



## AGENDA

Henderson City Council Regular Meeting

Monday 14 March 2016, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

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### Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams

Councilmember Sara M. Coffey

Councilmember Michael C. Inscoc

Councilmember D. Michael Rainey

Councilmember Melissa Elliott

Councilmember Garry D. Daeke

Councilmember Fearldine A. Simmons

Councilmember George M. Daye

### City Officials

Frank Frazier, City Manager

D. Rix Edwards, City Attorney

Esther J. McCrackin, City Clerk

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. INVOCATION AND PLEDGE OF ALLEGIANCE**

### **IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 8 February 2016 Regular Meeting [*See Notebook Tab 1*]

**VII. PRESENTATIONS/RECOGNITIONS**

- a) Fire Department Promotions – Fire Chief Cordell

**VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**IX. NEW BUSINESS**

- a) Consideration of Approval of Resolution 16-14, Declaring Intent to Close a Dedicated but Unopened Street Referred to as Berry Street. (CAF 16-10-A) [*See Notebook Tab 2*]
- Resolution 16-14
- b) Consideration of Approval of Resolution 16-20, Authorizing the Execution of a Contract Between the City of Henderson and North Carolina 811, Inc. (CAF 16-27) [*See Notebook Tab 3*]
- Resolution 16-20

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

c) Consideration of Approval of Resolution 16-24, 1) Approving the Agreement Setting Forth Mayor, City Council and City Manager Roles, Responsibilities and Expectations, and 2) Approving the 2016-2017 Strategic Plan. (CAF 16-32) [See Notebook Tab 4]

- Resolution 16-24

d) Consideration of Approval of Resolution 16-17-A, Establishing City Council Committee Appointment to the Henderson-Vance Industrial Park Committee. (CAF 16-07-A) [See Notebook Tab 5]

- Resolution 16-17-A

## **X. CONSENT AGENDA**

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

a) Consideration of Approval of Amending Resolution 16-12, Authorizing the Application for a Technical Assistance Grant Relative to Asset Management and Sanitary Sewer Modeling to Meet the Guidelines of the North Carolina State Department of Environmental Quality Resources. (CAF 16-13-A) [See Notebook Tab 7]

- Resolution 16-12

b) Consideration of Approval of Resolution 16-19, Approving FY 16-17 Budget Review Calendar and Scheduling of Special Council Budget Work Sessions. (CAF 16-36) [See Notebook Tab 8]

- Resolution 16-19

c) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of January 2016. (CAF 16-37) [See Notebook Tab 9]

## **XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>4</sup>

## **XII. REPORTS**

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager (No Report)
- c)** City Attorney (No Report)
- d)** City Clerk
  - i. Meeting and Events Calendar [*See Notebook Tab 10*]
  - ii. Fire Department Monthly Report
  - iii. 911 Monthly Report
  - iv. Certificate of Recognition Honoring Reverend Keith Benze

## **XIII. CLOSED SESSION**

- a)** Pursuant to G.S.§143-318.11 (a)(3) regarding Attorney/Client Privilege
- b)** Pursuant to G.S.§143-318.11 (a)(4) regarding Economic Development

## **XIV. ADJOURNMENT**

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### **<sup>4</sup> Citizen Comment Guidelines for Non-Agenda Items**

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- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

# **City Council Minutes**

## **Regular Meeting**

### **14 March 2016**

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#### **PRESENT**

Mayor Eddie Ellington, Presiding; and Council Members Marion B. Williams, Michael C. Insoe, D. Michael Rainey, Melissa Elliott, Garry D. Daeke, Fearldine A. Simmons, and George M. Daye.

#### **ABSENT**

Council Member Sara M. Coffey

#### **STAFF PRESENT**

City Manager Frank Frazier, City Attorney D. Rix Edwards, City Clerk Esther J. McCrackin, Assistant to City Manager Paylor Spruill, Police Chief Marcus Barrow, Fire Chief Steve Cordell, Engineering Director Clark Thomas, Henderson Water Reclamation Director Tom Spain, Development Services Director Corey Williams, Recreation and Parks Director Kendrick Vann, Public Services Director Mike Ross and Human Resources Director Cathy Brown.

#### **CALL TO ORDER**

The 14 March 2016 Regular Meeting of the Henderson City Council was called to order by Mayor Eddie Ellington at 6:02 p.m. in the R. G. “Chick” Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

#### **ROLL CALL**

The City Clerk called the roll and advised Mayor Ellington a quorum was present.

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Simmons led those present in a prayer and the Pledge of Allegiance.

#### **OPENING COMMENTS**

Mayor Ellington thanked the citizens present for participating this evening and welcomed everyone to the meeting.

## **ADJUSTMENTS TO/APPROVAL OF AGENDA**

Mayor Ellington asked if there were any adjustments to the Agenda. Council Member Inscoe moved to accept the Agenda as presented. Motion seconded by Council Member Simmons and unanimously approved.

## **APPROVAL OF MINUTES**

Mayor Ellington asked for any corrections to and/or approval of the minutes. Council Member Daeke moved the approval of the 8 February 2016 Regular Meeting minutes as presented. Motion seconded by Council Member Elliott, and unanimously approved.

## **PRESENTATIONS/RECOGNITIONS**

Fire Chief Cordell presented two individuals before Council this evening to recognize their advancement in the Fire Department. Mr. Curtis Tyndall has been promoted to Assistant Fire Chief after serving the City for 34 years. Mr. William Boyd has served the City for 15 years and has been promoted to Fire Lieutenant.

Mayor Ellington and Council congratulated both gentlemen and Council Member Williams specifically thanked the entire team for their outstanding work. She has been attending the initial Fire Academy and said she is impressed with what firefighters do, and all she has learned.

Council Member Simmons complimented the Fire Department, along with the Police Department, for going beyond the call of duty by participating in a recent free food giveaway.

## **PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

City Clerk McCrackin advised no citizens wished to address Council at this time.

## **NEW BUSINESS**

**Declaring Intent to Close a Dedicated but Unopened Street Referred to as Berry Street.**  
(Reference: CAF 16-10; Ordinance 16-14)

City Manager Frazier said this was discussed briefly at the last meeting and since then City Staff has met with the project engineer, as well as a school representative for the petitioner, Henderson Collegiate Charter School. After the meeting it was felt that any issues pertaining to the unopened portion of the street have been resolved and will be addressed prior to issuing their permit. There is an existing sanitary sewer main and cover which will remain in place to protect the integrity of the pipe. This resolution will be properly noticed and a public hearing will be held on April 11, 2016.

Council Member Daeke asked if it is understood the City requires access to the sewer line. Mr. Frazier said that is understood and the 30 ft. easement will be stated in the final documentation.

With no further questions, Mayor Ellington asked how Council wished to proceed.

Council Member Inscoe moved the approval of Resolution 16-14, *Declaring Intent to Close a Dedicated but Unopened Street Referred to as Berry Street*. Motion seconded by Council Member Elliott, and APPROVED by the following vote: YES: Williams, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Coffey. (*See Resolution Book 5, p 27*)

**Authorizing the Execution of a Contract Between the City of Henderson and North Carolina 811, Inc.** (*Reference: CAF 16-27; Resolution 16-20*)

Public Services Director Mike Ross explained that in October 2014, the North Carolina Underground Damage Prevention Act became effective. This law requires every municipality to become a member of North Carolina 811, Inc. on or before October 1, 2016 and a contract is part of the enrollment process. The contract provides an efficient, affordable communication network service of the highest industry standards to contractors, utilities and the general public for the purpose of requesting buried utility locations prior to excavation. Mr. Ross said approximately 430 calls from Henderson are received by 811 monthly. However, not all these calls are related to City utility locations. Currently the cost is \$0.83 per transmitted location request with a minimum of \$25.00 per month. Once a year's worth of data is compiled, the City will be billed monthly.

Council Member Daeke expressed concern regarding the budget and what the State is requiring of the City. Mr. Ross said the costs are uncertain at this time, and City Manager Frazier added \$5,000-\$6,000 was set aside in the FY15-16 budget in anticipation of this requirement.

Council Member Williams asked if this will help save money in the long run by having fewer excavation accidents. Mr. Frazier said it should definitely help avoid excavation catastrophes.

With no further questions, Mayor Ellington asked how Council wished to proceed.

Council Member Rainey moved the approval of Resolution 16-20, *Authorizing the Execution of a Contract Between the City of Henderson and North Carolina 811, Inc.* Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Inscoe, Rainey, Elliott, Daeke, Simmons, Daye and Williams. NO: None. ABSTAIN: None. ABSENT: Coffey. (*See Resolution Book 5, p 39*)

**Approving the Agreement Setting Forth Mayor, City Council and City Manager Roles, Responsibilities and Expectations and Approving the 2016-2017 Strategic Plan.** (*CAF 16-32; Resolution 16-24*)

City Manager Frazier said the strategic plan was reviewed during the Retreat that was held in January 2016. As part of that meeting, Council reaffirmed the Roles, Responsibilities and Expectations of the Mayor, City Council and City Manager. Council also reviewed the Key Strategic Objectives (KSOs). In an effort to make the status of each objective easier to track throughout the year and to provide better documentation of actions taken, the KSO format has been changed.

There was no discussion so Mayor Ellington asked how Council wished to proceed.

Council Member Daeke moved the approval of Resolution 16-24, *Approving the Agreement Setting Forth Mayor, City Council and City Manager Roles, Responsibilities and Expectations and Approving the 2016-2017 Strategic Plan*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Inscoe, Rainey, Elliott, Daeke, Simmons, Daye and Williams. NO: None. ABSTAIN: None. ABSENT: Coffey. (See Resolution Book 5, p 45)

**Establishing City Council Committee Appointment to the Henderson-Vance Industrial Park Committee.** (Reference: CAF 16-07-A; Resolution 16-17-A)

City Manager Frazier explained the Council Member appointment to the Henderson-Vance Industrial Park Committee was accidentally omitted when Council approved appointments during the February meeting. Mayor Ellington has recommended appointing Council Member Inscoe as he currently serves as liaison between the City and County, and is also familiar with the functions of the committee.

There was no discussion. Mayor Ellington asked Council how they wished to proceed.

Council Member Rainey moved the approval of Resolution 16-17-A, *Establishing City Council Committee Appointment to the Henderson-Vance Industrial Park Committee*. Motion seconded by Council Member Daeke, and APPROVED by the following vote: YES: Rainey, Elliott, Daeke, Simmons, Daye, and Williams. NO: None. ABSTAIN: Inscoe. ABSENT: Coffey. (See Resolution Book 5, p 45)

**CONSENT AGENDA**

The City Clerk read the Consent Agenda, summarized as follows:

**Approving FY 16-17 Budget Review Calendar and Scheduling of Special Council Budget Work Sessions.** (Reference: CAF 16-36; Resolution 16-19) This action approved seven work sessions for budget discussions with the understanding that not all the sessions may be necessary and that additional sessions may be added if needed. (See Resolution Book 5, p 37)

**Authorizing the Application for a Technical Assistance Grant Relative to Asset Management and Sanitary Sewer Modeling to Meet the Guidelines of the North Carolina State Department of Environmental Quality Resources.** (Reference: CAF 16-13-A; Resolution 16-12) The North Carolina State Department of Environmental Quality Resources (NCDEQ) requires specific language in the resolution that was not included in the resolution passed by Council during the February 2016 meeting. Therefore, staff brought this to Council for proper execution. (See Resolution Book 5, p 23)

**Tax Releases and Refunds from Vance County for the Month of January 2016.** (CAF 16-37) The tax releases and refunds have been reviewed and found to be in order. (See below)

Evans, Lewis W Sr, Heirs	Taxes Lost to Foreclosure	2013	\$ 282.89
Jackson, Magdalene H.	Taxes Lost to Foreclosure	2013	\$ 10.79
Lemay, Moses J Heirs	Taxes Lost to Foreclosure	2013	\$ 257.27
Lockett, Randolph	Taxes Lost to Foreclosure	2013	\$ 191.48
Medina, Luis	Taxes Lost to Foreclosure	2013	\$ 2,194.19
Owens, Cleola E Heirs	Taxes Lost to Foreclosure	2013	\$ 203.65
Evans, Lewis W Sr, Heirs	Taxes Lost to Foreclosure	2014	\$ 282.89
Jackson, Magdalene H.	Taxes Lost to Foreclosure	2014	\$ 10.79
Lemay, Moses J Heirs	Taxes Lost to Foreclosure	2014	\$ 257.27
Lockett, Randolph	Taxes Lost to Foreclosure	2014	\$ 191.48
Medina, Luis	Taxes Lost to Foreclosure	2014	\$ 2,194.19
Owens, Cleola E Heirs	Taxes Lost to Foreclosure	2014	\$ 1,583.25
Saleh, Mohamed	Personal Prop. Billed in Error	2014	\$ 204.37
Evans, Lewis W Sr, Heirs	Taxes Lost to Foreclosure	2015	\$ 282.89
Green-Bullock, Assisted Living	Personal Prop. Billed in Error	2015	\$ 542.74
Jackson, Magdalene H.	Taxes Lost to Foreclosure	2015	\$ 10.79
Lemay, Moses J Heirs	Taxes Lost to Foreclosure	2015	\$ 257.27
Lockett, Randolph	Taxes Lost to Foreclosure	2015	\$ 191.48
Medina, Luis	Taxes Lost to Foreclosure	2015	\$ 1,723.68
Owens, Cleola E Heirs	Taxes Lost to Foreclosure	2015	\$ 203.65
<b>Total Releases/R &amp; P Property</b>			<b>\$ 14,138.12</b>
<b>Real &amp; Personal Property Refunds</b>			
Saleh, Mohamed	Correct Value		\$ 204.37
<b>Total Refunds/ R &amp; P Property</b>			<b>\$ 204.37</b>
<b>Total Refunds &amp; Releases RP</b>			<b>\$ 14,342.49</b>
<b>Total Reg Veh Releases</b>	NONE		\$ -
<b>Total Reg Veh Releases</b>			
<b>&amp; Refunds</b>			\$ -
<b>Total All Release &amp; Refunds</b>			<b>\$ 14,342.49</b>

Mayor Ellington asked if anyone wished to remove an item from the Consent Agenda. There were no requests so Mayor Ellington asked for a motion to approve the Consent Agenda

Council Member Inscoe moved the approval of the Consent Agenda as presented. Motion seconded by Council Member Rainey, and APPROVED by the following vote: YES: Elliott, Daeke, Simmons, Daye, Williams, Inscoe and Rainey. NO: None. ABSTAIN: None. ABSENT: Coffey.

#### **PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

City Clerk McCrackin advised three citizens wished to address Council at this time.

**Angela Williams Morton, 851 Montgomery Street** – Ms. Morton came before Council tell them about the 1<sup>st</sup> Annual Gift of Recovery Walk” taking place April 16, 2016, at 2:00 p.m. As a prior addict, she stressed the importance of letting addicts know that people care and gave her personal testimony.

Council Member Elliott said it will be a two block walk ending at the Court House steps where a brief presentation will be made. The walk is supported by the Sheriff’s Department, Henderson Police Department and several organizations within the City. She encouraged everyone to participate.

**Jerry Taylor, 334 Club Pond Road** – Mr. Taylor came before Council to express his frustration with violations being made on the construction site at Carey Chapel Village. He has spoken several times to the builder and supervisor on site, and has taken his complaints to Raleigh.

Council Member Inscoe Suggested Mr. Taylor set a meeting with the City Manager and City Engineer. City Manager Frazier said he would be happy to meet with Mr. Taylor. Mr. Taylor asked if they could meet following this meeting to which the Manager agreed. *(Clerk’s Note: Mr. Taylor left the meeting during the Closed Session without notification.)*

Council Member Williams asked if the Manager is aware of this problem. Mr. Frazier said there have been issues with the contractor and that the City Engineer has been working to resolve those issues.

Council Member Rainey asked the City Attorney about enforcement of the outstanding issues. Attorney Edwards said notice of violations/penalties can be issued by both the City and State.

**Mary Hargrove, 632 Arch Street** – Ms. Hargrove had a list of concerns that she would like Council to address. The concerns were: 1) safety issues with blighted buildings; 2) a creek that is blocked, breeds mosquitos and needs a safety fence; 3) no trespassing signs should be erected on City owned property; 4) someone should be responsible for sweeping up glass on the street after an accident; 5) loud music that covers the sound of shots being fired; 6) lack of enforcement of parking in no parking areas; 7) need to re-stripe streets; 8) dog owners not cleaning up after their pets; and 9) pot holes.

Mayor Ellington thanked everyone for their comments and asked the City Manager to investigate Ms. Hargrove’s concerns and get back with her as soon as possible.

## **REPORTS**

a) Mayor/Mayor Pro-Tem (No Report)

b) City Manager - Mr. Frazier gave a report on the following:

- i. Standish Street – Development Services Director Corey Williams said concern has been expressed about this lot. It is a County owned lot that the owner next door has taken over for personal use. The Police Chief and Mr. Williams have

visited the owner of the lot next door and have also been in conversations with the County. The property will be monitored for clean-up progress.

There was a general discussion involving police enforcement, code violations, signage and imposing penalties. Police Chief Barrow plans to meet with the District Attorney to discuss court enforcement. City Manager Frazier will look into signage and city codes will be reviewed and updated as necessary.

Council Member Elliott felt the court system is not the answer and suggested more community policing. Chief Barrow said there have been great strides made in this area over the last three years and his officers are fighting every single day to make contact with the community.

Mr. Williams continued his report by saying seven (7) demolitions should be completed by the end of next week. Council Member Inscoe asked for a monthly status update from Mr. Williams

- ii. Vance County Schools has asked permission to remove the fencing at Rollins School. Since the County asked permission to install the fence back in mid-2005/06 and erected the fence at its own expense, Mr. Frazier asked Council for its consensus to remove the fence. Consensus to remove the fence was as follows: YES: Williams, Inscoe, Rainey, Elliott, Daeke, Simmons and Daye. NO: None. ABSTAIN: None. ABSENT: Coffey.
- iii. Mr. Frazier met with Kathy Powell, North Carolina Department of Environmental Assistance and Customer Service (NCDEACS) regarding the old police building. As a follow-up to this discussion, Ms. Powell asked a representative from Schneider Electric to meet with the manager and, at no obligation to the City, Schneider Electric is willing to visit all the City's public buildings and submit opportunities for improved energy efficiency.
- iv. Bids will be opened on March 24, 2016, for the Elmwood Sanitary Sewer project.
- v. A toolbox (incentives) is being developed as discussed during the Retreat. IT was noted by Council Member Inscoe that a Land Planning Committee meeting has been scheduled for March 29 and incentives will be part of the discussion.
- vi. Mr. Frazier thanked Fire Chief Cordell and his team for cleaning out the old police building.
- vii. Public Services Director Ross is working on a campaign and updating the ordinance regarding electronic items being left at the curb (i.e., televisions, computers, etc.). City crews are picking up these items even though they are not allowed in landfills.
- viii. Leadership Vance City Class Day will be March 31, 2016

- ix. Negotiations are on-going with the owners relative to the Knoll Terrace water main project. The City has discussed possible grants from the State or other funding to make this project more affordable. This will be brought before Council at its next meeting for further consideration.

c) City Attorney (No Report)

d) City Clerk – The latest upset bid for the Southerland Mill property stands at \$55,613.

With no further discussion, Mayor Ellington asked if Council was prepared to go into Closed Session and stated there would be no report following the session.

### **CLOSED SESSION**

Council Member Rainey moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) for an Attorney-Client Privilege Matter, and G.S. §143-318.11(a)(4) for an Economic Development Matter. Motion seconded by Council Member Daeke and unanimously approved.

Council Member Inscoe moved for Council to convene in open session. Motion seconded by Council Member Rainey and unanimously approved.

Mayor Ellington asked if there was any further business of concern or if Council wished to adjourn.

### **ADJOURNMENT**

Council Member Rainey moved for adjournment. Motion seconded by Council Member Daeke and unanimously approved. The meeting adjourned at 8:16 p.m.

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Eddie Ellington  
Mayor

***ATTEST:***

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Esther J. McCrackin, City Clerk