



## AGENDA

Henderson City Council Regular Meeting  
Monday 11 January 2016, 6:00 p.m.  
R. G. (Chick) Young, Jr. Council Chambers, Municipal Building  
134 Rose Avenue  
Henderson, North Carolina

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### Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams  
Councilmember Sara M. Coffey  
Councilmember Michael C. Inscoe  
Councilmember D. Michael Rainey

Councilmember Melissa Elliott  
Councilmember Garry D. Daeke  
Councilmember Fearldine A. Simmons  
Councilmember George M. Daye

### City Officials

Frank Frazier, City Manager  
D. Rix Edwards, City Attorney  
Esther J. McCrackin, City Clerk

### I. CALL TO ORDER

### II. ROLL CALL

### III. INVOCATION AND PLEDGE OF ALLEGIANCE

### IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 14 December 2015 Regular Meeting and Work Session. *[See Notebook Tab 1]*

**VII. PRESENTATIONS/RECOGNITIONS**

- a) Citizens Aligned To Take Back Henderson  
Spokesperson - Tommy Haithcock

**VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**IX. NEW BUSINESS**

- a) Consideration of Approval of Resolution 16-01, Authorizing the Application for a FEMA Grant by the Henderson Fire Department in the Amount of \$182,300. (CAF 16-01) *[See Notebook Tab 2]*
- Resolution 16-01
- b) Consideration of Approval of Resolution 16-02, Authorizing a Water Tower Lease Agreement with Cellco Partnership D/B/A Verizon Wireless. (CAF 16-02) *[See Notebook Tab 3]*
- Resolution 16-02

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- c) Consideration of Approval of Resolution 16-05, Temporarily Suspending the Leaf Collection Fee Through January 29, 2016. (CAF 16-21) [See Notebook Tab 4]
- Resolution 16-05
- d) Consideration of Approval of Resolution 16-03, 1) Issuance of Certificate of Sufficiency; and 2) Fixing Date of Public Hearing on Question of Annexation Pursuant to NC G.S. §160A-31 for Henderson Collegiate, Inc. (CAF 16-03) [See Notebook Tab 5]
- Resolution 16-03
- e) Consideration of Approval of Resolution 16-04, Authorizing the Demolition of 311 Booth Street. (CAF 16-19) [See Notebook Tab 6]
- Resolution 16-04
- f) Consideration of Approval of Resolution 16-06, Providing for the Disposition of 152 S. Bullock Street Further Identified in Vance County Register of Deeds Book #01294, Page #0808; Tax Parcel #0085 01011. (CAF 16-22) [See Notebook Tab 7]
- Resolution 16-06
- g) Consideration of Approval of Resolution 16-08, Authorizing an Application to the NC Governors Crime Commission in the Amount of \$36,109. (CAF 16-12) [See Notebook Tab 8]
- Resolution 16-08
- h) Consideration of Approval of Ordinance 16-02, Amending the Zoning Map to Rezone the Properties Located on St. Matthews Street from B2A (Highway Commercial) to R8M (Moderate to High Density Residential-HUD Code). (CAF 16-08) [See Notebook Tab 9]
- Ordinance 16-02
- i) Consideration of Approval of Resolution 16-07, Authorizing the Sale of a Parcel of City Owned Land on Southerland Mill Road in Warren County and to Advertise for Upset Bids Per North Carolina General Statute 160A-269. (CAF 16-24)[See Notebook Tab 10]
- Resolution 16-07

## **X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>4</sup>

## **XI. REPORTS**

- a) Mayor/Mayor Pro-Tem (No Report)*
- b) Interim City Manager (No Report)*
- c) City Attorney (No Report)*
- d) City Clerk*
  - i. Meeting and Events Calendar [See Notebook Tab 11]*

## **XII. CLOSED SESSION**

- a) Pursuant to G.S. §143-318.11 (a)(6) regarding a Personnel Matter.*

## **XIII. WORK SESSION**

- a) Consideration of Approving the Submission of an Application to the Division of Environmental Quality (DEQ) for a Technical Assistance Grant. (CM 16-01) [See Notebook Tab 12]*

## **XIV. ADJOURNMENT**

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### **<sup>4</sup> Citizen Comment Guidelines for Non-Agenda Items**

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- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

# **City Council Minutes**

## **Regular Meeting**

### **11 January 2016**

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#### **PRESENT**

Mayor Eddie Ellington, Presiding; and Council Members Marion B. Williams., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Melissa Elliott, Garry D. Daeke, Fearldine A. Simmons, and George M. Daye.

#### **ABSENT**

None.

#### **STAFF PRESENT**

City Manager Frank Frazier, City Attorney D. Rix Edwards, City Clerk Esther J. McCrackin, Assistant to City Manager Paylor Spruill, Police Chief Marcus Barrow, Fire Chief Steve Cordell, Engineering Director Clark Thomas, Development Services Director Corey Williams, Recreation and Parks Director Kendrick Vann, Public Services Director Mike Ross and Kerr Lake Regional Water Director Christy Lipscomb.

#### **CALL TO ORDER**

The 11 January 2016 Regular Meeting of the Henderson City Council was called to order by Mayor Eddie Ellington at 6:00 p.m. in the R. G. “Chick” Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

#### **ROLL CALL**

The City Clerk called the roll and advised Mayor Ellington a quorum was present.

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Simmons led those present in a prayer and the Pledge of Allegiance.

#### **OPENING COMMENTS**

Mayor Ellington greeted everyone and said it did his heart good to see so many citizens present for his first full, official meeting.

## **ADJUSTMENTS TO/APPROVAL OF AGENDA**

Mayor Ellington asked if there were any adjustments to the Agenda. The City Clerk asked for Council's permission to make changes to the agenda as follows: 1) Remove the *Closed Session*; 2) Remove the *Consideration of Approval of Ordinance 16-02, Amending the Zoning Map to Rezone the Properties Located on St. Matthews Street from B2A to R8M* and 3) Add *Consideration of Approval of Resolution 16-09, Permanent Conservation Easements*. Council Member Inscoe moved to accept the Agenda as adjusted. Motion seconded by Council Member Rainey and unanimously approved.

## **APPROVAL OF MINUTES**

Mayor Ellington asked for any corrections to and/or approval of the minutes. Council Member Daeke moved the approval of the 14 December 2015 Regular Meeting minutes as presented. Motion seconded by Council Member Simmons, and unanimously approved.

## **PRESENTATIONS & RECOGNITIONS**

Mayor Ellington asked Mr. Tommy Haithcock to come forward. Mr. Haithcock, along with Hope Howard and Heidi Owen have established a group called *Citizens Aligned to Take Back Henderson, NC*. They each respectfully expressed their concerns and shared their goal to "Create a better environment for education in our public schools, and to improve the quality of life in the image of the City of Henderson by having all abandoned and dilapidated buildings, both residential and commercial removed." A notebook was presented to each Council Member, showing properties in need of rehabilitation/demolition. The notebook also included many positives that Henderson has to offer and asked that Council put procedures in place to prevent Henderson from facing this problem (blight) in the future. Ms. Howard spoke to the need for a better environment. Ms. Owen addressed citizen fears by stressing how vacant structures, blighted neighborhoods lead to crime; and Mr. Haithcock said he has heard Henderson described as a third world country. Overall, they asked Council to consider borrowing the money to eliminate all the abandoned and/or dilapidated buildings within the City. They also recognized that it may take raising taxes to help pay back the loan and they would support this.

At the conclusion of the presentation, Mayor Ellington thanked them for their passionate comments and said this issue will be considered further during the upcoming Strategic Planning Retreat.

## **PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Several citizens wished to address Council regarding the Citizens Aligned to Take Back Henderson presentation.

**Tony Norwood, 313 Epsom Rocky Ford Road** Mr. Norwood owns Magnolia Management which holds 45 properties within the city limits. He supports the group 100%.

**Students** Several elementary students held up a sign that read *We Deserve the Best*, while two of them read letters they had written expressing their concern about the health and welfare hazards created by blight.

**Ardis Crews, 424 Hamilton Street** Ms. Crews said improvements are being made but it is time to think outside the box. She mentioned options such as burning dilapidated buildings by a fire department, fraternities and church groups becoming more involved.

**Larry Leach, 305 Burwell Avenue** Mr. Burwell said he chose to move to Henderson to restore an old home. He supports this group and asked that Council support them also.

**Ms. Faye Guin, 2593 Poplar Creek Road** Ms. Guin thanked the group for their actions. She addressed Council regarding the economic development side by saying she understands it will take a large amount of money to take care of this problem. She said if the funds are not obtained now, it will cost much more in the future and tax values will continue to erode. She commended the city regarding the demolition on the agenda this evening. Ms. Guin thanked Council for their consideration of this matter.

There was an approximate 5-6 minute recess to allow citizens to leave Council Chambers. The meeting reconvened at 6:55 p.m.

## **NEW BUSINESS**

### **Authorizing the Application for a FEMA Grant by the Henderson Fire Department in the Amount of \$182,300. (Reference: CAF 16-01; Resolution 16-01)**

City Manager Frazier asked Fire Chief Steve Cordell to come forward and explain how the department plans to use the funds, if awarded. Chief Cordell said the grant funding will allow the department to purchase a Muni Unicus Air Compressor/Cascade system (\$45,000); upgrade the air system on Rescue One (\$12,300); replace 15 Self Contained Breathing Apparatus (\$112,500); and five Positive Pressure Ventilation Fans (\$12,500). The fans are approximately 20-26 years old and the compressor is 26 years old. He explained there is a match of \$8,680 that will be included in the FY16-17 Fire budget.

Council Member Rainey asked if this is a grant that is applied for yearly. Chief Cordell said it was not applied for last year and the last awarded grant was in 2013.

Council Member Inscoe asked for verification that the necessary matching funds will be included in the FY16-17 budget. Chief Cordell confirmed the funds will be included.

With no further questions, Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Resolution 16-01, *Authorizing the Application for a FEMA Grant by the Henderson Fire Department in the Amount of \$182,300*. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Williams,

Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 1)

**Authorizing a Water Tower Lease Agreement with Cellco Partnership D/B/A Verizon Wireless.** (Reference: CAF 16-02; Resolution 16-02)

City Manager Frazier said he is pleased to bring a revenue item before Council. He said the City Attorney has reviewed the proposed lease from Verizon that proposes an initial term of five years with an annual rental of \$27,000 or \$2,250 monthly. The annual rent will increase 2.75% each year and the City will receive \$1,000 for signing this agreement.

Council Member Inscoe asked if the revenue could go into the General Fund as the tower is no longer in use. Mr. Frazier said it could go into the General Fund but he would like to clear this with the auditors.

There were no other questions so Mayor Ellington asked how Council wished to proceed.

Council Member Elliott moved the approval of Resolution 16-02, *Authorizing a Water Tower Lease Agreement with Cellco Partnership D/B/A Verizon Wireless* with the understanding the revenue will go into the General Fund. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons, Daye and Williams. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 3)

**Temporarily Suspending the Leaf Collection Fee Through January 29, 2016.** (Reference: CAF 16-21; Resolution 16-05)

City Manager Frazier said the leaf crew has done an excellent job of picking up loose leaves this year. He explained collections have been impacted recently by the wet weather experienced in December and staff feels extending the collection date to the end of January is appropriate. Mr. Frazier said after the end of January, citizens can continue to bag the leaves but there will be a \$75.00 fee for loose leaf collection after this date.

Council Member Inscoe asked if consideration would be given a day or two after January 29. Mr. Frazier said if the crew is unable to collect the small amount of leaves before then, consideration may be given.

Council Member Rainey asked about the leaves on Cameron Drive. Public Services Director Ross said this area is near the golf course and it will take all three trucks to remove those leaves at the end of the season.

There were no further questions so Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Resolution 16-05, *Temporarily Suspending the Leaf Collection Fee Through January 29, 2016*. Motion seconded by Council Member Daeke, and APPROVED by the following vote: YES: Inscoc, Rainey, Elliott, Daeke, Simmons, Daye, Williams and Coffey. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 9)

**Issuance of Certificate of Sufficiency and Fixing Date of Public Hearing on Question of Annexation Pursuant to NCGS 160A-31 for Henderson Collegiate, Inc.** (Reference: CAF 16-03; Resolution 16-03)

City Manager Frazier said this is a procedural item which sets the date of the public hearing for the annexation of the school.

Council Member Daeke asked if he was correct that there will be a loss of revenue in water/sewer when they become part of the City and that schools are not taxed. Mr. Frazier said that is correct.

Mayor Ellington asked how Council wished to proceed.

Council Member Coffey moved the approval of Resolution 16-03, *Issuance of Certificate of Sufficiency; and Fixing Date of Public Hearing on Question of annexation Pursuant to NCGS 160A-31 for Henderson Collegiate, Inc.* Motion seconded by Council Member Williams, and APPROVED by the following vote: YES: Rainey, Elliott, Daeke, Simmons, Daye, Williams, Coffey and Inscoc. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 5)

**Authorizing the Demolition of 311 Booth Street.** (Reference: CAF 16-19; Resolution 16-04)

City Manager Frazier explained this property is City/County owned and has been recently vacated. Staff have inspected the home and determined the cost to bring this structure up to code will far exceed the assessed value of \$9,008. A letter has been sent to the County Manager requesting their approval for demolition and as always, any cost and/or sale of the property will be shared according to the City /County agreement.

Council Member Inscoc's understanding is that eight (8) structures are ready for demolition. He asked Development Services Director Williams how soon this will happen. Mr. Williams said demolition should start in the next week or two.

Council Member Daeke asked if the structures are City/County owned. The response was yes and Mr. Williams added the County provides some funds toward demolition.

Council Member Coffey said she wished there was more understanding about how the process works. She felt citizens could do more to help clean up their neighborhoods and mentioned the lengthy process when heirs are involved.

Council Member Rainey asked how many structures on the list of dilapidated properties are City owned. Mr. Williams said there are currently 30 City owned properties.

Council Member Elliott asked for clarification regarding the notification process. Mr. Williams said it begins with certified letters, then public notices, posting the property and often the process is repeated numerous times.

Council Member Williams asked why this structure became a priority as many others look much worse. Mr. Williams said it is non-conforming and Council Member Simmons added sometimes the outside gives a false picture of the inside is like.

City Manager Frazier added if it is not demolished now, the City will need to purchase liability insurance for the property.

Council Member Inscoe asked how many structures have already been demolished. Mr. Williams said approximately 345 since 2002, including 108 at Beacon Light.

There was no further discussion. Mayor Ellington asked how Council wished to proceed.

Council Member Daeke moved the approval of Resolution 16-04, Authorizing the Demolition of 311 Booth Street. Motion seconded by Council Member Coffey, and APPROVED by the following vote: YES: Elliott, Daeke, Simmons, Daye, Williams, Coffey, Inscoe and Rainey. NO: None. ABSTAIN: None. ABSENT: None. (*See Resolution Book 5, p 7*)

**Providing for the Disposition of 152 S. Bullock Street Further Identified in Vance County Register of Deeds Book #01294, Page #0808; Tax Parcel #0085 01011.** (*Reference: CAF 16-22; Resolution 16-06*)

City Manager Frazier explained Vance County has received an offer to purchase this property for \$9,550. The assessed tax value is \$58,623 and prior to foreclosure, the unpaid taxes amounted to \$5,694 (County taxes plus interest totaled 3,527 and City taxes, plus interest totaled \$2,167). The foreclosure process includes attorney fees of \$2,265 for a grand total of \$7,959 owed. The City has no liens against the property for unpaid utility bills and/or weed abatement and it is understood that when the sale is finalized, the proceeds will be shared on a pro-rate basis.

Council Member Daeke asked what the potential buyer's intent is for the property. Council Member Coffey said it was her understanding from previous discussion that the City cannot restrict what the buyer does with the property other than comply with code.

Council Member Elliott asked why the sale price is so low. Council Member Inscoe responded it was the last and final bid offered on the foreclosed property.

Mayor Ellington now asked Council how it wished to proceed.

Council Member Rainey moved the approval of Resolution 16-06, *Providing for the Disposition of 152 S. Bullock Street Further Identified in Vance County Register of Deeds Book #01294, Page #0808: Tax Parcel #0085 01011.* Motion seconded by Council Member Simmons, and APPROVED by the following vote: YES: Simmons, Daye, Williams, Coffey, Inscoe, Rainey and Elliott. NO: Daeke. ABSTAIN: None. ABSENT: None. (*See Resolution Book 5, p 11*)

**Authorizing an Application to the NC Governor's Crime Commission in the Amount of \$36,109.** (Reference: CAF 16-12, Resolution 16-08)

City Manager Frazier asked Police Chief Barrow to summarize this request. Chief Barrow said this is a technical grant which will allow the department to stay up-to-date for accessing state and federal criminal justice databases such as DCI/NCIC, CJLEADS, NCAWARE, NC AOC. It will also provide funding for expanded data storage, updating mapping and management software. Chief Barrow said the matching portion of the grant will be provided for from the Asset Forfeiture account.

Council Member Daeke asked for the balance in the Asset Forfeiture account. City Manager Frazier said it is less than \$100,000.

Council Member Inscoe asked if there are plans to replace any police vehicles this year and the cost. Chief Barrow said he tried to keep the cost as low as possible and the current range is \$22,000 to \$35,000. Chief Barrow added there will be no more sharing of Asset Forfeiture funds from the Federal government and the State may share \$8,000 - \$10,000 a year with the City. Council Member Inscoe also asked about using the Asset Forfeiture funds for overtime. Chief Barrow said he is very careful with overtime.

Council Member Williams asked about the need to replace all this equipment. Chief Barrow said most computers/software are outdated in five years.

Council Member Coffey felt the police need all the tools possible to fight crime and supported this request.

With no further discussion, Mayor Ellington asked how Council wished to proceed.

Council Member Coffey moved the approval of Resolution 16-08, *Authorizing an Application to the NC Governor's Crime Commission in the Amount of \$36,109*. Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Simmons, Daye, Williams, Coffey, Inscoe, Rainey, Elliott and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 15)

**Authorizing the Sale of a Parcel of City Owned Land on Southerland Mill Road in Warren County and to Advertise for Upset Bids Pursuant to North Carolina General Statute 160A-269.** (Reference: CAF 16-24; Resolution 16-07)

City Manager Frazier said the Land Planning Committee has considered an offer by Caymus Properties, LLC to purchase this property for \$41,000. It is the Committee's recommendation that this resolution be approved contingent upon the general statute and authorizing advertisement for upset bids pursuant to NCGS 160A-269. It was emphasized that Council has the right to refuse any offer at any time. Once the upset process is complete, this offer will be brought back before Council for final approval or rejection.

Council Member Elliott asked why the property is being considered for sale at less than \$1,000 an acre. Council Member Inscoe said the City has held onto the property since the 1970's and will never use as it is in Warren County.

City Manager Frazier said it is anticipated there will be upset bids as has happened in the past.

Council Member Coffey asked if the property is usable as there is no water or sewer to the property and also asked if the proceeds will go into the General Fund. Council Member Inscoe, who is Chairperson of the Land Planning Committee said when this comes back for final approval, it is the recommendation of the Committee that Council request the funds go into the General Fund.

Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Resolution 16-07, *Authorizing the Sale of a Parcel of City Owned Land on Southerland Mill Road in Warren County and to Advertise for Upset Bids Pursuant to North Carolina General Statute 160A-269*. Motion seconded by Council Member Inscoe, and APPROVED by the following vote: YES: Daye, Williams, Coffey, Inscoe, Rainey, Elliott, Daeke and Simmons. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 13)

**Permanent Conservation Easements.** (Reference: Resolution 16-09)

City Manager Frazier explained this is an economic development tool that will provide a way to help with future stormwater projects. The City owns approximately 1.97 acres on Ross Mill Road which can be used for permanent conservation measures. Mr. Frazier said more information will be forthcoming.

Council Member Daeke said this is a good use for the property and Council Member Inscoe said it will make the city more business friendly.

Mayor Ellington asked how Council wished to proceed

Council Member Inscoe moved the approval of Resolution 16-09, *Permanent Conservation Easements*. Motion seconded by Council Member Daye, and APPROVED by the following vote: YES: Williams, Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 5, p 17)

**PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

City Clerk McCrackin advised no citizens wished to address Council at this time.

## REPORTS

- a) Mayor/Mayor Pro-Tem - Mayor Ellington said he appreciates Council's patience as he conducts these meetings.
- b) City Manager – Mr. Frazier shared information about the Point and Pay program, saying the collection office has completed a trial run and the on-line bill paying software should be up and running by the end of January.
- c) City Attorney (No Report)
- d) City Clerk – Ms. McCrackin reminded Council of ribbon cuttings, the Chamber Banquet and said she and Deputy Clerk Patricia Pearson will be out of the office on January 20 to attend Clerk's Academy.

## WORK SESSION

### **Submission of an Application to the Division of Environmental Quality (DEQ) for a Technical Assistance Grant.** *(Reference: CM 16-01)*

City Manager Frazier asked Engineering Director Thomas to explain this application. Mr. Thomas said this is an opportunity for the City to explore ways to create a model for I&I (inflow and infiltration) problems in the same way that was done previously for the water system. He said he is asking for Council's permission to look into this grant further.

Council Member Inscoe asked for the submission due date. Mr. Thomas said April 29 and that no match is required; however, cities score better if they are willing to match a portion of the grant funds.

City Manager Frazier said the water system model has been an excellent tool and feels this would do the same for sewer.

Council Member Inscoe recommended Mr. Thomas proceed with this opportunity and report back at a future meeting.

It was the consensus of Council to proceed with this application, as follows: YES: Williams, Coffey, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: None.

With no further business Mayor Ellington asked if Council was prepared to adjourn

**ADJOURNMENT**

Council Member Coffey moved for adjournment. Motion seconded by Council Member Rainey, and unanimously approved. The meeting adjourned at 7:53 p.m.

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Eddie Ellington  
Mayor

***ATTEST:***

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Esther J. McCrackin, City Clerk