



AGENDA

Henderson City Council Regular Meeting

Monday 10 December 2018, 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams

Councilmember Sara M. Coffey

Councilmember William Burnette

Councilmember D. Michael Rainey

Councilmember Melissa Elliott

Councilmember Garry D. Daeke

Councilmember Fearldine A. Simmons

Councilmember George M. Daye

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City Officials

Frank Frazier, City Manager

D. Rix Edwards, City Attorney

Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 19 November 2018 Regular Meeting *[See Notebook Tab 1]*
- b) 27 November 2018 Joint Meeting of Kerr Lake Regional Water Partners

VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

VIII. NEW BUSINESS

- a) Consideration of Approval of 1) Resolution 18-76, Authorizing a Contract Amendment with Stantec Consulting Services, Inc., for Additional Expenses Related to the Attendance of a Joint Meeting; and 2) Ordinance 18-59, FY19 BA #20, Transferring Funds Necessary for the Stantec Contract CIP Budget. (CAF 18-125) *[See Notebook Tab 2]*
 - Resolution 18-76
 - Ordinance 18-59

- b) Consideration of Approval of Resolution 18-77, Providing for the Disposition of Jointly Held Properties by the City and County Identified as 423 Chestnut Street; Further Identified in Vance County Register of Deeds Book #0763, Page #0072, Tax Parcel 0098-07016; 710 Marshall Street; Further Identified in Vance County Register of Deeds Book #1334, Page #0846, Tax Parcel 0091-03008; and 210 N. Chestnut Street; Further Identified in Vance County Register of Deeds Book #0717, Page #0294, Tax Parcel 0098-07015. (CAF 18-127) *[See Notebook Tab 3]*
 - Resolution 18-77

³ Citizen Comment Guidelines for Agenda Items

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- c) Consideration of Approval of 1) Resolution 18-78, Final Adjusting Change Order with H.G. Reynolds and a Contract Amendment with McGill Associates; 2) Resolution 18-82, Adoption of an Analysis of Impediments to Fair Housing; and 3) Ordinance 18-60, FY19 BA #22, Amending the Budget to Reflect Final Adjustment to the Project Funds and Moving the Remaining Funds Back in to Rate Stabilization. (CAF 18-128) [See Notebook Tab 4]
- Resolution 18-78
 - Resolution 18-82
 - Ordinance 18-60
- d) Consideration of Approval of Resolution 18-81, Directing the Clerk for the City of Henderson, North Carolina (City) to Investigate the Sufficiency of a Voluntary Contiguous Annexation Petition for Kerr Area Transportation Authority (KARTS). (CAF 18-131) [See Notebook Tab 5]
- Resolution 18-81
- e) Consideration of Approval of 1) Resolution 18-79, Authorizing an Engineering Contract with AECOM for Municipal Separate Storm Sewer System (MS4) Compliance and Self-Monitoring Assessment; and 2) Ordinance 18-62, FY19 BA #23, Establishing a CIP Project for the (MS4) Stormwater Program Assessment. (CAF 18-129) [See Notebook Tab 6]
- Resolution 18-79
 - Ordinance 18-62
- f) Consideration of Approval of Resolution 18-68, Authorizing Areas of the City to be Researched for Designation as Local and/or Registered Historic Areas as Part of the City Master Redevelopment Plan. (CAF 18-115) [See Notebook Tab 7]
- Resolution 18-68

IX. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.

- a) Consideration of Approval of Ordinance 18-61, FY19, BA #24, Transferring Funds for Surveying and Upkeep of Elmwood Cemetery. (CAF 18-120) [See Notebook Tab 8]
- Ordinance 18-61
- b) Tax Releases and Refunds from Vance County for the Month of October 2018. (CAF 18-126) [See Notebook Tab 9]

X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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XI. REPORTS

- a) Mayor/Mayor Pro-Tem (No Report)*
- b) City Manager*
- c) City Attorney (No Report)*
- d) City Clerk*
 - i. Meeting and Events Calendar [See Notebook Tab 10]*
 - ii. E-911 Monthly Report*
 - iii. Fire Department Monthly Report*

XII. WORK SESSION

- a) Amending Peddlers Ordinance (No Materials for Distribution)*
- b) Redevelopment Plan Update (No Materials for Distribution)*

XIII. ADJOURNMENT

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