



AGENDA

Henderson City Council Regular Meeting

Monday 12 June 2017, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Melissa Elliott
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Frank Frazier, City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 8 May 2017 Regular Meeting [See Notebook Tab 1]*
- b) 16 May 2017 Budget Work Session #1*
- c) 18 May 2017 Budget Work Session #2*
- d) 22 May 2017 Budget Public Hearing*
- e) 23 May 2017 Budget Work Session #3*
- f) 25 May 2017 Budget Work Session #4*

VII. PRESENTATIONS & RECOGNITIONS

- a) Curtis White*
- b) KLRW Department Gold Star Award*
- c) Teen Court Competition Team*
- d) Retiree Perry Twisdale*
- e) Recent Events – Fire Department and other Personnel*

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

IX. NEW BUSINESS

- a) Consideration of Approval of Ordinance 17-17, Adoption of the FY17-18 Budget, and FY 2017-18 Annual Fee Schedule. (CAF 17-43) [See Notebook Tab 2]*
 - Ordinance 17-17

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- b)* Consideration of Approval of Resolution 17-43, Authorizing the Submission of an Application to the Bureau of Justice Assistance Office for the FY17 Bulletproof Vest Program Grant for the Police Department. *(CAF 17-58) [See Notebook Tab 3]*
- Resolution 17-43
- c)* Consideration of Approval of 1) Resolution 17-02-A, Authorizing the Award of a Construction Contract in the Amount of \$9,916 to Breedlove Electric for the Wiring and Installation of the Charge Point Electric Vehicle Charger Stations – Sponsored by Duke Energy; and 2) Ordinance 17-16, FY17 BA #31, Authorizing the Transfer of Contingency Funds. *(CAF 17-01-A) [See Notebook Tab 4]*
- Resolution 17-02-A
 - Ordinance 17-16
- d)* Consideration of Approval of Resolution 17-40, Authorizing the Sale of a City Owned Strip of Land 100 Feet Wide Along a 50 Foot Easement of an Area Better Known as Southerland Mill Pond Property Recorded in Vance County Register of Deeds Book 1213, Page 0085 (PIN #00545 01021) and to Advertise for Upset Bids per North Carolina General Statute 160A-269. *(CAF 17-54) [See Notebook Tab 5]*
- Resolution 17-40
- e)* Consideration of Approval of Resolution 17-39, Awarding of FY17 Audit Contract between the City of Henderson and William L. Stark and Company to Conduct the Annual Audit for Fiscal Year 2016-2017. *(CAF 17-53) [See Notebook Tab 6]*
- Resolution 17-39
- f)* Consideration of Approval of Ordinance 17-23, FY17, BA #30, Authorizing the Transfer of Contingency Funds to Henderson Redevelopment Capital Improvement Project. *(CAF 17-57) [See Notebook Tab 7]*
- Ordinance 17-23

X. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a)* Consideration of Approval of Resolution 17-42, Awarding of Departmental Handgun and Badge to Retiree Captain Perry Twisdale. *(CAF 17-56) [See Notebook Tab 8]*
- Resolution 17-42

b) Consideration of Approval of Resolution 17-38, Issuing Sewer Credit for Outside Watering of Lawns, Plants and Vegetation for the June 1, 2017 through October 31, 2017 Billing Statements. (CAF 17-51) [See Notebook Tab 9]

- Resolution 17-38

c) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of April 2017. (CAF 17-52) [See Notebook Tab 10]

XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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XII. REPORTS

- a)* Mayor/Mayor Pro-Tem (No Report)
- b)* City Manager (No Report)
- c)* City Attorney (No Report)
- d)* City Clerk
 - i. Meeting and Events Calendar [See Notebook Tab 11]
 - ii. E-911 Monthly Report
 - iii. Fire Department Monthly Report
 - iv. Police Department Monthly Report
 - v. Public Utilities Monthly Report

XIII. CLOSED SESSION

- a)* Pursuant to G.S. §143-318.11 (a)(3) regarding Attorney/Client Privilege

⁴ Citizen Comment Guidelines for Non-Agenda Items

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XIV. WORK SESSION

- a) Urban Homestead Manual Review (No Materials)*
- b) CDBG Infrastructure Review of Project (No Materials)*
- c) Municipal Building Renovation Bid Review (No Materials)*
- d) Roadside Memorials (No Materials)*

XV. ADJOURNMENT