier Deposit is the deposit required by any new commercial, non-profit or industrial customer applying for service with the City and cannot provide a satisfactory letter of good payment from his/her most recent water/sewer utility provider. Existing customers whose service is subject to disconnection due to non-payment will be required to increase his/her security deposits to 2.5 times their average monthly bill in order to re-establish service.”</p>			

Engineering

Soil Erosion & Sedimentation Control Permit

Plan Review Fee (.50 - .999 Acres).....\$75.00

Plan Review Fee (1- 3 acres).....\$100.00

¹ City stopped opening/closing graves in 2011

Plan Review Fee (more than 3 Acres plus \$20.00 per Acre)	\$125.00
Soil Erosion & Sedimentation Control Permit	
Permit Inspection Fee (.50 - .999 Acres)	\$125.00
Permit Inspection Fee (1 – 3 Acres)	\$225.00
Permit Inspection Fee (more than 3 Acres plus \$25.00 per Acre)	\$325.00
Stormwater Permit Review Fee	\$400.00
Maps	\$1.00 to \$20.00
Petition to Close Street	\$900.00

Finance

Returned Check Fees	\$25.00
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Fire

Fire Reports	\$1.00
Fire Code Violation Citations	
Approved Fire Evacuation Plan Required and Posted	\$50.00
Street Address not Posted	\$50.00
Street Address not Visible	\$50.00
Key Boxes	\$50.00
Breach in Fire Wall/Fire Stops	\$50.00
Fire/Exit Door Inoperative	\$200.00
Fire Alarm Needs Testing	\$50.00
Sprinkler or Fire Alarm Inoperable	\$200.00
Sprinkler/Standpipe not Complying with Code	\$50.00
Sprinkler Heads Blocked/Covered (immediate)	\$500.00
Standpipe System not Complying with Code	\$50.00
Portable Fire Extinguisher	\$50.00
Fire Alarm and Detection Systems	\$50.00
Overcrowding (immediate)	\$500.00
Maximum Occupancy Load Certificate not Posted	\$50.00
Storage in or on Fire Escape (immediate)	\$500.00
Blocked Stairwells or Stairways	\$500.00
Blocked Means or Egress	\$500.00
No Required Exit Directional Signs	\$50.00
Exit Illuminated and Markings	\$50.00
Locked Exit Door (immediate)	\$500.00
Exit or Egress Door Needs Repair	\$50.00
Fire Exit or Aisle Blocked	\$500.00
Spray Booth Not Complying to Code	\$50.00
All Other Code Violations	\$50.00
State Mandated Fire Inspections	
Initial Inspection	
Up to 50,000 sf	\$55.00
50,001 to 500,000 sf	\$105.00
Greater than 500,000 sf	\$120.00
Re-Inspections	
1 st Re-inspection	\$0.00
2 nd Re-inspection	\$55.00
3 rd Re-inspection	\$110.00
4 th Re-inspection	\$225.00

Governing Body

Public Records Request - Copies	varies
Municipal Election Filing Fee	1% of the annual salary of the office being sought.

Planning

Rezoning Application	
Zoning Map Amendment to Residential District	\$350.00 plus \$50 per acre or part thereof
Zoning Map Amendment – Other	\$350.00 plus \$100.00 per acre or part thereof
Sign Permit	
0-50 sq. ft.	\$25.00
51 – 100 sq. ft.	\$50.00

101 – 200 sq. ft.	\$75.00
201 sq. ft. and larger	\$100.00
Subdivision Plat Approval	
Major	\$250.00 plus \$10.00 per lot
Minor	\$150.00
Minor Residential	\$100.00
Exempt	\$50.00
Special Use Permit	\$450.00
Text Amendment	
Change affecting only one subsection of Ordinance	\$100.00
Other	\$150.00
Variances	\$450.00
Zoning Permit	
Residential	\$100.00
Commercial	\$100.00
Name Change/Change of Ownership	\$100.00
Home Occupation Permit	\$100.00
Certificate of Zoning Compliance	\$50.00
Zoning Ordinance	\$25.00
Subdivision Regulations	\$25.00
Exempt Plat	\$100.00
Solar Farm Inspection	\$1,000.00

Police

Handicapped/Fire Lane Parking	\$75.00
Fire Hydrant, Loading Zone, Blocking Driveway, No Parking Zone, Parking on Wrong Side of Street, Parking on Sidewalk, Blocking Sidewalk/Crosswalk, Double Parking	\$20.00
Overtime Parking, Parking too Close to Corner, Other	\$8.00
Peddler Permit Fee (30-days or less)	\$10.00
Peddler Permit Fee (31-days or more)	\$25.00
Display Badge	\$ 2.00

Regional Water

Bacteria Analysis (Contractors)	\$50.00
Bacteria Analysis (Partners)	\$35.00
Potable Water (Used Rate)	\$2,108.00
Potable Water (Fixed Rate)	\$1,348.00

Sanitation

Sanitation Charge – Monthly	
1 Pickup per week per dwelling (includes one 96 gallon roll-out)	\$29.00
Additional 96 gallon roll-out container	\$5.00
2 Pickups per week per business	\$56.73
3 Pickups per week per business	\$85.10
4 Pickups per week per business	\$113.46
5 Pickups per week per business	\$141.83
Roll-out Container Replacement Fee	\$75.00
Large Trash Collection Fee	\$75.00 per hr (min. \$75.00)
Appliance Collection Fee	\$15.00 per item
Commercial Recycle Monthly (ABC License only)	
Weekly pickup	\$30.00
Construction Materials	\$350.00 per hr (min. \$350.00)
Landfill Fee (Business Customers only)	\$5.50
*Loose Leaf Pick Up after deadline date- Minimum	\$75.00

Sewer Collection

Sewer Rates²	
10,000 cubic ft or less (inside city)	\$14.98 minimum plus \$5.33 per 100 cu. ft., plus For the next utilization tier

² CF = Cubic Feet of water consumed or sewer metered through a sewer measuring device.

Over 10,000 cubic ft (inside city).....	\$3.82 per 100 cu. ft.
10,000 cubic ft or less (outside city) \$37.43 minimum plus \$13.34 per 100 cu. ft., <i>plus For the next utilization tier</i>	
Over 10,000 cubic ft (outside city).....	<u>\$9.59</u> per cu. ft.

Sewer Taps

4" Sewer Tap.....	\$1,000
6" Sewer Tap (within manhole).....	\$1,200
Above 6" Sewer Tap	Actual cost of labor, equipment & material plus 10%

Capacity Usage Fee.....	\$0.87/gallon (gallons determined by type of establishment)
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Rentals

Jet Vac Machine.....	\$300.00 per hour
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Sewer Collection I&I

Rentals

TV Camera Truck.....	\$200.00 per hour
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Street

Street Cuts

Asphalt Street (20'0" wide).....	\$150.00
Concrete Base Street (more than 4").....	\$350.00
Concrete Base Street (less than 4").....	\$320.00
Unpaved Street.....	\$100.00

Sidewalk Cuts

Concrete Sidewalk (except Garnett St. from Spring St. to Church St.).....	\$100.00
Garnett Street (from Church St. to Spring St.).....	\$150.00
Curb and Gutter Cut (3 ft. minimum charge).....	\$15.00/ft

Encroachment Fee.....	\$20.00
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Vehicle Tag Fee.....	\$20.00
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Water Distribution

Water Rates

First 500 cubic ft. (minimum fee – inside city).....	\$11.17, <i>plus (revised)</i>
Next 3,500 cubic ft. (inside city).....	\$2.52 per 100 cubic ft., <i>plus(revised)</i>
Over 4,000 cubic ft. (inside city).....	\$1.91 per 100 cubic ft. (revised)
First 500 cubic ft. (minimum fee – outside city).....	\$27.91, <i>plus</i>
Next 3,500 cubic ft. (outside city).....	\$6.32 per 100 cubic ft, <i>plus</i>
Over 4,000 cubic ft. (outside city).....	\$4.77 per 100 cubic ft.

Water Distribution (cont.)

Irrigation (Residential and Non-Residential)

First 500 cubic ft. (minimum fee – inside city).....	\$11.17, <i>plus</i>
Over 500 cubic ft. (inside city).....	\$2.52 per 100 cubic ft.
First 500 cubic ft. (minimum fee – outside city).....	\$27.91, <i>plus</i>
Over 500 cubic ft. (outside city).....	\$6.32 per 100 cubic ft.

Large Quantity Water Rates

First 100,000 cubic ft. (inside city).....	\$1.43 per 100 cubic ft., <i>plus</i>
Over 100,000 cubic ft. (inside city).....	\$1.14 per 100 cubic ft.
First 100,000 cubic ft. (outside city).....	\$3.53 per 100 cubic ft., <i>plus</i>
Over 100,000 cubic ft. (outside city).....	\$2.85 per 100 cubic ft.

Water Taps

¾" Water Tap.....	\$1,235.00
1" Water Tap.....	\$1,340.00
1" Water Tap w/ two ¾" Branch Meters.....	\$1,590.00

Late Payment Penalty	\$12.00
Meter Tampering Fee	\$200.00
Rental Fees (Add Personnel/Supervision/Materials fees below to rental fee)	
Pickup Trucks (3/4 and 1 Ton)	\$25.00 per hour
Backhoe	\$60.00 per hour
Dump Truck	\$40.00 per hour
Tamp. Concrete Saw	\$20.00 per hour
Air Compressor	\$20.00 per hour
Personnel	Employee wage plus 10%
Supervision Charge	\$100.00 per hour
Materials	Material Cost plus 10%

Water Reclamation

Sewer Surcharges	
Biochemical Oxygen Demand	\$0.1941 lb.
Chemical Oxygen Demand	\$0.0968 lb.
Total Suspended Solids	\$0.0989 lb.
Total Kjeldahl Nitrogen	\$1.4845 lb.
Total Phosphorus	\$2.8697 lb.
Sampling Fee	\$9.06 to \$62.63
Priority Pollutant Scan – Sampling Fees	\$1,661.04
Mercury Clean Sampling Fee	\$377.52
Compliance Inspection – Pretreatment	\$754.98
Toxicity: Mini Chronic/Full Range	\$490.73 - \$1,094.79
Permit Fee for Discharge (based on gallons per day)	\$305.95 - \$758.49
Permit Fee for Discharge of Groundwater Remediation Project	\$605.52
FOG Compliance Inspection and Monitoring	\$7.64 per mo.
FOG Permit Fee	\$153.00

Recreation

Registration Fees – Youth	
Youth Athletics Registration Fee (County Resident)	
Football, Volleyball, Soccer & Basketball	\$30.00
Youth Athletics Registration Fee (Non-Resident)	
Football, Volleyball, Soccer & Basketball	\$60.00
Babe Ruth Baseball & Softball	\$30.00
All Star	\$20.00

Youth Sponsorship Fees	
T-Ball League Baseball	\$550.00
Rookie League Baseball	\$750.00
Cal Ripken League Minor Baseball	\$350.00
Cal Ripken League Major Baseball	\$375.00
Babe Ruth League Baseball	\$400.00
Babe Ruth League 8-Under Softball	\$750.00
Babe Ruth League 10-Under Softball	\$350.00
Babe Ruth League 12-Under Softball	\$350.00
Babe Ruth League 16-Under Softball	\$350.00
Youth Basketball, Soccer & Volleyball	\$250.00

Recreation Insurance	\$10.00
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Registration Fees - Adult	
Team Registration Fee (Non-County Resident – add \$10.00 per person to fees below)	
Industrial League Basketball, Softball	\$420.00
Open League Basketball	\$420.00
Women’s Open Softball	\$300.00
Men’s Open Softball	\$420.00

Rentals (See <i>Rentals – For- Profit</i> or <i>Rentals – Non-Profit</i> also)	
Batting Cage per hour (County)	\$10.00
Batting Cage per hour (Non-County)	\$15.00

Recreation (cont.)

Aycock Ballfield per field per hour (County).....	\$10.00
Aycock Ballfield per field – lighted per hour (County).....	\$20.00
All other Ballfields per field per hour (County).....	\$10.00
All other Ballfields per field – lighted per hour (County).....	\$15.00
Aycock Ballfield per field per hour (Non-County).....	\$20.00
Aycock Ballfield per field – lighted per hour (Non-County).....	\$40.00
All other Ballfields per field per hour (Non-County).....	\$20.00
All other Ballfields per field – lighted per hour (Non-County).....	\$30.00
Ballfield Weekend (Friday, Saturday & Sunday) (County).....	\$200.00
Ballfield Weekend (Friday, Saturday & Sunday) (Non-County).....	\$350.00

Rentals – Non-Profit

Aycock Ballfield per field per hour (County).....	\$10.00
Aycock Ballfield per field – lighted per hour (County).....	\$20.00
Aycock Ballfield one day / all four fields (County).....	\$200.00
All other Ballfields per field per hour (County).....	\$10.00
All other Ballfields per field – lighted per hour (County).....	\$15.00
Ballfield Weekend (Friday, Saturday & Sunday) (County).....	\$500.00
Lights per field per hour (County).....	\$20.00
Old Aycock Gym per hour (County).....	\$30.00
Aycock Ballfield per field per hour (Non-County).....	\$20.00
Aycock Ballfield per field – lighted per hour (Non-County).....	\$40.00
Aycock Ballfield one day / all four fields (Non-County).....	\$350.00
All other Ballfields per field per hour (Non-County).....	\$20.00
All other Ballfields per field – lighted per hour (Non-County).....	\$30.00
Ballfield Weekend (Friday, Saturday & Sunday) (Non-County).....	\$750.00
Lights per field per hour (Non-County).....	\$30.00
Old Aycock Gym per hour (Non-County).....	\$45.00

Rentals – For Profit

Aycock Ballfield – per field per hour (County).....	\$20.00
All other Ballfields per hour (County).....	\$15.00
Aycock Ballfield – per field – lighted per hour (County).....	\$30.00
All other Ballfields – lighted per hour (County).....	\$20.00
Aycock one day / all four fields (County).....	\$300.00
Old Aycock Gym per hour - 2 hour minimum (County).....	\$50.00
Aycock one day / all four fields (Non-County).....	\$500.00
Aycock Weekend / all four fields (Friday, Saturday & Sunday) (County).....	\$650.00
Aycock Ballfield per field per hour (Non-County).....	\$30.00
All other Ballfields per hour (Non-County).....	\$25.00
Aycock Ballfield – per field – lighted per hour (Non-County).....	\$40.00
All other Ballfields – lighted per hour (Non-County).....	\$30.00
Aycock Weekend / all four fields (Friday, Saturday & Sunday) (Non- County).....	\$800.00
Old Aycock Gym per hour – 2 hour minimum (Non-County).....	\$75.00
Lights per field per hour	\$25.00

Additional Services

Drag/Mark fields between each game per field (County).....	\$20.00
Drag/Mark fields after 2 games per field (County).....	\$15.00
Drag/Mark fields halfway through each day per field (County).....	\$10.00
Supply ice water in coolers w/cups per dugout per game (County).....	\$10.00
Drag/Mark fields between each game per field (Non-County).....	\$30.00
Drag/Mark fields after 2 games per field (Non-County).....	\$25.00
Drag/Mark fields halfway through each day per field (Non-County).....	\$20.00

Henderson Rec Players Tickets (other than McGregor Hall Events).....	\$10.00
McGregor Hall Event Tickets.....	\$15.00

Special Events (Athletic)

District Tournament Daily Pass for Students.....	\$3.00
District Tournament Daily Pass for Adults.....	\$5.00

Recreation (cont.)

District Tournament Pass for entire Tournament	\$10.00
State Tournament Daily Pass for Students	\$5.00
State Tournament Daily Pass for Adults	\$7.00
State Tournament Pass for Entire Tournament	\$20.00
Athletic Event Daily Pass	\$3.00
Athletic Event Tournament Pass	\$6.00

Special Events (Non-Athletic) not to exceed \$8.00

Aycock Center

Rental

Aquatics –

Pool Non-Profit - County (per hour)	\$70.00
Pool Non-Profit – Non-County (per hour)	\$75.00
Pool For-Profit – County (per hour)	\$125.00
Pool For Profit – Non-County (per hour)	\$175.00
Swim Teams & Clubs – Private County (per lane, per day)	\$12.00
Swim Teams & Clubs – Private Non-County (per lane, per day)	\$12.00
Swim Teams & Clubs – County (per lane, per hour)	\$8.00
Swim Teams & Clubs – Non-County (per lane, per hour)	\$12.00

Swim Lessons

Preschool Ages 3-5 - 6 30 minute sessions	\$30.00
Ages 6-12 - 6 60 minutes sessions	\$48.00
Parent Tot Ages 6 months - 3 years	\$30.00
Adults/Beginners 16+ - 6 30 minute sessions	\$30.00
Water Aerobics (per class - 5 per week)	
Non-Member	\$2.00
Member	\$1.00

Gymnasium

Aycock Recreation Complex Non-Profit per hour – County	\$70.00
Aycock Recreation Complex Non-Profit per hour – Non-County	\$85.00
Aycock Recreation Complex - Non-Profit Private Team - County (per practice/game)	\$30.00
Aycock Recreation Complex - Non-Profit Private Team – Non-County (per practice/game)	N/A
Aycock Recreation Complex For- Profit per hour – County	\$100.00
Aycock Recreation Complex For-Profit per hour – Non-County	\$150.00
Multi-purpose Room Non-Profit per hour – County	\$70.00
Multi-purpose Room Non-Profit per hour – Non-County	\$75.00
Multi-purpose Room For-Profit per hour – County	\$125.00
Multi-purpose Room For-Profit per hour – Non-County	\$175.00
Aycock Lobby – County	\$25.00
Aycock Lobby – Non-County	\$30.00

Fees

Aycock Recreation Center

Resident – Daily

Adult Single Admission	\$5.00
Teen 18 and under	\$2.00

Senior 55 and over

\$2.00

Resident – Monthly

Adult Single Admission	\$30.00
18 and under	\$25.00
Senior 55 and over	\$25.00

Non-Resident – Daily

Adult Single Admission	\$10.00
18 and under	\$5.00
Senior 55 and over	\$5.00

Recreation (cont.)

Non-Resident – Monthly	
Adult Single Admission.....	\$50.00
18 and Under.....	\$45.00
Senior 55 and Over.....	\$45.00
Resident Family Pass – Monthly	
Family Pass.....	\$35.00
Seniors 55 and Over.....	\$25.00
Non-Resident Family Pass – Monthly	
Family.....	\$65.00
Seniors 55 and Over.....	\$50.00
City/County/State Employee – Monthly	
Family Pass.....	\$17.00
Adult.....	\$15.00
Senior 55 and Over.....	\$12.00
Classes/Programs	
Preschool per class.....	\$3.00
Walking Program per month (Adult/Senior).....	\$15.00
Swim Group.....	\$2.00
Camps	
Summer Day Camp – per week (8-11 year olds).....	\$50.00
Swim Camp.....	\$10.00
Aquatics Club	
Winter/Spring.....	\$160.00
Summer.....	\$225.00