



AGENDA

**Henderson City Council Regular Meeting
Monday 9 October 2017, 6:00 p.m.**

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina**

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams
Councilmember Sara M. Coffey
Councilmember Michael C. Inscoc
Councilmember D. Michael Rainey

Councilmember Melissa Elliott
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Frank Frazier, City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 11 September 2017 Regular Meeting [See Notebook Tab 1]
- b) 25 September 2017 Special Called Meeting

VII. PUBLIC HEARING

- a) Consideration of Approval of Ordinance 17-37, Amending the Zoning Ordinance Article 310A: Permitted Uses, Article 600B Supplementary Regulations, and Article 1000 – Section 1002, Definition to Allow Light Manufacturing as a Special Use Permit in the Central Business District (B-1) and Provide Additional Regulations in the Zoning Ordinance. (CAF 17-98) [See Notebook Tab 2]
 - Ordinance 17-37

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

IX. NEW BUSINESS

- a) Consideration of Approval of 1) Resolution 17-53-A, Approving the Execution of a Design Build Contract with CDM Constructors, Inc., for the Kerr Lake Regional Water System Plant Improvement Project; and 2) Ordinance 17-38, FY18 Budget Amendment #6 to Establish the Budget for the Above Mentioned Project. (CAF 17-69-A) [See Notebook Tab 3]
 - Resolution 17-53-A
 - Ordinance 17-38

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

b) Consideration of Approval of Ordinance 17-13, Authorizing Repair and Improvements to the Structure Located at 424 and 426 South Garnett. (CAF 17-95) [See Notebook Tab 4]

- Ordinance 17-13

c) Consideration of Approval of Resolution 17-78, Approving the Purchase of a Fire Pumper Truck Through Piggyback Method with Atlantic Emergency Solutions in the Amount of \$589,500 and Ordinance 17-34, FY18 Budget Amendment #5, Transferring the Necessary Funding to a Capital Outlay Equipment Line Item. (CAF 17-97) [See Notebook Tab 5]

- Resolution 17-78
- Ordinance 17-34

d) Consideration of Approval of Resolution 17-61, Authorizing an Interim Sewer Tap Fee of \$500.00. (CAF 17-99) [See Notebook Tab 6]

- Resolution 17-61

X. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

a) Consideration of Approval of Resolution 17-67, Adopting a Policy Authorizing Remote Participation by Council Members in Meetings of the City of Henderson, North Carolina Council Members. (CAF 17-85) [See Notebook Tab 7]

- Resolution 17-67

b) Consideration of Approval of Tax Releases and Refunds from Vance County for the Months of July and August 2017. (CAF 17-96) [See Notebook Tab 8]

XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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XII. REPORTS

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager (No Report)
- c)** Staff Reports
- d)** City Attorney (No Report)
- e)** City Clerk
 - i. Meeting and Events Calendar [*See Notebook Tab 9*]
 - ii. E-911 Monthly Report
 - iii. Public Utilities Monthly Report

XIII. WORK SESSION

- a)** Requiring Pawnbrokers and Second-Hand Dealers to Electronically Submit Daily Pawn and/or Purchase Transactions to Law Enforcement. (*CAF 17-59*) [*See Notebook Tab 10*]

XIV. ADJOURNMENT

⁴ Citizen Comment Guidelines for Non-Agenda Items

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