



AGENDA

Henderson City Council Special Meeting

Friday 9 December 2011, 12:00 P.M.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Sr.

Councilmember Sara M. Coffey

Councilmember Michael C. Inscoe

Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins

Councilmember Garry D. Daeke

Councilmember Lonnie Davis, Jr.

Councilmember George M. Daye

City Officials

A. Ray Griffin, Jr., City Manager

John H. Zollicoffer, Jr., City Attorney

Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. Consideration of Approval of Resolution 11—111, Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility; and Ordinance 11—62, FY 12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project. (CAF 11—D—134)

- Resolution 11—111
- Ordinance 11—62

IV. ADJOURNMENT

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PRESENT

Mayor James D. O'Geary, Presiding; and Council Members, James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, Garry Daeke, Brenda G. Peace-Jenkins D. Michael Rainey, and George M. Daye.

ABSENT

Council Members Lonnie Davis, Jr.,

STAFF PRESENT

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther McCrackin, Assistant City Manager Frank Frazier and Henderson Water Reclamation Facility Director Tom Spain.

CALL TO ORDER

The 9 December 2011 Special Called Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 12:00 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

ROLL CALL

The City Clerk called the roll and advised Mayor O'Geary that a quorum was present.

NEW BUSINESS

Awarding Contract with McGill Associates Relative to Engineering Services Needed in Conjunction with Improvements at the Henderson Water Reclamation Facility; and Ordinance 11—62, FY12 Budget Amendment #25, An Amendment to the CIP Sewer Fund Henderson Water Reclamation Facility Improvements Project. (Reference: CAF 11—D—134; Resolution 11—111)

City Manager Ray Griffin stated this work session was set to continue discussion regarding the improvements at the Water Reclamation Facility. He then asked Assistant City Manager Frank Frazier to present updated information.

Mr. Frazier introduced Andy Lovingood and Denny Martin from McGill Associates and also mentioned that the Henderson Water Reclamation Facility Director Tom Spain was in attendance, all of whom were in attendance to any questions that might arise.

(Clerk's Note: Council Members Daye and Peace-Jenkins arrived at 12:04 p.m.)

Mr. Frazier touched on several changes, including two contingency amounts: \$75,000 in general costs and \$40,000 for design changes after the design is deemed complete. Mr. Frazier then reviewed changes to several line items, stating \$300,000 was added for the portions of the plant which need to be demolished. At this point, he asked Council if they had any questions. There were no questions.

Mr. Denny Martin, McGill Associates, next addressed Council by reviewing the Proposed Rate Increases for the improvements (See last page of Ordinance 11-62). He reviewed the Options 1 and 2, and said the information has been updated since the March 2011 figures and said these updated figures currently benefit the City. Again, Council was asked if they had any questions. There were not questions.

City Manager Griffin then reviewed Budget Amendment # 25 (see Ordinance 11-62). He said the figures incorporated the full scope of the project.

Mr. Griffin then asked if there were questions regarding awarding the contract to McGill Associates.

Council Member Coffey asked about the costs related to the Disadvantaged Business Enterprise (DBE) contractors. Mr. Lovingood said advertising costs and paperwork compile the majority of the cost.

Council Member Inscoe asked if after the facility is completed if the City could be assured of a state-of-the-art, generic facility. Mr. Lovingood said the facility would definitely be state-of-the-art and future ready. It will also be less complicated and more automated to run on a daily basis.

Council Member Coffey asked about training on the new equipment. Mr. Lovingood stated yes, training would be provided, along with manuals.

Council Member Rainey asked if the new plant would affect the number of people in the department. Mr. Lovingood stated during the construction no City staff would be involved. McGill and the contractors are responsible. The new plant will come with a one year warrantee which should provide significant saving over the costs of running the current facility.

Council Member Inscoe asked if the City wanted to expand the facility by 50% is there enough land/area available. Mr. Lovingood said yes. Because of the permits already in place, requests for additional permits/changes should be fairly easy to obtain.

Council Member Kearney asked if McGill was given the go-ahead immediately, can they guarantee the timeline will be met. Mr. Lovingood said yes. He said they are prepared to have surveyors on-site within the next seven (7) days.

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Council Member Coffey inquired about the order of the design phase. Mr. Lovingood responded some items will run parallel and a lot of coordination is required but there is a specific order to be followed.

Ms. Coffey also asked whether the contingency dollars would be based per hour. Mr. Lovingood said the expectation is to complete the project in less than 24 months. If contingency dollars are used it would be on an hourly basis.

City Attorney Zollicoffer asked if any problems were anticipated with building on the same land as the existing facility. Mr. Lovingood said no. He felt the requirements could be met without any major snags as most of the construction would be behind the existing facility. Attorney Zollicoffer then asked if there would be any change in the facility's rating. Mr. Lovingood said no.

Council Member Inscoe noted the new facility should significantly reduce operating costs. Mr. Griffin stated the reduction in costs should provide relief to the overall debt service.

Council Member Kearney inquired about the overall savings. Mr. Martin, McGill Associates, stated conservatively about 25%.

Council Member Coffey asked about the change over from the old to new system. Mr. Lovingood said it is done regularly and is not normally difficult but it certainly had to be a coordinated effort.

Mr. Griffin advised this matter would be on the 12 December 2011 meeting agenda for action. He thanked members of Council for attending this Special Called Meeting.

Mayor O'Geary asked if there were any further questions.

ADJOURNMENT

Council Member Daeke moved for adjournment. Motion seconded by Council Member Peace-Jenkins and unanimously approved. The meeting adjourned at 12:35 p.m.

James D. O'Geary
Mayor

ATTEST:

Esther J. McCrackin
City Clerk