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| | Henderson – Vance Recreation & Parks Department | |
| Program Fee Waiver Application | | |



Staff receiving applications should ensure that all sections have been completed by the applicant.

Received by: _____ Date: _____

Eligibility and Application: All applicants must complete the application in full to be considered for a fee waiver. The Henderson-Vance Recreation & Parks Department will make accommodations for participants who cannot complete the Fee Waiver Application without assistance. Your application will expire one year from the date of the approval, at that time you must reapply waived fees. You may reapply at any time if your public assistance status changes. Please read the following carefully before completing this form.

Approval: Approval will be based on the information verified by the Vance County Department of Social Services.

Confidentiality: All fee waiver applications are public documents that must be made available to any person upon request. However, in the absence of a request to provide this information the Henderson/Vance Recreation & Parks Department staff will keep all information strictly confidential.

Registration: This application does not replace the registration process. You will be required to follow applicable registration procedures for all programs or activities.

Please print legibly New Applicant Renewal Application

Applicant's Name: _____

Phone: (H) _____ (W) _____ (C) _____

Your signature indicates that the information provided on the reverse is correct to the best of your knowledge, and authorizes the Henderson-Vance Recreation & Parks Department to verify the information through the Vance County Department of Social Services.

Signature

A written response will be mailed to the address listed on your application. You may contact Henderson Vance Parks and Recreation Administrative Services at (252) 431-6093 if you need further assistance.

Mail completed Fee Waiver Applications to:
 Henderson-Vance Recreation & Parks Department
 Attention: Administration Services
 307 Carey Chapel Road
 Henderson, NC 27537

Date

Deliver in Person to:
 HVRPD Administration Offices
 307 Carey Chapel Road -OR-
 Any Recreation Center operated by
 Henderson Parks and Recreation

For office Use Only

Date verified by HVPRD: _____ **Approved** **Denied**

Letter to Applicant: _____ (Date mailed) Processed by: _____

