



## **AGENDA**

### **Henderson City Council Regular Meeting**

**Monday 19 November 2018, 6:00 p.m.**

**R. G. (Chick) Young, Jr. Council Chambers, Municipal Building**

**134 Rose Avenue**

**Henderson, North Carolina**

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#### **Mayor and City Council Members**

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams

Councilmember Sara M. Coffey

Councilmember William Burnette

Councilmember D. Michael Rainey

Councilmember Melissa Elliott

Councilmember Garry D. Daeke

Councilmember Fearldine A. Simmons

Councilmember George M. Daye

#### **City Officials**

Frank Frazier, City Manager

D. Rix Edwards, City Attorney

Esther J. McCrackin, City Clerk

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. INVOCATION AND PLEDGE OF ALLEGIANCE**

#### **IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 8 October 2018 Regular Meeting [See Notebook Tab 1]

**VII. PRESENTATIONS/RECOGNITIONS**

- a) United Way – Donna Stearns & Teri Hedrick

**VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**IX. OLD BUSINESS**

- a) Consideration of Approval of Ordinance 18-52, Amending Section 7-49 of the Henderson City Code Declaring Court Street from Young Street to Montgomery Street a “One-Way” Street. (CAF 18-107) [See Notebook Tab 2]

- Ordinance 18-52

**X. NEW BUSINESS**

- a) Consideration of Approval of Resolution 18-66, Adopting the KLRWS 2017 Local Water Supply Plan and the KLRWS 2018 Water Shortage Response Plan (CAF 18-111) [See Notebook Tab 3]

- Resolution 18-66

- b) Consideration of Approval of Resolution 18-70, Approving Appointments to the Kerr Lake Regional Water Advisory Board. (CAF 18-119) [See Notebook Tab 4]

- Resolution 18-70

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- c)** Consideration of Approval of 1) Resolution 18-73, Approval of Engineering Contract with AECOM for Updating Water System Management Plan; and 2) Ordinance 18-57, FY19 BA#17, Setting Up CIP Budget for the Same. (CAF 18-121) [See Notebook Tab 5]
- Resolution 18-73
  - Ordinance 18-57
- d)** Consideration of Approval of Resolution 18-67, Authorizing Approval of Public Request for Proposals for Sale of the First National Bank Building. (CAF 18-114) [See Notebook Tab 6]
- Resolution 18-67
- e)** Consideration of Approval of Ordinance 18-55, FY19 BA #16, Establishing the Capital Improvement Project (CIP) Budget for the Raleigh Road/Dabney Drive Extension Water Main Improvements. (CAF 18-117) [See Notebook Tab 7]
- Ordinance 18-55
- f)** Consideration of Approval of 1) Resolution 18-71, Authorizing a Full-Time Code Compliance Inspector Position in Lieu of Part-Time in the Development Services Department; and 2) Ordinance 18-56, FY19 BA #19, Authorizing the Use of Reserve Funds for an Additional Code Compliance Inspector Position. (CAF 18-118) [See Notebook Tab 8]
- Resolution 18-71
  - Ordinance 18-56
- g)** Consideration of Approval of Ordinance 18-54, Directing the Code Compliance Director to Remove or Demolish the Structure Located at 802 E. Andrews Avenue. (CAF 18-113) [See Notebook Tab 9]
- Ordinance 18-54
- h)** Consideration of Approval of Resolution 18-74, Ratifying the Submission of an Application to the Bureau of Justice for the U.S. Attorney's Office Eastern District of North Carolina Project Safe Neighborhoods 2018 Grant. (CAF 18-122) [See Notebook Tab 10]
- Resolution 18-74

## **XI. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.

- a) Consideration of Approval of Resolution 18-65, Adopting the 2019 Meeting Schedule. *(CAF 18-110) [See Notebook Tab 11]*
  - Resolution 18-65
- b) Consideration of Approval of Resolution 18-69, Accepting a North Carolina Governor's Crime Commission Grant for the Purchase of Mobile Data Terminal Computers and Police Radios for the Henderson Police Department. *(CAF 18-116) [See Notebook Tab 12]*
  - Resolution 18-69
- c) Tax Releases and Refunds from Vance County for the Month of September 2018. *(CAF 18-112) [See Notebook Tab 13]*

## **XII. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

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### **<sup>4</sup> Citizen Comment Guidelines for Non-Agenda Items**

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### **XIII. REPORTS**

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager
- c)** City Attorney (No Report)
- d)** City Clerk
  - i. Meeting and Events Calendar [*See Notebook Tab 14*]
  - ii. E-911 Monthly Report
  - iii. Fire Department Monthly Report
  - iv. Recreation and Parks Monthly Report`
  - v. Public Works Monthly Report

### **XIV. WORK SESSION**

- a)** Consideration of Authorizing the Surveying of Section E of Elmwood Cemetery. (*CAF 18-120*) [*See Notebook Tab 15*]
- b)** Consideration of Authorizing Areas of the City to be Researched for Designation as Local and/or Registered Historic Areas as Part of the City Master Redevelopment Plan. (*CAF 18-115*) [*See Notebook Tab 16*]
- c)** Possible Grant Assistance -The Ferguson Group. (*No Materials for Distribution*)

### **XV. ADJOURNMENT**