



## **AGENDA**

**Henderson City Council Regular Meeting  
Monday 12 August 2019, 6:00 p.m.  
R. G. (Chick) Young, Jr. Council Chambers, Municipal Building  
134 Rose Avenue  
Henderson, North Carolina**

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### **Mayor and City Council Members**

Mayor Eddie Ellington, Presiding

Councilmember Marion B. Williams  
Councilmember Sara M. Coffey  
Councilmember William Burnette  
Councilmember D. Michael Rainey

Councilmember Melissa Elliott  
Councilmember Garry D. Daeke  
Councilmember Fearldine A. Simmons  
Councilmember George M. Daye

### **City Officials**

Frank Frazier, City Manager  
D. Rix Edwards, City Attorney  
Esther J. McCrackin, City Clerk

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. INVOCATION AND PLEDGE OF ALLEGIANCE**

### **IV. OPENING REMARKS**

In order to provide for the highest standards of ethical behavior and Transparency in Governance as well as provide for good and open government, the City Council has approved Core Values regarding Ethical Behavior<sup>1</sup> and Transparency in Governance<sup>2</sup>. The Mayor now inquires as to whether any Council Member knows of any conflict of interest, or appearance of conflict, with respect to matters before the City Council. If any Council Members knows of a conflict of interest, or appearance of conflict, please state so at this time.

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<sup>1</sup> **Core Value 4: Ethical Behavior:** We value the public trust and will perform our duties and responsibilities with the highest levels of integrity, honesty, trustworthiness and professionalism.

<sup>2</sup> **Core Value 10: Transparency in Governance:** We value transparency in the governance and operations of the City.

**V. ADJUSTMENTS TO AND/OR APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

- a) 8 July 2019 Regular Meeting. *[See Notebook Tab 1]*
- b) 25 July 2019 Special Called Meeting
- c) 1 August 2019 Special Called Meeting

**VII. PUBLIC HEARING**

- a) Consideration of Approval of Ordinance 19-21, Amending Zoning Ordinance Article 300B: District Regulations, Section 301B.4 Retail Business (B-1, B-2, B-2A, B-3 and B-4). *(CAF 19-41) [See Notebook Tab 2]*
  - Ordinance 19-21

**VIII. PUBLIC COMMENT PERIOD ON AGENDA ITEMS**

Citizens may only speak on Agenda items at this time. Citizens wishing to address the Council must sign-in on a form provided by the City Clerk prior to the beginning of the meeting. The sign-in form is located on the podium. When recognized by the Mayor, come forward to the podium, state your name, address and if you are a city resident. Please review the Citizen Comment Guidelines that are provided below.<sup>3</sup>

**IX. NEW BUSINESS**

- a) Consideration of Approval of Resolution 19-30, Authorizing the Award of a Contract to Management Solutions for Emergency Services in the Amount of \$11,100 for a Fire Department Station and Staffing Study. *(CAF 19-59) [See Notebook Tab 3]*
  - Resolution 19-30
- b) Consideration of Approval of Resolution 19-31, Declaring City Council's Intent to Close Chestnut Alley and Calling for a Public Hearing on the Question. *(CAF 19-60) [See Notebook Tab 4]*
  - Resolution 19-31

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<sup>3</sup> **Citizen Comment Guidelines for Agenda Items**

The Mayor and City Council welcome and encourage citizens to attend City Council meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the City Council.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Council;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate city official, Council Committee or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the City Manager;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Council action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.

- c) Consideration of Approval of Resolution 19-33, Accepting a Property Donation Located at 701 Southerland Street, Identified as Parcel No. 0091 06021 of the Vance County Registry. (CAF 19-63) [See Notebook Tab 5]
  - Resolution 19-33
- d) Consideration of Approval of Resolution 19-34, Approving the Submittal of a Grant Application to the North Carolina Volkswagen Settlement Program. (CAF 19-65) [See Notebook Tab 6]
  - Resolution 19-34
- e) Consideration of Approval of Ordinance 19-31, FY 20 BA #3, Establishing a Budget for the Dabney Drive Water Main Replacement. (CAF 19-66)[See Notebook Tab 7]
  - Ordinance 19-31
- f) Consideration of Approval of Resolution 19-35, Authorizing an Application for US Department of Justice's 2019 BJA Justice Assistance Grant. (CAF 19-67) [See Notebook Tab 8]
  - Resolution 19-35
- g) Consideration of Approval of Resolution 19-32, Authorizing a FY 19-20 Five-Year Loan Financing with Benchmark Community Bank (BCC) Approved in the FY 19-20 Budget. (CAF 19-62) [See Notebook Tab 9]
  - Resolution 19-32
- h) Consideration of Approval of Tax Releases and Refunds from Vance County for the Month of June 2019. (CAF 19-61) [See Notebook Tab 10]

## **X. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

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## **XI. REPORTS**

- a)** Mayor/Mayor Pro-Tem (No Report)
- b)** City Manager (No Report)
- c)** City Attorney (No Report)
- d)** City Clerk
  - i. Meeting and Events Calendar *[See Notebook Tab 11]*
  - ii. E-911 Monthly Report
  - iii. Fire Department Monthly Report
  - iv. Public Services Monthly Report
  - v. Recreation and Parks Monthly Report

## **XII. CLOSED SESSION**

- a)** Pursuant to G.S. §143-318.11 (a)(3) regarding an Attorney Client Matter

## **XIII. WORK SESSION**

- a)** Consideration of Ordinance 19-22, Amending Sanitation Ordinance Chapter 17, Section 17-3, Garbage and Trash Collection Policy. *(CAF 19-64) [See Notebook Tab 12]*

- Ordinance 19-22

## **XIV. ADJOURNMENT**