



## AGENDA

**Henderson City Council Short Regular Meeting**  
**Monday, 25 November 2013, 6:00 p.m.**  
**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building**  
**134 Rose Avenue**  
**Henderson, North Carolina**

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### Mayor and City Council Members

Mayor James D. O'Geary, Presiding

Councilmember James C. Kearney, Sr.  
Councilmember Sara M. Coffey  
Councilmember Michael C. Inscoe  
Councilmember D. Michael Rainey

Councilmember Brenda G. Peace—Jenkins  
Councilmember Garry D. Daeke  
Councilmember Vernon L. Brown  
Councilmember George M. Daye

Councilmember-Elect Fearldine A. Simmons

### City Officials

A. Ray Griffin, Jr., City Manager  
John H. Zollicoffer, Jr., City Attorney  
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 28 October 2013 Short Regular Meeting [See Notebook Tab 1]
- b) 28 October 2013 Work Session

**VII. PRESENTATIONS AND RECOGNITIONS**

- a) Northern Vance Engineering and Architecture Students and Instructor

**VIII. PUBLIC COMMENT ON AGENDA ITEMS**

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident, and identify the Agenda Item about which you wish to speak on the sign-up sheet. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.<sup>3</sup>

**IX. NEW BUSINESS**

- a) Consideration of Approval of Resolution 13-69, Authorizing the Application of a FEMA Grant by the Henderson Fire Department in the Amount of \$690,000. (CAF 13-101) [See Notebook Tab 2]
  - Resolution 13-69
- b) Consideration of Approval of Ordinance 13-66, FY14 Budget Amendment #15, Amending the 2013 BJA Grant Budget. (CAF 13-119) [See Notebook Tab 3]
  - Ordinance 13-66
- c) Consideration of Approval of Ordinance 13-65, FY14 Budget Amendment #16, Amending General Fund Revenues and the Maintenance & Repair – Automotive Line Item Within the Fire Department’s Budget. (CAF 13-118) [See Notebook Tab 4]
  - Ordinance 13-65
- d) Consideration of Approval of Ordinance 13-67, FY14 Budget Amendment #18, Amending the Water Fund to Use Contingency Funds to Appropriate Additional Legal Fees Within the Water Distribution Department. (CAF 13-120) [See Notebook Tab 5]
  - Ordinance 13-67

e) Consideration of Approval of Ordinance 13-68, FY14 Budget Amendment #19, Amending the General Fund to Budget the Reimbursement to the City by Vance County Tourism for Staff Overtime Expense While Working the Show, Shine, Shag & Dine Event. (CAF 13-121) [See Notebook Tab 6]

- Ordinance 13-68

f) Consideration of Approval of Resolution 13-82, Employee Appreciation One-Time Salary Supplement. (CAF 13-124) [See Notebook Tab 7]

- Resolution 13-82

## X. CONSENT AGENDA

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

a) Consideration of Approval of 1) Resolution 13-72, Authorizing the Acceptance of the Clean Water State Revolving Fund Loan for the Elmwood Cemetery Sewer Main Replacement Project; and 2) Resolution 13-68, Authorizing the Execution of a Contract with McGill Associates, P.A. for the Completion of Engineering Design for the Elmwood Cemetery Outfall Project; and 3) Ordinance 13-50, FY 14 Budget Amendment #14, Revising the Elmwood Cemetery Outfall CIP Project Budget to Encompass All Additional Costs Incurred for the Project. (CAF 13-108) [See Notebook Tab 8]

- Resolution 13-72
- Resolution 13-68
- Ordinance 13-50

b) Consideration of Approval of 1) Resolution 13-74, Authorizing a Donation to the Farmers' Market and 2) Ordinance 13-62, FY14 Budget Amendment #17 to Allocate Funds for the Above Mentioned Donation. (CAF 13-110) [See Notebook Tab 9]

- Resolution 13-74
- Ordinance 13-62

c) Consideration of Approval of Resolution 13-77, Authorizing the Acceptance of a Proposal with McGill Associates, P.A. to Perform an Update of the Water and Sewer Capital Improvement Plan and Financial Analysis Update. (CAF 13-115) [See Notebook Tab 10]

- Resolution 13-77

- d) Consideration of Approval of Ordinance 13-57, Amending the FY13-14 Annual Schedule of Fees Relating to the Water Rate Structure. (CAF 13-102-A) [See Notebook Tab 11]

- Ordinance 13-57

It was the consensus of Council to bring all of the above Consent Items forward from the previous Work Session.

- e) Consideration of Approval of Resolution 13-79, Approving 2014 Council Meeting Schedule. (CAF 13-117) [See Notebook Tab 12]

- Resolution 13-79

- f) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of October 2013. (CAF 13-116) [See Notebook Tab 13]

## **XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

Citizens may only speak on non-Agenda items only at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided on the last page of this Agenda.<sup>3</sup>

## **XII. REPORTS**

- a) Mayor/Mayor Pro-Tem
- b) City Manager
- c) City Attorney
- d) City Clerk
  - i. Calendar Update [See Notebook Tab 14]
  - ii. E-911 October Report
  - iii. Fire Department Monthly Report
  - iv. Police Department Monthly Report
  - v. National Hospice Palliative Care Month Proclamation

## **XIII. ADJOURNMENT**

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### <sup>3</sup> Citizen Comment Guidelines

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

# **City Council Minutes**

## **Short Regular Meeting**

### **25 November 2013**

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#### **PRESENT**

Mayor James D. O'Geary, Presiding; and Council Members James C. Kearney, Sr., Sara M. Coffey, Michael C. Inscoe, D. Michael Rainey, Brenda Peace-Jenkins, Garry D. Daeke, Vernon L. Brown, George M. Daye and Council Member-Elect Fearldine Simmons.

#### **ABSENT**

None.

#### **STAFF PRESENT**

City Manager Ray Griffin, City Attorney John Zollicoffer, City Clerk Esther J. McCrackin, Finance Director Kathy Brafford, Interim Police Chief Marcus Barrow, Fire Chief Danny Wilkerson, Planning & Community Development Director Erris Dunston, Main Street Coordinator Pam Hester, Human Resources Director Cathy Brown, Engineering Director Peter Sokalski, Kerr Lake Regional Water Director Christy Lipscomb and Code Compliance Director Corey Williams.

#### **CALL TO ORDER**

The 25 November 2013 Short Regular Meeting of the Henderson City Council was called to order by Mayor James D. O'Geary at 6:01 p.m. in the R. G. "Chick" Young, Jr. Council Chambers, Municipal Building, 134 Rose Avenue, Henderson, NC.

#### **ROLL CALL**

The City Clerk called the roll and advised Mayor O'Geary a quorum was present.

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Brenda Peace-Jenkins led those in attendance in a prayer and the Pledge of Allegiance.

#### **OPENING COMMENTS**

Mayor O'Geary said he was pleased to see everyone that came out for the meeting this evening.

## **ADJUSTMENTS TO/APPROVAL OF AGENDA**

Mayor O'Geary asked if there were any adjustments to the Agenda. City Clerk McCrackin said with Council's permission a **Closed Session** would be added for two matters: a personnel matter pursuant to G.S. §143-318.11 (a)(6) and an attorney/client matter pursuant to G.S. §143-318-11.(a)(3). Council Member Inscoe requested a discussion on Economic Development. With those changes, Council Member Coffey moved to accept the adjusted Agenda. Motion seconded by Council Member Daye and unanimously approved.

## **APPROVAL OF MINUTES**

Mayor O'Geary asked for any corrections to and/or approval of the minutes. Council Member Peace-Jenkins moved the approval of the 28 October 2013 Short Regular Meeting and 28 October 2013 Work Session minutes as presented. Motion seconded by Council Member Kearney and unanimously approved.

## **PRESENTATIONS AND RECOGNITIONS**

Mayor O'Geary asked Interim Police Chief Barrow to make a special presentation to the Northern Vance Engineering and Architecture Students and their instructor. Chief Barrow summarized this event beginning with the plans to purchase two new police vehicles in June with asset forfeiture funds. Because of the new Dodge design, the current police car insignia needed to be changed. Chief Barrow spoke to the Vance County Superintendent of Schools who put the Chief in touch with Mr. Jeff Arthurs, the Engineering and Architecture instructor. Two special students put together an insignia which was unveiled during halftime at a Northern Vance High School Football. Tonight Chief Barrow personally presented a plaque to Mr. Jonathan Byrom. Mr. Stanton Parham was unable to attend and will receive his plaque at a later date. The Chief said the officers are excited about the new logo and added he has received many compliments from citizens and other enforcement agencies on the new look. Recognition of the school's design is on the bumper of each vehicle.

## **PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

The City Clerk advised the Mayor and Council Members that no citizen wished to speak to Council on agenda matters.

## **NEW BUSINESS**

**Authorizing the Application of a FEMA Grant by the Henderson Fire Department in the Amount of \$690,000.** (*Reference: CAF 13-101; Resolution 13-69*)

City Manager Griffin asked the Fire Chief, Danny Wilkerson, to present the details of this application. Chief Wilkerson said if approved, this grant would allow for the purchase of twenty-eight (28) Self Contained Breathing Apparatus (SCBA) that are outdated and a safety

risk. There would be a required match from the City of \$9,499. Chief Wilkerson said this grant will also provide funding for the purchase of a new pumper fire truck to replace a 23 year old truck. The estimated cost of a new fire engine is \$500,000 which would require a matching grant of approximately \$25,000. Chief Wilkerson said notice of approval is anticipated in early 2014.

Council Member Coffey asked when the Fire Department last received a new vehicle. Chief Wilkerson said a small truck was purchased in 2009 and added this grant cannot be used for small vehicles.

Council Member Daeke asked if it is possible the City could be awarded a partial grant. The Chief said yes. Council Member Inscoe asked for the last time the department was successful in receiving a grant. Chief Wilkerson said in 1990. The Chief added he has never seen the fleet in such poor condition and is fearful about safety issues.

Council Member Rainey asked if the 1990 truck was the oldest in the fleet. Chief Wilkerson said yes and that the next oldest was purchased in 1994.

Council Member Kearney asked is the Council can do anything to expedite the chances of receiving this grant. Chief Wilkerson said letters of endorsement from Council/Senators/Congressmen would definitely add credibility to the request.

Council Member Daeke asked if the grant is awarded what would happen to the old truck. Chief Wilkerson said it could be sold and City Manager Griffin said any proceeds would go into the General Fund.

There was no further discussion and Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Coffey to approve Resolution 13-69, *Authorizing the Application of a FEMA Grant by the Henderson Fire Department in the Amount of \$690,000*. Motion seconded by Council Member Rainey and APPROVED by the following vote: YES: Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Brown and Daye. NO: None. ABSTAIN: None. ABSENT: None. (See Resolution Book 3, p 239)

**Amending 2013 BJA Grant Budget.** (Reference: CAF 13-119: Ordinance 13-66)

City Manager Griffin said the next four items will be presented by Finance Director Kathy Brafford and asked her to step forward to explain this amendment.

Ms. Brafford said due to a change in the price of two (2) In-Car Mobile Camera units, a difference of \$22.00 occurred due to a price increase. She said this amendment moves \$22.00 from the Asset Forfeiture funds to cover the increase.

There was no discussion and Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Kearney to approve Ordinance 13-66, *FY14 Budget Amendment #15, Amending the 2013 BJA Grant Budget*. Motion seconded by Council Member Daeke and APPROVED by the following vote: YES: Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke, Brown, Daye and Kearney. NO: None. ABSTAIN: None. ABSENT: None. (*See Ordinance Book 9, p 53*)

**Amending General Fund Revenues and the Maintenance & Repair – Automotive Line Item Within the Fire Department’s Budget.** (*Reference: CAF 13-118; Ordinance 13-65*)

Ms. Brafford said reimbursement from the City’s insurance carrier was received on 25 October 2013 in the amount of \$5,495.34 for damage to Engine 3 (2003 Fire Truck). This amendment places the proceeds in the proper line item.

There was no discussion. Mayor O’Geary asked for the pleasure of Council.

Motion was made by Council Member Rainey to approve Ordinance 13-65, *FY14, Budget Amendment #16, Amending General Fund Revenues and the Maintenance & Repair – Automotive Line Item Within the Fire Department’s Budget*. Motion seconded by Council Member Daye and APPROVED by the following vote: YES: Inscoe, Rainey, Peace-Jenkins, Daeke, Brown, Daye, Kearney and Coffey. NO: None. ABSTAIN: None. ABSENT: None. (*See Ordinance Book 9, p 55*)

**Amending the Water Fund to Use Contingency Funds to Appropriate Additional Legal Fees Within the Water Distribution Department.** (*Reference: CAF 13-120; Ordinance 13-67*)

Ms. Brafford said this amendment is necessary to cover additional legal fees incurred to date resulting from the lawsuit involving the City of Oxford’s claim regarding the Granville County Water Sales Agreement.

Council Member Kearney asked if there is an estimated ceiling on costs related to this suit. City Attorney Zollicoffer said it is an open ended suit so there is no way to anticipate the total cost.

Council Member Daeke and Council Member Coffey both asked about the hold harmless clause and Granville County absorbing the costs. The City Attorney said he would be happy to sit down and discuss this issue with the Council.

With no further discussion, Mayor O’Geary asked for Council’s pleasure.

Motion was made by Council Member Rainey to approve Ordinance 13-67 *FY14, Budget Amendment #19, Amending the Water Fund to Use Contingency Funds to Appropriate Additional Legal Fees with the Water Distribution Department*. Motion seconded by Council Member Inscoe and APPROVED by the following vote: YES: Rainey, Peace-Jenkins, Daeke, Brown, Daye, Kearney, Coffey and Inscoe. NO: None. ABSTAIN: None. ABSENT: None. (*See Ordinance Book 9, p 55*)

**Amending the General Fund to Budget the Reimbursement to the City by Vance County Tourism for Staff Overtime Expense While Working the Show, Shine, Shag & Dine Event.**  
(Reference: CAF 13-121: Ordinance 13-68)

Ms. Brafford said reimbursement in the amount of \$3,540 has been received from Vance County Tourism for overtime expenses incurred by the Police and Street departments during the annual Show, Shine, Shag & Dine car show on 19 October 2013. This amendment will place the receipts in the proper line items with \$3,180 going to the Police Department and \$340 going to the Street Department.

Council Member Daeke asked if reimbursement has occurred in past years. City Manager Griffin said yes but for tracking purposes, bringing it before Council as an amendment is a clean, clear method of tracking.

No other questions were raised so Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Peace-Jenkins to approve Ordinance 13-68, *FY14 Budget Amendment #19, Tourism for Staff Overtime Expense While Working the Show, Shine, Shag & Dine Event*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Peace-Jenkins, Daeke, Brown, Daye, Kearney, Coffey, Inscocoe and Rainey. NO: None. ABSTAIN: None. ABSENT: None. (See Ordinance Book 9, p 57)

**Employee Appreciation One-Time Salary Supplement.** (Reference CAF 13-124: Resolution 13-82)

City Manager Griffin asked Human Resources Director Cathy Brown to summarize this item. On behalf of all the employees, Ms. Brown explained this is a request for what is commonly known as a holiday bonus of \$200.00 for full time employees. She added the bonus is prorated for those who have worked less than one year for the City. Mr. Griffin added this supplement has been approved as part of the FY13-14 budget.

There was no discussion so Mayor O'Geary asked for the pleasure of Council.

Motion was made by Council Member Kearney to approve Ordinance 13-67, *Amending the Water Fund to Use Contingency Funds to Appropriate Additional Legal Fees Within the Water Distribution Department*. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Daeke, Brown, Daye, Kearney, Coffey, Inscocoe, Rainey and Peace-Jenkins. NO: None. ABSTAIN: None. ABSENT: None. (See Ordinance Book 9, p 55)

City Manager Griffin asked Ms. Brown to update Council on the Wellness Program. Ms. Brown said there has been a very positive response to the program with many employees sharing how excited they have been to learn even the basic principles of wellness. There has been a competition between departments for obtaining individual gift certificates and overall, Ms. Brown felt it has been a very successful program. Mr. Griffin added that the City's health

insurance broker is now working to further reduce the cost of health insurance to employees and specifically thanked Ms. Brown, her former assistant, Priscilla Adcock, and all the employees for their participation.

## **CONSENT AGENDA**

After the City Clerk read the consent agenda items, Council Member Kearney asked if Assistant City Manager Frank Frazier was able to reduce the fees proposed regarding the *Contract with McGill Associates, P.A. for the Completion of Engineering Design for the Elmwood Cemetery Outfall Project*. As Mr. Frazier was unable to attend this meeting and the City Engineer was unaware of the status of the fees, City Manager Griffin suggested this item be removed from the Consent Agenda and discussed separately.

The remaining Consent Agenda items are summarized as follows:

**Donation to the Farmers' Market and Allocate Funds for the Above Mentioned Donation (Budget Amendment #17.** *(Reference: CAF 13-110; Resolution 13-74)* Council discussed and approved the request from the leadership of the Farmers' Market for \$1,500 to assist with the purchase and installation of automatic doors for entry bays at its new facility. *(See Resolution Book 3, p 249)*

**Authorizing the Acceptance of a Proposal with McGill Associates, P.A. to Perform an Update of the Water and Sewer Capital Improvement Plan and Financial Analysis Update.** *(Reference: CAF 13-115; Resolution 13-77)* This resolution authorizes McGill Associates to update the CIP plan for Water and Sewer. *(See Book 3, p 255)*

**Amending the FY13-14 Annual Schedule of Fees Relating to the Water Rate Structure.** *(Reference: CAF 13-103-A, Ordinance 13-57)* Staff proposed changes to the water rate structure in the Annual Schedule of Fees to insure compliance with Drought Bill Regulations. The largest impact would be to customers with irrigation meters using over 4,000 cu/ft. (approximately 29,920 gallons) per month. *(See Ordinance Book 9, p 35)*

**Approving 2014 Council Meeting Schedule.** *(Reference: CAF 13-117; Resolution 13-79)* This action sets the Council's meeting dates for 2014. Additional meeting dates may be added throughout the year as necessary. *(See Resolution Book 3, p. 259)*

**Tax Releases and Refunds from Vance County for the Month of October 2013.** *(Reference: CAF 13-116)* This is a routine action required by Council.

Oct 2013 Tax Releases & Refunds			
Name	Reason	Tax Year	Amount
<b>Real &amp; Personal Property</b>			
<b>Releases</b>			
Cary, Tonie Antoniette	Pers. Prop. Billed in Error	2011	32.28
Rodriguez, Profino	Pers. Prop. Billed in Error	2011	34.78
Rodriguez, Profino	Pers. Prop. Billed in Error	2012	34.78
Salazar, Domingo	Pers. Prop. Billed in Error	2012	34.78
Baskerville, Nathan, PLLC	Correct Value	2013	20.67
China King	Pers. Prop. Billed in Error	2013	53.06
Community Workforce	Charitable Alloc	2013	28.21
Federal National Mortgage	Correct Owner	2013	(1,129.36)
Henderson Fields, LLC	Vance Charter School	2013	9,381.66
Road Runner Holdco LLC	Correct Value	2013	1,292.87

### Tax Releases & Refunds October 2013- Continued

Oct 2013 Tax Releases			
Name	Reason	Tax Year	Amount
Robertson, Stanley D	Correct Owner	2013	1,129.36
Rodriguez, Jose Luis Reyes	Pers. Prop. Billed in Error	2013	24.42
Rodriguez, Profino	Pers. Prop. Billed in Error	2013	36.86
Rosemyr	Correct Value	2013	7,018.03
Salazar, Domingo	Pers. Prop. Billed in Error	2013	36.86
Time Warner Cable	Correct Value	2013	281.17
White, Melvin	Correct Owner	2013	(107.35)
Yellow Brick Road, Inv	Correct Owner	2013	107.35
<b>Total R&amp;P Property Releases</b>			<b>18310.43</b>
<b>Real &amp; Personal Property</b>			
<b>Refunds</b>	None reported		0.00
<b>Total R &amp; P Property Refunds</b>			<b>0.00</b>
<b>Total R&amp;P Prop. Rel. &amp; Ref.</b>			<b>\$ 18,310.43</b>
<b>Vehicle Releases</b>			
Woodard, Betty Tucker	Correct Situs	2011	103.72
Carnalla, Severiano Pineda	Pro-Rate	2012	17.57
Community Workforce	Charitable Alloc	2012	18.49
Green, Jamesha Antonia	Pro-Rate	2012	2.48
Hargrove, Antwan Oneal	Pro-Rate	2012	4.87
Hawley, Cleveland	Pro-Rate	2012	2.49
Marshall, Walter Louis	Pro-Rate	2012	21.96
Meadows, Ada Lewis	Correction (Deceased)	2012	(236.82)
Terrell, Crystal Ann	Pro-Rate	2012	5.87
Waters, Steven Paul	Pro-Rate	2012	11.93
Au Hong Vinh	Pro-Rate	2013	94.68
Ayscue, James Carl	Pro-Rate	2013	40.18
Brame, James Arthur, Jr.	Pro-Rate	2013	18.68
Eaves, Joseph Grey, Sr.	Transfer Out	2013	236.38
Gooding, Woodrow, Jr.	Pro-Rate	2013	3.04
Gospel Baptist Church	Religious	2013	16.80
Hayes, Sheila Jones	Pro-Rate	2013	23.06

**Tax Releases & Refunds October 2013- Continued**

<b>Oct 2013 Tax Releases</b>			
<b>Name</b>	<b>Reason</b>	<b>Tax Year</b>	<b>Amount</b>
Ho Falkner & Son Inc	Correct Situs	2013	66.61
Lemmond, Frederick Marshall, Jr.	Pro-Rate	2013	52.16
Mendoza, Gregoria	Pro-Rate	2013	14.60
Nunnery, Edith Fisher	Correct Situs	2013	122.96
Roberson, Michael Thomas	Correct Situs	2013	768.63
Van Venrooy, John Robert	Correct Situs	2013	81.67
Washington, Sheila Lorraine	Pro-Rate	2013	10.39
Williams, Denise	Pro-Rate	2013	4.46
<b>Total Vehicle Releases</b>			<b>1,506.86</b>
<b>Vehicle Refunds</b>			
Boyd, Russell Greenway	Pro-Rate	2012	58.45
Henderson, Charline Shunta	Pro-Rate	2012	5.16
Taylor, Lucy Hamilton	Pro-Rate	2012	0.62
Tellez, Ana Lilia Santos	Pro-Rate	2012	0.65
Tellez, Dania Gisela Santos	Pro-Rate	2012	10.45
Collins, Earlie Glenn	Pro-Rate	2013	2.53
Countryman, Rodney Lee	Pro-Rate	2013	23.37
Kincaid, Cathy Maupin	Pro-Rate	2013	2.58
Meza, Cruz Luis Alberto	Pro-Rate	2013	12.80
Woodard, Sheila Tobias	Pro-Rate	2013	11.51
<b>Total Vehicle Refunds</b>			<b>128.12</b>
<b>Tot. Veh. Rel. &amp; Ref.</b>			<b>1,634.98</b>
<b>Total All Releases &amp; Refunds</b>			<b>19,945.41</b>

There was no discussion regarding any of the remaining items on the Consent Agenda. Mayor O’Geary asked for a motion to approve the Consent Agenda.

Council Member Rainey moved the approval of the adjusted Consent Agenda. Motion seconded by Council Member Coffey and APPROVED by the following vote: YES: Brown, Daye, Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, and Daeke. NO: None. ABSTAIN: None. ABSENT: None.

**Authorizing the Acceptance of the Clean Water State Revolving Fund Loan for the Elmwood Cemetery Sewer Main Replacement Project; Authorizing the Execution of a Contract with McGill Associations, P.A. for the Completion of Engineering Design for the Elmwood Cemetery Outfall Project; and Revising the Elmwood Cemetery Outfall CIP Project Budget to Encompass All Additional Costs Incurred for the Project. (Reference: CAF 13-108)**

City Manager Griffin suggested this item be deferred to the 9 December meeting to verify the fees associated with the Outfall Project. The consensus of Council to defer consideration of this project was as follows: YES: Daye, Kearney, Coffey, Inscoe, Rainey, Peace-Jenkins, Daeke and Brown.

## **PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

City Clerk McCrackin advised no citizens wished to address City Council.

## **REPORTS**

- a) Mayor/Mayor Pro-Tem – Mayor Pro-Tem Rainey urged Council to attend the United Way event at the Perry Memorial Library on December 10 at 3:30 p.m. where strategies will be discussed for 2014.
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk – Council was reminded of the Christmas Parade on Sunday and Senator Bryant’s Political Fund Raiser on December 17<sup>th</sup>. Also, anyone interested in attending the Essentials of Government Class needs to contact the City Clerk to be registered.

## **OTHER ISSUES**

### **Economic Development Commission (EDC)**

Council Member Inscoe asked for a discussion regarding economic development at a future work session. He would like Council to consider some type of package that the EDC can offer to prospective businesses as part of an incentive to locate/re-locate to this area. Mr. Inscoe would like Council to consider establishing criteria based on issues such as the number of jobs to be created, waiver of water/sewer taps.

Council Member Daeke felt this was an important issue and asked if some legwork could be done prior to the next meeting to allow councilmembers to consider possibilities before meeting. Council Member Coffey expressed the need for some type of penalty/protection when businesses do not fulfill their obligation.

Council Member Inscoe said he would be happy to meet with the City Manager to begin this process.

With no further discussion, Mayor O’Geary asked if Council was prepared to go into Closed Session and stated there would be no report following the session.

## **CLOSED SESSION**

Council Member Daeke moved for Council to convene in closed session pursuant to G.S. §143-318.11(a)(3) for an Attorney-Client Privilege Matters, and for a Personnel Matter, pursuant to G.S. §143-318.11(a)(6) Motion seconded by Council Member Daye and unanimously approved.

Council Member Kearney moved for Council to convene in open session. Motion seconded by Council Member Rainey and unanimously approved.

Council Member Daeke asked if the *Light The Night* event will still take place if the weather is inclement. The Mayor responded it will be inside the First United Methodist Church if it is raining.

Council Member Daeke moved for adjournment. Motion seconded by Council Member Daye, and was unanimously approved. The meeting adjourned 7:17 p.m.

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James D. O'Geary  
Mayor

***ATTEST:***

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Esther J. McCrackin  
City Clerk