



## AGENDA

Henderson City Council Short Regular Meeting  
Monday 28 July 2014, 6:00 p.m.  
R. G. (Chick) Young, Jr. Council Chambers, Municipal Building  
134 Rose Avenue  
Henderson, North Carolina

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### Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Jr.  
Councilmember Sara M. Coffey  
Councilmember Michael C. Inscoe  
Councilmember D. Michael Rainey

Councilmember Brenda Peace-Jenkins  
Councilmember Garry D. Daeke  
Councilmember Fearldine A. Simmons  
Councilmember George M. Daye

### City Officials

A. Ray Griffin, Jr., City Manager  
John H. Zollicoffer, Jr., City Attorney  
Esther J. McCrackin, City Clerk

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. INVOCATION AND PLEDGE OF ALLEGIANCE**

### **IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 14 July Regular Meeting [See Notebook Tab 1]

**VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**VIII. NEW BUSINESS**

- a) Consideration of Approval of Resolution 14-65, Approving Four Rivers Resource, Conservation & Development Council's (RC&D) Application for Trail Work at Fox Pond. (CAF 14-84) [See Notebook Tab 2]
- Resolution 14-65
- b) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of June 2014. (CAF 14-76) [See Notebook Tab 3]
- c) Consideration of Approval of 1) Resolution 14-66, Authorizing the Mayor to Execute an Agreement with ECS Carolinas, LLP to Perform Geotechnical Work to Aid in the Elmwood cemetery Sewer Replacement; and 2) Ordinance 14-16, FY15 Budget Amendment #2, Revising the Elmwood Cemetery Outfall CIP Budget to Incorporate the Above Mentioned Project. (CAF 14-85) [See Notebook Tab 4]
- Resolution 14-66
  - Ordinance 14-16

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

## **IX. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

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## **X. REPORTS**

- a)* Mayor/Mayor Pro-Tem
- b)* City Manager
- c)* City Attorney
- d)* City Clerk
  - i.* Meeting and Events Calendar *[See Notebook Tab 5]*
  - ii.* Monthly Reports

## **XI. REGULAR WORK SESSION**

- a)* Consideration of a Request from Vance County Citizen Tommy Hester Regarding Water Lines in the US158 Bypass and Oxford and Poplar Creek Roads Areas. *(CAF 14-82) [See Notebook Tab 6]*
- b)* Consideration of Approval of Ordinance 14-37 Revising the City Code to Appropriately Reflect City Council Committees. *(CAF 14-79) [See Notebook Tab 7]*
  - Ordinance 14-37
- c)* Staff Review of Various Locations in which Changing Conditions May Warrant Amendments to the City Code Relative to Certain Parking Regulations. *(CM 14-26)[See Notebook Tab 8]*
- d)* Review of Summer Sewer Credit vis-à-vis Residential Pools. *(CM 14-25) [See Notebook Tab 9]*

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- 3)** Citizens may not yield their time to another person;
- 4)** Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5)** Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6)** Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7)** Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- e)* Automotive Repair and Oil Change. (CM 14-21) [See Notebook Tab 10]
- f)* Review of Various Options to Improve Traffic and Pedestrian Safety on Belle Street Adjacent to the Post Office. (CM 14-22) [See Notebook Tab 11]
- g)* Review of Potential Grant Sources from:
  - 1. Brownfield Assessment Grant; *and*
  - 2. Inactive Landfill Assessment Grant. (CM 14-23) [See Notebook Tab 12]

## **XII. ADJOURNMENT**

**City Council Minutes**  
**Short Regular Meeting and Work Session**  
**28 July 2014**

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**PRESENT**

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoc, Brenda Peace-Jenkins, Fearldine A. Simmons, and George M. Daye.

**ABSENT**

Council Members D. Michael Rainey and Garry D. Daeke

**STAFF PRESENT**

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, Assistant City Manager Frank Frazier, Finance Director Kathy Brafford, Engineering Director Clark Thomas, Code Compliance Director Corey Williams and Interim Recreation and Parks Director Steve Osborne.

**CALL TO ORDER**

The 28 July 2014 Short Regular Meeting and Work Session of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:02 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

**ROLL CALL**

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Brenda Peace-Jenkins led those in attendance in a prayer and the Pledge of Allegiance.

Mayor O'Geary welcomed County Commissioner Hester and other guests and said it is always good to have citizens present.

## **ADJUSTMENTS TO/APPROVAL OF AGENDA**

Mayor O'Geary asked if there were any adjustments to the Agenda. Council Member Inscoe moved to accept the Agenda as presented. Motion seconded by Council Member Coffey and unanimously approved.

## **APPROVAL OF MINUTES**

Mayor O'Geary asked for any corrections to and/or approval of the minutes. Council Member Peace-Jenkins moved the approval of the 14 July 2014 Regular Meeting minutes as presented. Motion seconded by Council Member Daye, and unanimously approved.

## **PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

The City Clerk advised the Mayor and Council Members that no citizen wished to speak to Council on agenda matters.

## **NEW BUSINESS**

### **Approving Four Rivers Resource, Conservation & Development Council's (RC&D) Application for Trail Work at Fox Pond. (Reference: CAF 14-65; Resolution 14-65)**

City Manager Griffin explained Mr. Tom Potter, from Four Rivers RC&D, approached the City as it would once again like to apply for a grant to complete the trail loop at Fox Pond Park. If awarded, RC&D is asking for \$5,000 from both the County and City. The County has agreed to contribute the requested \$5,000 match and if the application is approved, the City can take \$5,000 from the General Fund Balance or part of both the City and County monies could come from Recreation and Parks. Mr. Griffin reminded Council a final approval will be necessary if awarded, and a decision on where to take the \$5,000 can be made at that time.

Council Member Inscoe asked for the Balance of the Recreation & Parks Trust Fund. Mr. Griffin apologized for not providing this previously requested information; however, Finance Director Brafford said she believed the fund has \$17,000-\$18,000.

There was no further discussion. Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Inscoe to approve Resolution 14-65, *Approving Four Rivers Resource, Conservation & Development Council's (RC&D) Application for Trail Work at Fox Pond*. Motion seconded by Council Member Peace-Jenkins and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke. (See Resolution Book 4, p 77)

**Tax Releases and Refunds from Vance County for the Month of June 2014.** (Reference: CAF 14-77)

City Manager Griffin said this is a routine matter and no exceptions were noted by Finance Director Brafford. The June tax releases and refunds are found below:

Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2008	29.38
McDougal, Nezzie	Taxes lost to foreclosure	2008	29.38
Merritt, James	Taxes lost to foreclosure	2008	233.45
Voegeli, Becky L	Demo lien & Admin fees lost to foreclosure	2008	12,274.00
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2009	30.42
Martin, Joyce B	Taxes lost to foreclosure	2009	27.67
McDougal, Nezzie	Taxes lost to foreclosure	2009	30.42
Merritt, James	Taxes lost to foreclosure	2009	241.72
Voegeli, Becky L	Taxes lost to foreclosure	2009	119.16
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2010	30.42
Martin, Joyce B	Taxes lost to foreclosure	2010	27.67
McDougal, Nezzie	Taxes lost to foreclosure	2010	30.42
Merritt, James	Taxes lost to foreclosure	2010	241.72
Rogers, John C	Sold to Redevelopment Commission/Government	2010	184.57
Voegeli, Becky L	Taxes lost to foreclosure	2010	119.16
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2011	30.42
McDougal, Nezzie	Taxes lost to foreclosure	2011	30.42
Merritt, James	Taxes lost to foreclosure	2011	241.67
Voegeli, Becky L	Taxes lost to foreclosure	2011	119.15
Alston, Donald	Pers. Prop. Billed in error	2012	34.78
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2012	30.42
Martin, Joyce B	Taxes lost to foreclosure	2012	27.66
McDougal, Nezzie	Taxes lost to foreclosure	2012	30.42
Merritt, James	Taxes lost to foreclosure	2012	241.67
Voegeli, Becky L	Taxes lost to foreclosure	2012	449.15
Alston, Donald	Pers. Prop. Billed in error	2013	36.86
Carolina Power & Light	State Assessed	2013	5,452.83
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2013	32.24
Martin, Joyce B	Taxes lost to foreclosure	2013	29.31
McDougal, Nezzie	Taxes lost to foreclosure	2013	32.24
Merritt, James	Taxes lost to foreclosure	2013	256.12
Voegeli, Becky L	Taxes lost to foreclosure	2013	486.28
<b>Total R&amp;P Property Releases</b>			<b>\$ 22,091.53</b>
<b>Real &amp; Personal Property</b>			
<b>Refunds</b>			<b>\$0.00</b>
<b>Total R &amp; P Property Refunds</b>			<b>\$0.00</b>
<b>Total R&amp;P Prop. Rel. &amp; Ref.</b>			<b>\$ 22,091.53</b>

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<b>June 2014 Tax Releases</b>			
<b>Name</b>	<b>Reason</b>	<b>Tax Year</b>	<b>Amount</b>
<b>Real &amp; Personal Property</b>			
<b>Releases</b>			
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2003	19.83
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2004	20.80
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2005	21.78
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2006	141.78
McDougal, Nezzie	Taxes lost to foreclosure	2006	21.78
Merritt, Samuel N. Heir	Taxes lost to foreclosure	2006	218.15
Jenkins, Sondra J. & Others	Taxes lost to foreclosure	2007	21.78
Martin, Joyce B	Taxes lost to foreclosure	2007	159.83
McDougal, Nezzie	Taxes lost to foreclosure	2007	21.78
Merritt, Samuel N. Heir	Taxes lost to foreclosure	2007	232.82
<b>Vehicle Releases</b>			
Carpenter, Penny Sue	Pro-Rate	2012	4.31
Evans, Walter Leon	Pro-Rate	2013	3.68
Hargrove, Kenneth Lee	Pro-Rate	2013	10.02
Heyward, Tony Nathaniel	Pro-Rate	2013	21.04
Nelson, Beverly Denise	Pro-Rate	2013	2.56
Pettaway, Bryan Oneal	Military Non-Resident	2013	128.52
Shaheed, Talibdin Abdus	Transfer Out	2013	30.07
Tarmac Educational Services	Pro-Rate	2013	8.11
Variety Wholesalers	Pro-Rate	2013	77.13
Williams, Anita Michelle	Billed in NCVTS	2013	20.54
<b>Total Vehicle Releases</b>			<b>\$ 305.98</b>
<b>Vehicle Refunds</b>			
Purcell, Charles Flour & Deborah Alber	Correct Situs	2012	197.43
Brown, Camille Alesha	Pro-Rate	2013	9.53
Dechiara, Amanda Rae	Pro-Rate	2013	11.84
Hawley, Geraldine	Pro-Rate	2013	1.04
Kent, Charles Eugene J	Pro-Rate	2013	0.98
Londono, Hector Andres	Pro-Rate	2013	11.43
Vandall, Steven Ray & Carroll, Kenneth Neal	Pro-Rate	2013	10.10
<b>Total Vehicle Refunds</b>			<b>\$ 242.35</b>
<b>Tot. Veh. Rel. &amp; Ref.</b>			<b>\$ 548.33</b>
<b>Total All Releases &amp; Refunds</b>			<b>\$ 22,639.86</b>

There was no discussion and Mayor O'Geary asked for the pleasure of Council.

Council Member Peace-Jenkins moved the approval of the *Tax Releases and Refunds from Vance County for the Month of June 2014*. Motion seconded by Council Member Inscoe, and APPROVED by the following vote: YES: Coffey, Inscoe, Peace-Jenkins, Simmons, Daye and Kearney. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

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**Authorizing the Mayor to Execute an Agreement with ECS Carolinas, LLP to Perform Geotechnical Work to Aid in the Elmwood Cemetery Sewer Replacement and FY15 Budget Amendment #2 Revising the Elmwood Cemetery Outfall CIP Budget to Incorporate the Above Mention Project.** *(Reference: CAF 14-85; Resolution 14-66, Ordinance 14-16*

City Manager Griffin asked Assistant City Manager Frazier to come forward. Mr. Frazier explained the design for the Elmwood Sewer project is underway. He said after review, staff feels geotechnical work will assist in obtaining more accurate bids. Engineering Director Thomas added since the new line will be placed next to the existing sewer line a blast could crack the existing 15” clay pipe which could cause major problems. He also said ECS will do a sampling of the soil from various areas and the cost will be \$1,600 per day for three (3) days. Mr. Thomas said this should provide a good sampling

Council Member Inscoe asked if no rock is found would the bids be lower. Mr. Thomas responded if no rock is found, the bid should be more accurate and therefore lower.

There was no further discussion. Mayor O’Geary asked for Council’s pleasure.

Council Member Coffey moved the approval of Resolution 14-66, *Authorizing the Mayor to Execute an Agreement with ECS Carolinas, LLP to Perform Geotechnical Work to Aid in the Elmwood Cemetery Sewer Replacement* and Ordinance 14-16, *FY15 Budget Amendment #2 Revising the Elmwood Cemetery Outfall CIP Budget to Incorporate the Above Mention Project.* Motion seconded by Council Member Daye, and APPROVED by the following vote: YES: Inscoe, Peace-Jenkins, Simmons, Daye, Kearney and Coffey. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke. *(See Resolution Book 4, p 79, Ordinance Book 9, p 95)*

**PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

City Clerk McCrackin advised no citizen wished to address City Council.

**REPORTS**

- a) Mayor/Mayor Pro-Tem (No Report)
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk (No Report)

## REGULAR WORK SESSION

### **Request from Vance County Citizen Tommy Hester Regarding Water Lines in the US158 Bypass and Oxford and Poplar Creek Roads Areas. (Reference: CAF 14-82)**

Mayor O'Geary invited County Commissioner Tommy Hester to the podium. Mr. Hester stated he is here at the request of the constituents in Commissioner District F district and is not representing the County. He then introduced County Water Engineer Time Carpenter and County Water System OSM Manager, Mike Meyers, from Envirolink who accompanied Mr. Henderson to assist with the presentation. He expressed his appreciation to Council and said the last 2-3 years it has been great to see the County and City working so well together.

He then proceeded to distribute a map of the area which included his suggested options. The map also listed the number of possible connections and the number of current "sign-ups: for water in his Commissioner's District. Mr. Hester said the County has approximately \$500,000 left from Phase 1A of its water project and he does not want to see the monies returned to the USDA. He did say there is a time limit for using the funds which he thought expired in approximately 12 months and added right-of-ways are in the process of being obtained in certain areas, although he did not specify which areas.

To summarize, Mr. Hester said there are citizens in his Commissioner's District who would like water and fire protection, and he would like to work with the City to find the best way to obtain this service. He offered to return at any time if Council needs further information.

Council Member Coffey suggested this item be considered at a future work session to provide time for consideration.

City Manager Griffin agreed a work session is needed. He added since this is not an official request from the County, he would contact the County Manager and County Commission Chairperson Brown in order to establish proper protocol and communication with the County on this issue. When City/County discussions begin, Mr. Griffin suggested using City Liaison Mr. Mike Inscoe. He also said determination of the specific service area(s) will need to be established.

Council Member Coffey stated she was in agreement with Mr. Hester that water is important and others agreed.

Council agreed a work session to discuss further is needed and the consensus was as follows: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

**Revising the City Code to Appropriately Reflect City Council Committees.** (*Reference: CAF 14-79; Ordinance 14-37*)

City Manager Griffin asked City Clerk McCrackin to explain this request. Ms. McCrackin said several changes have been made by Resolution regarding Council committees. However, an ordinance was never created to properly record these committee changes. She said the ordinance before Council this evening officially updates the City Code to reflect the changes which occurred in 2010 and 2011.

There was no discussion. Mayor O'Geary asked for a consensus of Council. The consensus to bring this before Council at the next regular meeting for consideration is as follows: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

**Staff Review of Various Locations in Which Changing Conditions May Warrant Amendments to the city Code Relative to Certain Parking Regulations.** (*Reference: CM 14-26*)

City Manager Griffin asked Assistant City Manager Frazier to further explain this issue. Mr. Frazier said with changing conditions, changes need to be made in various areas to parking restrictions, loading zones, etc. He said some changes to the code are technical such as changing Beckford *Street* to the proper name, Beckford *Avenue*.

Council Member Inscoe asked if the update would be done in stages to which Mr. Frazier responded yes.

There were no further questions and Council expressed its desire for Mr. Frazier to move forward with this project as follows: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

**Review of Summer Sewer Credit Vis-a-Vis Residential Pools.** (*Reference: CM 14-25*)

City Manager Griffin said at the last meeting Council Member Rainey asked for a discussion to consider amending the current watering credit policy, which is really a sewer credit, to include filling swimming pools. He said the existing policy is very generous and expressed concern that the more broad the policy the harder it is to administer. If Council chooses to include pools, it is recommended that only those pools not connected to City sewer be granted to exception.

Mayor O'Geary asked how many residents have a separate meter for filling a pool. Mr. Griffin said that is an unknown. One of the problems --- knowing who has separate meters and how to determine when a pool is being filled verses perhaps a leak.

Council Member Inscoe asked how the City would know if a pool was connected. Mr. Frazier said there are a few.

Council Member Coffey felt above ground pools are probably not connected to sewer but probably in-ground pools are connected. She asked what it costs to fill a pool. Mr. Frazier said it varies and that some have pools filled by the fire department.

Council Member Simmons asked how often a pool is filled. Council Member Coffey said every year for above ground pools.

Council Member Inscoe asked about staffing to administer and monitor a policy change. Mr. Griffin said that is one of the problems and added how is the City to determine whether a pool is being filled or if there is a leak or someone decided to power wash a structure.

Council Member Kearney was in agreement with staff that the policy should remain as it is presently stated.

Mayor O'Geary asked for Council's consensus that no changes be made to the present policy which was as follows: Yes: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

### **Automotive Repair and Oil Change**

City Manager Griffin asked Assistant City Manager Frazier to present this item. Mr. Frazier said RFPs (Request for Proposal) were sent to eleven (11) vendors within Vance County to determine the possibility of outsourcing the Fleet repair/service needs. He said one (1) vendor reported they were too small to handle this type of work and only one (1) vendor submitted an RFP (Pete Smith Automotive). Mr. Frazier said after careful analysis staff determined there is no need to outsource at this time. He said the City receives discounts from local dealers and from government providers.

Council Member Inscoe asked if fuel is obtained through a government agency/contract. Mr. Frazier said no. He added fuel prices are monitored weekly and usually purchased every 3-4 weeks. Mr. Inscoe also asked if the labor costs shown included personnel expenses and insurance claims. Mr. Griffin responded yes to personnel expenses but said claims would go through the City's insurance. He added there has not been a claim in this department in recent memory. Mr. Griffin also said this department has been reduced to 3.5 employees.

Council Member Simmons asked if the reduction in staffing was because the position is vacant, frozen or eliminated. Mr. Griffin said the position was eliminated.

Council Member Coffey asked if there was any way to lock in a price. Mr. Frazier said he has asked but no one is willing because of the volatility of fuel costs.

Council Member Kearney felt the numbers were self-explanatory and saw no need to outsource the garage at this time. He added if the garage was outsourced there would still be a need for oversight. Mr. Kearney felt this was a good exercise and that it should be left as is.

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Mayor O'Geary asked if Council was in agreement to not outsourcing the garage, and the consensus was as follows: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

**Various Options to Improve Traffic and Pedestrian Safety on Belle Street Adjacent to the Post Office.** (*Reference: CM 14-22*)

The City Manager asked Engineering Director Thomas to present these options. Mr. Thomas shared there are two main issues with the current traffic pattern. One is the location of the mail drop box which requires vehicles to cross traffic and the other issue is even with stop sticks and signage, the exit is too close to the intersection of Garnett and Belle streets. He then reviewed the four options and said if Council would like to pursue this matter, he would explore this matter further with the U.S. Postal Service and the neighborhood.

The four options suggested to alleviate the traffic hazards are: 1) A turn-out with the mail drop box on Post Office property to accommodate driver's side window access; 2) Mail drop boxes relocated to existing driveway entrance into the Post Office; 3) change traffic pattern through parking lot and site mail drop boxes in front of post office; and 4) set mail drop boxes in an island in the centerline of Belle Street.

Council Member Inscoe felt Option 3 would be best and wondered how long it would take for the post office to agree. Council Member Kearney agreed and said he felt Option 3 would have the least impact.

Council Member Inscoe then asked if this could be pursued as soon as possible with the post office since he recently observed someone who dropped mail in the drop box and continued on the wrong side of the street with another vehicle traveling on the correct side of the street but neither had any place to go because of the stop sticks.

Council Member Kearney added this change would be a benefit to the post office as it would keep customers from parking in the fire lane.

The Mayor asked for the consensus of Council to move forward with Option 3 with the following response: YES: Kearney, Coffey, Inscoe, Peace-Jenkins, Simmons, and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

**Potential Grant Sources from "Brownfield Assessment Grant" and "Inactive Landfill Assessment Grant.** (*CM 14-23*)

City Manager Griffin asked Engineering Director Thomas to return to the podium to review this item. Mr. Thomas said Locklear, Locklear and Jacobs addressed Council previously regarding potential "Brownfield" sources. He explained this grant deals with cleaning up industrial sites with potential contaminants that could provide risks in the future environmentally, socially and economically. He explained the Inactive grant is similar but is specific to old unlined landfills

such as the site on Ramsey Street. Mr. Thomas said it is the recommendation of staff to pursue these sources.

City Manager Griffin added if Council wishes to pursue this, RFPs will be prepared and the responses will be brought back before Council.

Council Member Coffey asked if there was anything Council needed to do and the response was nothing at this time.

Mayor O'Geary asked for Council's consensus regarding moving forward with this issue and the response was as follows: YES: Kearney, Coffey, Inscoc, Peace-Jenkins, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Rainey and Daeke.

With no further discussion, Mayor O'Geary asked if Council would like to adjourn.

### **ADJOURNMENT**

Council Member Peace-Jenkins moved for adjournment. Motion seconded by Council Member Coffey, and unanimously approved. The meeting adjourned at 6:56 p.m.

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James D. O'Geary  
Mayor

***ATTEST:***

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Esther J. McCrackin  
City Clerk