



AGENDA

Henderson City Council Regular Meeting

Monday 8 July 2019 6:00 p.m.

R. G. (Chick) Young, Jr. Council Chambers, Municipal Building

134 Rose Avenue

Henderson, North Carolina

Mayor and City Council Members

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams
Councilmember Sara M. Coffey
Councilmember William Burnette
Councilmember D. Michael Rainey

Councilmember Melissa Elliott
Councilmember Garry D. Daeke
Councilmember Fearldine A. Simmons
Councilmember George M. Daye

City Officials

Frank Frazier, City Manager
D. Rix Edwards, City Attorney
Esther J. McCrackin, City Clerk

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. OPENING REMARKS

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior¹ and Transparency in Governance². The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

¹ **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

² **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

a) 10 June 2019 Regular Meeting. *[See Notebook Tab 1]*

VII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.³

VIII. NEW BUSINESS

a) Consideration of Approval of 1) Resolution 19-20, Approving Engineering Contract with AECOM for Conducting an AWIA Gap Analysis; and 2) Ordinance 19-17, FY20 BA #1, Amending the CIP Budget for the Same. *(CAF 19-35) [See Notebook Tab 2]*

- Resolution 19-20
- Ordinance 19-17

b) Consideration of Approval of Resolution 19-26, Appointments to Various Boards and Commissions Committees. *(CAF 19-53) [See Notebook Tab 3]*

- Resolution 19-26

c) Consideration of Approval of Ordinance 19-29, Budget Amendment #38, Amending the FY 18-19 Budget as Part of the Year Ending Budget Reconciliation Process. *(CAF 19-55) [See Notebook Tab 4]*

- Ordinance 19-29

³ **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- d) Consideration of Approval of Resolution 19-27, Extending the City Manager's Employment Contract. (CAF 19-54) [See Notebook Tab 5]
 - Resolution 19-27
- e) Consideration of Approval of Resolution 19-28, Authorizing a Contract with WithersRavenel to Assist with Updating the Water and Sewer Capital Improvement Plan and Financial Analysis. (CAF 19-57) [See Notebook Tab 6]
 - Resolution 19-27
- f) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of May 2019. (CAF 19-56) [See Notebook Tab 7]
- g) Consideration of Approval of Resolution 19-29, Approving a Bid Award for the Replacement of the Aycock Gymnasium Floor. (CAF 19-58) [See Notebook Tab 8] (No Materials for Consideration. Bids will be opened Monday afternoon, July 8; therefore, depending on the number of bids received, this item may be withdrawn from consideration.)

IX. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

Citizens may only speak on non-Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.⁴

X. REPORTS

- a) Mayor/Mayor Pro-Tem (No Report)
- b) City Manager (No Report)
- c) City Attorney (No Report)
- d) City Clerk
 - i. Meeting and Events Calendar [See Notebook Tab 9]
 - ii. E-911 Monthly Report
 - iii. Fire Department Monthly Report

⁴ Citizen Comment Guidelines for Non-Agenda Items

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XI. CLOSED SESSION

- a)* Pursuant to G.S. §143-318.11 (a)(6) regarding a Personnel Matter

XII. WORK SESSION

- a)* Dabney Drive Widening Project. *(No Materials)*

XIII. ADJOURNMENT