



## **AGENDA**

**Henderson City Council Regular Meeting**

**Monday 11 September 2017, 6:00 p.m.**

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building**

**134 Rose Avenue**

**Henderson, North Carolina**

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### **Mayor and City Council Members**

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams  
Councilmember Sara M. Coffey  
Councilmember Michael C. Inscoc  
Councilmember D. Michael Rainey

Councilmember Melissa Elliott  
Councilmember Garry D. Daeke  
Councilmember Fearldine A. Simmons  
Councilmember George M. Daye

### **City Officials**

Frank Frazier, City Manager  
D. Rix Edwards, City Attorney  
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION AND PLEDGE OF ALLEGIANCE**
- IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 28 August 2017 Regular Meeting [See Notebook Tab 1]*

**VII. RECOGNITIONS/PRESENTATIONS**

- a) Retiree David Hedgepath*

**VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**IX. NEW BUSINESS**

- a) Consideration of Approval of Resolution 17-71, Approving the Acceptance of a Parcel of Land Located at 312 Rowland Street Being Identified in the Vance County Registry as Parcel ID 0073-04003, Deed Book 1327, Page 0485. (CAF 17-91) [See Notebook Tab 2]*

- Resolution 17-71

- b) Consideration of Approval of Resolution 17-74, Award a Bid for the 2017 Pavement Overlay Project to Carolina Sunrock, LLC for \$399,012. (CAF 17-18-B) [See Notebook Tab 3]*

- Resolution 17-14-B

- c) Consideration of Approval of Ordinance 17-24, Requiring Pawnbrokers and Second-Hand Dealers to Electronically Submit Daily Pawn and/or Purchase Transactions to Law Enforcement. (CAF 17-59) [See Notebook Tab 4]*

- Ordinance 17-24

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- d)* Consideration of Approval of Resolution 17-69, Establishing the Filing Fee for Municipal Elections for Mayor and City Council Seats to \$10.00 and Amending the Annual Fee Schedule. *(CAF 17-87) [See Notebook Tab 5]*
- Resolution 17-69
- e)* Consideration of Approval of Resolution 17-66, Authorizing an Engineering Amendment to Dewberry Engineers in the Amount of \$7,000 for the Addition of the Beckford Drive Waterline Extension to the Young Avenue Asbestos Cement Water Line Replacement Project #WIF-1911 and Ordinance 17-33, FY18 BA #4, Approving the Use of Contingency with the Project Budget. *(CAF 17-84) [See Notebook Tab 6]*
- Resolution 17-66
  - Ordinance 17-33
- f)* Consideration of Approval of Resolution 17-68, Allowing the City Manager to Approve Grant Applications up to \$5,000 When No Matching Funds are Required. *(CAF 17-86) [See Notebook Tab 7]*
- Resolution 17-68
- g)* Consideration of Approval of Resolution 17-65-A, Authorizing Salary Increases for Police and Fire Department Employees. *(CAF 17-83-A) [See Notebook Tab 8]*
- Resolution 17-65-A
- h)* Consideration of Approval of Resolution 17-76, Transfer of Ownership of Canine (K-9) Bono to Michael Tucker Wilder, Reserve Officer and Handler, Through Contractual Agreement. *(CAF 17-94) [See Notebook Tab 9]*
- Resolution 17-76
- i)* Consideration of Approval of Resolution 17-70, Approving the Use of City Owned Property Located at the Intersection of Arch Street and Chavasse Street for a Beautification/Reflection Park. *(CAF 17-90) [See Notebook Tab 10]*
- Resolution 17-70

## **X. CONSENT AGENDA**

All matters listed under the Consent Agenda have either been previously discussed by City Council during a previous meeting and/or are considered in the ordinary course of business by the City Council and will be enacted-on by one motion and a roll call vote in the form listed. If discussion is desired by either the Council or the Audience, the item in question will be removed from the Consent Agenda and considered separately after the revised consent agenda has been approved.

- a)** Consideration of Approval of Resolution 17-75, Authorizing Award of Departmental Handgun and Badge to Retiree Lieutenant David Alan Hedgepeth. (CAF 17-93) [See Notebook Tab 11]

- Resolution 17-75

- b)** Consideration of Approval of Resolution 17-62, Approving Changes to the Youth Services Program, and Resolution 17-63, Establishing a City Wide Community Advisory Committee. (CAF 17-81) [See Notebook Tab 12]

- Resolution 17-62
- Resolution 17-63

## **XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

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## **XII. REPORTS**

- a)** Mayor/Mayor Pro-Tem (No Report)  
**b)** City Manager (No Report)  
**c)** City Attorney (No Report)  
**d)** City Clerk
- Meeting and Events Calendar [See Notebook Tab 13]
  - E-911 Monthly Report
  - Fire Department Monthly Report
  - Recreation/Parks Monthly Report
  - National Chiropractic Health Month Proclamation
  - Kesler Temple African Methodist Episcopal Zion Church Proclamation
  - Divine Habitation Ministries International Recognition

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### **XIII. WORK SESSION**

*a)* Consideration of Approval of Resolution 17-67, Adopting a Policy Authorizing Remote Participation by Council Members in Meetings of the City of Henderson, North Carolina Council Members. *(CAF 17-85) [See Notebook Tab 14]*

- Resolution 17-67

*b)* Consideration of Approval of Ordinance 17-35, Amending the Zoning Ordinance Article 900, Section 906: Regarding Extending a Special Use Permit. *(CAF 17-89) [See Notebook Tab 15]*

- Ordinance 17-35

*c)* Consideration of Possible Alternatives to Water Line Extensions to Serve the Skenes Avenue Neighborhood. *(CAF 17-79) [See Notebook Tab 16]*

### **XIV. ADJOURNMENT**