



AGENDA

Henderson City Council Regular Meeting

Monday 13 March 2017, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams

Councilmember Sara M. Coffey

Councilmember Michael C. Inscoe

Councilmember D. Michael Rainey

Councilmember Melissa Elliott

Councilmember Garry D. Daeke

Councilmember Fearldine A. Simmons

Councilmember George M. Daye

City Officials

Frank Frazier, City Manager

D. Rix Edwards, City Attorney

Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 13 February 2017 Regular Meeting [See Notebook Tab 1]*

VII. PRESENTATIONS & RECOGNITIONS

- a) Henderson-Vance Downtown Development Commission (Carolyn Powell)*

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

IX. OLD BUSINESS

- a) Consideration of Approval of Resolution 17-11, Approving the Submittal of a Grant Application to the North Carolina Forest Service as Administrator for the Urban Community Forestry Grant Program. (CAF 17-14) [See Notebook Tab 2]*

- Resolution 17-11

X. NEW BUSINESS

- a) Consideration of Approval of Resolution 17-14, Awarding the Proposed Henderson Pavement Overlay Project 2016 to S.T. Wooten in the Amount of \$200,000. (CAF 17-18) [See Notebook Tab 3]*

- Resolution 17-14

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- b)* Consideration of Approval of Resolution 17-23, Accepting a Grant/Loan from DWSRF for the Kerr Lake Regional Water System Plant Improvement Project and Requesting the Project be Converted to an Expansion Project. (CAF 17-30) [See Notebook Tab 4]
- Resolution 17-23
- c)* Consideration of Approval of Resolution 17-21, Placing Perpetual Land Use Restrictions on the Old City Landfill Property Described in Deed Book 347, Page 442 of the Vance County Registry. (CAF 17-28) [See Notebook Tab 5]
- Resolution 17-21
- d)* Consideration of Approval of Resolution 17-18, Directing the Clerk for the City of Henderson, North Carolina (City) to Investigate the Sufficiency of Numerous Contiguous Annexation Petitions of Properties on Birch and Bobbitt Street. (CAF 17-23) [See Notebook Tab 6]
- Resolution 17-18
- e)* Consideration of Approval of Resolution 17-22, Designating Birch (SR1194), Bobbitt (SR1192) and N. Pine Street (SR 1193) City Maintained Streets. (CAF 17-29) [See Notebook Tab 7]
- Resolution 17-22
- f)* Consideration of Approval of Ordinance 17-11, FY17 BA #26, Authorizing the Transfer of Reserve Funds to Demolish Several Jointly Owned Properties. (CAF 17-31) [See Notebook Tab 8]
- Ordinance 17-11
- g)* Consideration of Approval of Resolution 17-24, Providing for the Disposition of Two Jointly Held Properties by the City and County Otherwise Identified in the Vance County Registry as 416 Harriett Street, Parcel ID # 0091 04024 & 1324 Hargrove Street, Parcel ID # 0006 06003. (CAF 17-32) [See Notebook Tab 9]
- Resolution 17-24

XI. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a) Consideration of Approval of Resolution 17-17, Providing for the Appointment of a Deputy City Clerk. (CAF 17-22) [See Notebook Tab 10]
 - Resolution 17-17
- b) Consideration of Approval of 1) Resolution 17-08, Approving the Customer Service Policy; and 2) Ordinance 17-06, Amending City Code Section 15-33 and Revising Annual Schedule of Fees to Reflect Revised Set Up Fee Policy. (CAF 17-11) [See Notebook Tab 11]
 - Resolution 17-08
 - Ordinance 17-06
- c) Consideration of Approval of Resolution 17-20, Approving FY17-18 Budget Review Calendar and Scheduling of Special Council Budget Work Sessions. (CAF 17-25) [See Notebook Tab 12]
 - Resolution 17-20
- d) Consideration of Approval of Resolution 17-19, 1) Approving the Agreement Setting Forth Mayor, City Council and City Manager Roles, Responsibilities and Expectations, and 2) Approving the 2016-2017 Strategic Plan. (CAF 17-24) [See Notebook Tab 13]
 - Resolution 17-19
- e) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of January 2017. (CAF 17-26) [See Notebook Tab 14]

XII. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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XIII. REPORTS

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager (No Report)
- c)** City Attorney (No Report)
- d)** City Clerk
 - i. Meeting and Events Calendar [*See Notebook Tab 15*]
 - ii. E-911 Monthly Report
 - iii. Police Department Monthly Report
 - iv. Fire Department Monthly Report
 - v. Public Works, KLRW and HWRF Monthly Report

XIV. CLOSED SESSION

- a)** Pursuant to G.S. §143-318.11 (a)(3) Regarding Attorney/Client Privilege

XV. WORK SESSION

- a)** Developing Standards and Policy to Serve Existing Residents Inside the ETJ that are Experiencing Septic Tank Failure. (*CMR 17-02*) [*See Notebook Tab 16*]

XVI. ADJOURNMENT