



AGENDA

Henderson City Council Regular Meeting

Monday 13 June 2016, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Melissa Elliott
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Frank Frazier, City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 9 May 2016 Regular Meeting [*See Notebook Tab 1*]
- b) 16 May 2016 Budget Presentation
- c) 17 May 2016 Budget Work Session #1
- d) 19 May 2016 Budget Work Session #2
- e) 23 May 2016 Budget Hearing
- f) 24 May 2016 Budget Work Session #3

VII. PRESENTATIONS/RECOGNITIONS

- a) Introduction of Finance Director Joseph (Joey) Fuqua

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

IX. NEW BUSINESS

- a) Consideration of Approval of Ordinance 16-16, FY 16-17 Budget. (*CAF16-57-B*)[*See Notebook Tab 2*]
 - Ordinance 16-16

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- b)** Consideration of Approval of Resolution 16-42-A, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Annexation of 4.635^{+/-} Acres Recorded by the Vance County Register of Deeds in Plat Book Y, Page 558, Pursuant to NCGS 160A-31. (CAF 16-68-A) [See Notebook Tab 3]
- Resolution 16-42-A
- c)** Consideration of Approval of 1) Resolution 16-49, Authorizing the Execution of an Engineering/Administration Contract with Dewberry Engineers, Inc. in the Amount of \$251,905 for the Young Avenue Asbestos Cement Water Line Replacement Project # WIF-1911; and 2) Ordinance 16-20, FY 15-16 Budget Amendment #21, Establishing the CIP Budget for Project. (CAF 16-72) [See Notebook Tab 4]
- Resolution 16-49
 - Ordinance 16-20
- d)** Consideration of Approval of Resolution 16-44, Authorizing the Sale of Various City Owned Lots in Accordance with Established Procedure. (CAF 16-71) [See Notebook Tab 5]
- Resolution 16-44
- e)** Consideration of Approval of Resolution 16-46, Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation for the June 1, 2016 through October 31, 2016 Billing Statements. (CAF 16-73) [See Notebook Tab 6]
- Resolution 16-46
- f)** Consideration of Approval of Resolution 16-47, Authorizing the Mayor to Sign a Corporate Resolution for Various Banking Institutions and to Re-issue the First Citizens Bank Credit Card. (CAF 16-74) [See Notebook Tab 7]
- Resolution 16-47
- g)** Consideration of Approval of Resolution 16-31, Providing for the Support and Subsequent Funding of Redevelopment Incentives to be Used by the Henderson Vance Downtown Development Commission Inc. in the Downtown Area. (CAF 16-50) [See Notebook Tab 8]
- Resolution 16-31
- h)** Consideration of Approval of Ordinance 16-18, FY 16 Budget Amendment #20, Amending the Budget for the Proceeds of the Lease Purchase Financing Agreement with Citizens Community Bank. (CAF 16-43) [See Notebook Tab 9]
- Ordinance 16-18

- i) Consideration of Approval of Resolution 16-45, Authorizing an Application for US Department of Justice’s 2016 BJA Justice Assistance Grant. (CAF 16-58) [See Notebook Tab 10]
 - Resolution 16-45
- j) Consideration of Approval of Resolution 16-48, Authorizing the Submission of an Application to the 2016 Triangle North Healthcare Foundation Annual Grant for the “Walk the Beat” Program (CAF 16-75) [See Notebook Tab 11]
 - Resolution 16-48

X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.⁴

XI. REPORTS

- a) Mayor/Mayor Pro-Tem (No Report)
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk
 - i. Meeting and Events Calendar [See Notebook Tab 13]
 - ii. E-911 Monthly Report
 - iii. Fire Department Monthly Report
 - iv. National Gun Violence Awareness Day Proclamation

XII. ADJOURNMENT

⁴ **Citizen Comment Guidelines for Non-Agenda Items**

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- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

City Council Minutes

Regular Meeting

13 June 2016

PRESENT

Mayor Eddie Ellington, Presiding; and Council Members Marion B. Williams, Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Melissa Elliott, Garry D. Daeke, Fearldine A. Simmons, and George M. Daye.

ABSENT

None.

STAFF PRESENT

City Manager Frank Frazier, City Attorney D. Rix Edwards, City Clerk Esther J. McCrackin, Finance Director Joseph Fuqua, Police Chief Marcus Barrow, Fire Chief Steve Cordell, Assistant to City Manager Paylor Spruill, Engineering Director Clark Thomas, Development Services Director Corey Williams, Recreation and Parks Director Kendrick Vann, Public Services Director Mike Ross, Kerr Lake Regional Water Director Christy Lipscomb, Human Resources Director Cathy Brown,

CALL TO ORDER

The 13 June 2016 Regular Meeting of the Henderson City Council was called to order by Mayor Eddie Ellington at 6:01 p.m. in the R. G. “Chick” Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor Ellington a quorum was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Simmons led those present in a prayer and the Pledge of Allegiance.

OPENING COMMENTS

Mayor Ellington welcomed the citizens in attendance and thanked them for being at this meeting.

ADJUSTMENTS TO/APPROVAL OF AGENDA

Mayor Ellington asked if there were any adjustments to the Agenda. Council Member Daeke moved to accept the Agenda as presented. Motion seconded by Council Member Simmons, and unanimously approved.

APPROVAL OF MINUTES

Mayor Ellington asked for any corrections to and/or approval of the minutes. Council Member Daeke moved the approval of the 9 May, 2016 Regular Meeting, 16 May Special Called Meeting, 17 May Budget Work Session #1, 19 May Budget Work Session #2, 23 May Budget Hearing and 24 May Budget Work Session #3 minutes as presented. Motion seconded by Council Member Elliott, and unanimously approved.

PRESENTATIONS/RECOGNITIONS

City Manager Frazier said he is very pleased to introduce to Council the new Finance Director, Mr. Joseph (Joey) Fuqua. Mr. Fuqua said he is honored to serve the City and looks forward to taking on the critical tasks associated with the position.

Mr. Frazier then introduced Mr. Tommy Deadwyler, Executive Director of the new McGregor Hall Performing Arts Center. Mr. Deadwyler said he is excited about what is happening in Henderson and realizes the success of the Center is connected to the success of the City. He said its board is committed to Henderson and stated 50% of the sales at the Center are from residents of Henderson and Vance County. The other 50% comes mainly from surrounding counties in North Carolina and Virginia. Mr. Deadwyler added tickets have been sold as far away as New Jersey, Maryland, Georgia, South Carolina, Missouri and Ohio. He then thanked Council for letting him share this information.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

City Clerk McCrackin advised no citizens wished to address Council.

NEW BUSINESS

FY 16-17 Budget. *(Reference: CAF 16-57-B; Ordinance 16-16)*

City Manager Frazier said this ordinance includes the changes discussed during the budget deliberations and said he would be happy to answer any questions Council may have. There were no questions and the changes made to the proposed budget are as follows:

- Reducing the water rate from 5% to 3% with the remaining funds taken out of Rate Stabilization;

- Reducing the tag fee from the recommended \$30.00 per vehicle with the funds being used for street resurfacing to \$20.00 and using \$100,000 in the Powell Bill Fund Balance to make up the difference;
- Capital request of \$260,000 was removed from the Street Department for a new street sweeper;
- \$200,000 was removed from the Regional Water budget for Clearwell repairs;
- \$10,000 was moved to Council training/education in Governing Body;
- \$8,200 was removed from the budget for a Scissor life;
- \$5,000 was budgeted for the Annie Bullock Scholarship Fund;
- No rate increase in the Regional Water Fund
- No rate increase in the Sewer Fund; however \$260,700 to be taken from ate Stabilization;
- Property tax rate is recommended at \$.712 (revenue neutral);
- Health insurance will change to Aetna as of July 1, 2016;
- \$50,000 allocated for Redevelopment placed in contingency funds;
- \$30,000 provided for demolition with \$47,000 placed in contingency;
- Hiring of proposed IT staff person will not take place until approved by Council;
- No changes were made to Capital Reserve Utilities Fund, Capital Reserve General Fund, or Capital Reserve Economic Development Fund; *and*
- There was no discussion surround the Recommended Annual Fee Schedule.

Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Ordinance 16-16, *FY 16-17 Budget*. Motion seconded by Council Member Daye, and APPROVED by the following vote: YES: Williams, Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Ordinance Book 9, p 337)

Issuance of Certificate of Sufficiency and Fixing Date of Public Hearing on Question of Annexation of 4.635^{+/-} Acres Recorded by the Vance County Register of Deeds in Plat Book Y, Page 558, Pursuant to NCGS 160A-31. (Reference: CAF 16-68-A; Resolution 16-42-A)

City Manager Frazier explained the City has been petitioned to annex this property and this is the next step in the annexation process. The public hearing will be held at the next regularly scheduled Council meeting on July 11, 2016. Mr. Frazier added part of the process is to notify the Rural Fire Department in that area. Correspondence has been received from Vance County and is currently being reviewed.

There were no questions so Mayor Ellington asked how Council wished to proceed.

Council Member Inscoe moved the approval of Resolution 16-42-A, *Issuance of Certificate of Sufficiency and Fixing Date of Public Hearing on Question of Annexation of 4.635^{+/-} Acres Recorded by the Vance County Register of Deeds in Plat Book Y, Page 558, Pursuant to NCGS 160A-31*. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons, Daye and Williams. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 83-A)

Authorizing the Execution of an Engineering/Administration Contract with Dewberry Engineers, Inc., in the Amount of \$251,905 for the Young Avenue Asbestos Cement Water Line Replacement Project #WIF-191 and Establishing the Project Budget. (Reference: CAF 16-72; Resolution 16-49, Budget Amendment #21)

Engineering Director Clark Thomas reminded Council that last fall an application was submitted for this project and the loan was approved at 0% interest. Council expressed concern about always using the same engineering firms which is why the On-Call Engineering agreement was created. By using the on-call process, Dewberry, Inc. has been selected to assist with the project and Mr. Larry Mitchell from Dewberry was present to answer any questions Council might have about this agreement.

Council Member Coffey said she is glad to see the process working.

There were no further comments so Mayor Ellington asked how Council wished to proceed.

Council Member Daeke moved the approval of Resolution 16-49, *Entering into an Engineering/Administration Contract with Dewberry Engineers, Inc., in the Amount of \$251,905 for the Young Avenue Asbestos Cement Water Line Replacement Project #WIF-191 and Establishing the Project Budget.* Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Inscoe, Rainey, Elliott, Daeke, Simmons, Daye, Williams and Coffey. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 97)

Authorizing the Sale of Various City Owned Lots in Accordance with Established Procedure. (Reference: CAF 16-71; Resolution 16-44)

City Manager Frazier said during the Land Planning Committee meeting in May, concern was expressed on how best to dispose of surplus lots that the City has no intention of using. One objective in selling these lots is to stimulate neighboring property owners to enlarge their parcel as most of the non-conforming lots are too small to build on. The proposed procedure makes the buyer responsible for all costs involved in the transaction, including but not limited to advertisements, appraisal costs, plats and legal fees. The County already utilizes the same procedure and has placed various City and County owned properties that are available for sale on their website.

Council Member Inscoe asked if the parcels will be listed on the City's web page. Mr. Frazier said a listing will be posted.

Council Member Williams asked if the buyer would receive any incentives to purchase. Council Member Inscoe said incentives have been considered based on rehabilitation for properties with existing structures that the City would like to sell but since there will be no minimum bid for vacant properties, no incentives were considered. Mr. Frazier reminded Council that any sale will need to be approved by Council.

Mayor Ellington asked how Council wished to proceed.

Council Member Coffey moved the approval of Resolution 16-44, *Authorizing the Sale of Various City Owned Lots in Accordance with Established Procedures*. Motion seconded by Council Member Williams, and APPROVED by the following vote: YES: Rainey, Elliott, Daeke, Simmons, Daye, Williams, Coffey and Inscoe. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 87)

Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation for the June 1, 2016 through October 31, 2016 Billing Statements. (Reference: CAF 16-73; Resolution 16-46)

City Manager Frazier explained this is a credit that is requested yearly and it is up to Council as to whether it wishes to approve the credit for this summer. Mr. Frazier said so far there has been regular rainfall but as summer goes on and only a few have requested the credit; however, there may be more requests for issuing the credit as the summer goes on.

There was no discussion and Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Resolution 16-46, *Issuing Sewer Credit for outside Watering of Lawns, Plans and Vegetation for the June 1, 2016 through October 31, 2016 Billing Statements*. Motion seconded by Council Member Simmons, and APPROVED by the following vote: YES: Elliott, Daeke, Simmons, Daye, Williams, Coffey, Inscoe and Rainey. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 91)

Authorizing the Mayor to Sign a Corporate Resolution for Various Banking Institutions and to Re-issue the First Citizens Bank Credit Card. (Reference: CAF 16-74; Resolution 16-47)

City Manager Frazier explained this is a routine matter. With the hiring of Mr. Joseph (Joey) Fuqua as Finance Director, it is appropriate to add him as a signer on the City accounts and to also request a credit card in his name.

Following this discussion, Mayor Ellington asked Council how they wished to proceed.

Council Member Daeke moved the approval of Resolution 16-47, *Authorizing the Mayor to Sign a Corporate Resolution for Various Banking Institutions and to Re-issue the First Citizens Bank Credit Card*. Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Daeke, Simmons, Daye, Williams, Coffey, Inscoe, Rainey and Elliott. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 93)

Providing for the Support and Subsequent Funding of Redevelopment Incentives to be Used by the Henderson Vance Downtown Development Commission, Inc. in the Downtown Area. (Reference: CAF 16-50, Resolution 16-31)

City Manager Frazier said this is an important tool for the Henderson Vance Downtown

Development Commission as it provides incentives for relocation and development. The resolution sets out the policy and also the boundaries of the downtown development area.

Mayor Ellington said there is renewed dedication to downtown by the Commission and this is a step in the right direction to promote economic development in the downtown area.

Council Member Williams asked if the incentive funds are included in the FY 16-17 Budget, Mr. Frazier said the dollars are included in the new budget.

With no other questions, Mayor Ellington asked Council how they wished to proceed.

Council Member Daeke moved the approval of Resolution 16-31, *Providing for the Support and Subsequent Funding of Redevelopment Incentives to be Used by the Henderson Vance Downtown Development Commission, Inc. in the Downtown Area* Motion seconded by Council Member Elliott, and APPROVED by the following vote: YES: Simmons, Daye, Williams, Coffey, Insoe, Rainey, Elliott and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 61)

Amending the Budget for the Proceeds of the Lease Purchase Financing Agreement with Citizens Community Bank. (Reference: CAF 16-43; Ordinance 16-18, Budget Amendment #20)

City Manager Frazier explained this is another housekeeping item. The funding was approved for FY 15-16 and allocated to the General Fund. This action puts the revenue in the proper budget between the General, Water and Sewer funds. Mr. Frazier noted the total purchase amount was less than original budgeted.

There was no discussion. Mayor Ellington asked Council how they wished to proceed.

Council Member Coffey moved the approval of Ordinance 16-18, *Amending the Budget for the Proceeds of the Lease Purchase Financing Agreement with Citizens Community Bank.* Motion seconded by Council Member Daye, and APPROVED by the following vote: YES: Daye, Williams, Coffey, Insoe, Rainey, Elliott, Daeke and Simmons. NO: None. ABSTAIN: None. ABSENT: None. (See Ordinance Book 9, p 341)

Authorizing an Application for US Department of Justice's 2016 BJA Justice Assistance Grant. (Reference: CAF 16-58; Resolution 16-45)

City Manager Frazier asked Police Chief Marcus Barrow to provide the details about this application. Chief Barrow explained this is a grant the department applies for each year and it is a 60/40 split between the Sheriff's department and the City. The full amount being applied for is \$19,996 with \$11,997.60 being allocated to the City. The County Commissioners have already approved its portion. Chief Barrow said the City plans to use the funding for the purchase of three in-car camera audio/video recorders for three police department vehicles currently without in-car camera units. Mr. Frazier stated this would help with the upcoming budget.

With no discussion, Mayor Ellington asked Council how they wished to proceed.

Council Member Coffey moved the approval of Resolution 16-45, *Authorizing an Application for US Department of Justice's 2016 BJA Justice Assistance Grant*. Motion seconded by Council Member Elliott, and APPROVED by the following vote: YES: Williams, Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 89)

Authorizing the Submission of an Application to the 2016 Triangle North Healthcare Foundation Annual Grant for the "Walk the Beat" Program. (Reference: CAF 16-75, Resolution 16-48)

City Manager Frazier asked Chief Barrow to explain this application. Chief Barrow said the basic idea of *Walk the Beat* it to promote health. If awarded, the funds will be used to purchase two work out stations; one for the northeast corner of the Police Department and the other, if approved by the County, in the open area on the southwest side of the Henry A. Dennis Building (Lois Thompson Park). The Chief said all the preparation work and installation will be done by a NC company.

Council Member Inscoe asked if there is any match to the grant. Chief Barrow said no.

Council Member Daeke asked about liability issues. Chief Barrow said liability is the same as what is carried for the Recreation and Parks department. Recreation and Parks Director Kendrick Vann added there is an issue with certain types of rubber mulch that may be detrimental to young children. The Chief said there is a solid spongy rubber product that may be used for these workout stations. There will be signage placed so citizens will know how to properly use of the equipment and senior citizens will be encouraged to us the equipment at the Lois Thompson Park.

Following this discussion, Mayor Ellington asked Council how they wished to proceed.

Council Member Daeke moved the approval of Resolution 16-48, *Authorizing the Submission of an Application to the 2016 Triangle North Healthcare Foundation Annual Grant for the "Walk the Beat" Program*. Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons, Daye and Williams. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 95)

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

City Clerk McCrackin advised two citizens wished to address Council.

Pastor Melvin Bullock, 163 Elsie Street Pastor Bullock expressed a concern relative to storm water running through the church property where they intend to build a fellowship hall, and asked for any help the City can provide to alleviate the problem.

Tommy Haithcock, 25 Kerr Circle As spokesperson for Citizens Aligned to Take Back Henderson, Mr. Haithcock came before Council to say the County has unanimously agreed to

provide funding for its portion of demolition costs and said this is an opportunity for the City to do its part so the 20 plus structures can be demolished quickly.

Council Member Coffey asked Mr. Haithcock if the County has set a limit on the dollars it is willing to expend. Mr. Haithcock believed the amount is limited to \$85,000. Ms. Coffey also asked if this amount included clean up.

Council Member Rainey asked how the \$85,000 figure was determined. Mr. Haithcock said part of that amount was from figures provided by the City and part was estimated by using \$6,000 per building.

Council Member Inscoe asked if asked if environmental costs have been included and Mr. Haithcock said he did not know. Mr. Inscoe said the City would like to do these demolitions as soon as possible also.

There was a brief discussion about the fact that the County has committed to providing these funds but that the funds were not included in its FY 16-17 budget. Ultimately, Mr. Frazier said there will be discussions with the County and he will keep Council updated on the progress as Mr. Williams prepares for bids on the remaining structures.

REPORTS

a) Mayor/Mayor Pro-Tem – Mayor Ellington reported that he did a radio interview with What’s Good Happening in NC today during which he reported on things like McGregor Hall, *Walk the Beat* and what’s happening downtown.

b) City Manager -

- i. Public Services Director Mike Ross reported on three projects:
 - Cypress Drive storm sewer repair will be completed by the end of this week
 - Striping of streets was going well until they started on Chestnut Street. The previous markings did not meet DOT standards so ultimately Clark Pavement is working with the DOT to remove the double arrows by grinding and similar colored pain applied to eliminate the markings and to place new markings. This work is expected to be completed by July 4th at no extra cost to the City.
 - The street sweeper is being worked on by removing damaged parts; parts are being ordered and it is believed it will not be in service before mid-July.
- ii. Assistant to the City Manager Paylor Spruill reported on the KTRPO meetings. He reported on the establishment of the RPOs and a special meeting has been called for June 23 to see if there is any way to raise the State point system for widening Raleigh Road from basically Dabney Drive Ext. to US #1 Bypass.
- iii. Mr. Frazier reported he received a call last week regarding a leak along the northbound portion of I-85. The cast iron main was repaired with a clamp but is lying on bedrock and needs to be repaired. The repair cost is

approximately \$65,000 for 250 feet of pipe. He suggested using Capital Reserve funds if Council wishes to proceed and asked for direction from Council.

Council Member Rainey asked if the problem goes across to the southbound side of I-85. Mr. Frazier said yes and that section would be replaced while the State is working on that section of the interstate which would be closed down. Mr. Frazier stated there is only one fee for the area west of I-85 on Parham Road.

Council Member Inscoe asked if who provided the estimate. Mr. Frazier said ST Wooten. Council Member Coffey asked if another estimate should be requested. Mr. Frazier said another price could be requested but it could delay the project due to having to get permission from S.T. Wooten and the State and could be more costly.

Mayor Ellington asked for a consensus from Council as to whether it would like to proceed with the project. The consensus was to proceed and authorized the City Manager to work with the State in getting this done. The City would be responsible for reimbursing the State for the work.

- iv. Development Services Director Corey Williams reported on the status of demolitions saying three are scheduled to be removed by fire by the end of June. Mr. Williams reported bids are taken by house, by neighborhoods and by the package. The bids are then reviewed to see which is most economical. He said he has talked with the Deputy County Manager Jordan McMillian who has requested figures by the end of the month for the County's consideration.

Council Member Inscoe asked if bids have been received for clean up after the fire training. Mr. Williams said no but expects to have them before the end of June.

- v. Mr. Frazier said he has had conversations with Mr. Henry Crews about the properties being used for community gardens. Mr. Frazier needs clarification about whether the property should be deeded or leased.

Council Member Inscoe suggested Mr. Frazier discuss this issue with the County and bring the issue back to Council.

- vi. Mr. Frazier asked the City Clerk to distribute the Cash and Investments Report for the month ending May 31, 2016.
- vii. Mr. Frazier also distributed the NC Water and Wastewater Rates Dashboard, published by the UNC Environmental Finance Center which compares water, sewer or water and sewer bills in selected groups. There is a link to the Dashboard on the City's webpage and Council may find it helpful when speaking with citizens about Henderson's rates.

- viii. There will be a floating retirement reception for the Henderson Water Reclamation Facility Director on June 23rd. Mr. Tom Spain will be retiring the end of June after serving the City for more than 35 years.

c) City Attorney (No Report)

d) City Clerk (No Report)

OTHER

Council Member Coffey asked if any progress has been made regarding the location of the Purple Heart Flag. Mr. Frazier said he contacted a Veterans' representative about moving the monuments from Veterans Square to an area near the Police Station but has not heard back so he will get back in touch with him and provide an update to Council.

Mayor Ellington asked if there was anything further Council wished to discuss or if they were prepared to adjourn.

ADJOURNMENT

Council Member Inscoe moved for adjournment. Motion seconded by Council Member Rainey, and unanimously approved. The meeting adjourned at 7:25 p.m.

Eddie Ellington
Mayor

ATTEST:

Esther J. McCrackin, City Clerk