



AGENDA

Henderson City Council Regular Meeting
Monday 11 March 2019 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building
134 Rose Avenue
Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams
Councilmember Sara M. Coffey
Councilmember William Burnette
Councilmember D. Michael Rainey

Councilmember Melissa Elliott
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Frank Frazier, City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION AND PLEDGE OF ALLEGIANCE
- IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- a) 11 February 2019 Regular Meeting. *[See Notebook Tab 1]*
- b) 12 February and 21 February Strategic Planning Retreat

VII. PRESENTATIONS/RECOGNITIONS

- a) Leadership Vance Class of 2019

VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

IX. NEW BUSINESS

- a) Consideration of Approval of Resolution 19-09, Directing the Clerk for the City of Henderson, North Carolina (City) to Investigate the Sufficiency of an Annexation Petition for 429 Birch Street and 432 Bobbitt Street. (CAF 19-16) *[See Notebook Tab 2]*
 - Resolution 19-09
- b) Consideration of Approval of Ordinance 19-10, Authorizing the Closing and Vacating of 607 Young Street Failure to Comply with Minimum Housing Standards. (CAF 19-21) *[See Notebook Tab 3]*
 - Ordinance 19-10

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- c) Consideration of Approval of Resolution 19-10, Approving a Bid Award to Jacobs Construction and Development, LLC, in the Amount of \$35,371.40 for the Dabney Drive Extension Water Main Project. *(CAF 19-18) [See Notebook Tab 4]*
 - Resolution 19-10
- d) Consideration of Approval of Resolution 19-12, 1) Approving the Agreement Setting Forth Mayor, City Council and City Manager Roles, Responsibilities and Expectations, and 2) Approving the 2019-2020 Strategic Plan. *(CAF 19-20) [See Notebook Tab 5]*
 - Resolution 19-12
- e) Consideration of Approval of Resolution 19-15, Authorizing an Application to the North Carolina Parks and Recreation Trust Fund (PARTF) Grant in the Amount of \$500,000 for the Construction and Development of a Diverse Multi-Use Park at the Corner of William Street and Montgomery Street. *(CAF 19-24) [See Notebook Tab 6]*
 - Resolution 19-15
- f) Consideration of Approval of 1) Resolution 19-11, Authorizing the Purchase of Six Portable Radios, Five Mobile Data Terminals and Seventeen Surface Pro Computers in the Police Department; and 2) Approving Ordinance 19-09, FY19 BA#28, Authorizing the Transfer of \$38,000 from the State Asset Forfeiture Fund to the Police Department Capital Outlay. *(CAF 19-19) [See Notebook Tab 7]*
 - Resolution 19-11
 - Ordinance 19-09
- g) Consideration of Approval of Ordinance 19-11, Amending Section 15-82.1, Inflow or Infiltration. *(CAF 19-25) [See Notebook Tab 8]*
 - Ordinance 19-11

X. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.

- a) Consideration of Approval of Resolution 19-13, Authorizing the Mayor and City Clerk to Sign Amendments to the State Archives Records Retention Schedule. *(CAF 19-22) [See Notebook Tab 9]*
 - Resolution 19-13

- b) Consideration of Approval of Resolution 19-14, Authorizing a Primary and Secondary Agent in Conjunction with a Disaster Assistance Agreement for Costs Incurred with Hurricane Michael. (CAF 19-23) [See Notebook Tab 10]

- Resolution 19-14

- c) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of January 2019. (CAF 19-17) [See Notebook Tab 11]

XI. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

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XII. REPORTS

- a) Mayor/Mayor Pro-Tem (No Report)
b) City Manager (No Report)
c) City Attorney (No Report)
d) City Clerk
- i. Meeting and Events Calendar [See Notebook Tab 21]
 - ii. E-911 Monthly Report
 - iii. Fire Department Monthly Report

XIII. CLOSED SESSION

- a) Pursuant to G.S. §143-318.11 (a)(5) regarding a Property Acquisition Matter
b) Pursuant to G.S. §143-318.11 (a)(3) regarding an Attorney/Client Matter

XIV. WORK SESSION

- a) Sandy Creek Pump Station Infiltration/Inflow Update (*No Materials*)

XV. ADJOURNMENT

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