

Job Posting
Utility Maintenance Mechanic

Department: Public Works (Water Distribution)	Pay Grade: 9
Reports to: Department Director	Hiring Salary: \$26,822 – 33,528
FLSA Status: Non-Exempt (hourly)	Deadline to Apply: Open Until Filled

General Statement of Duties

Performs responsible semi-skilled and skilled work in the installation, replacement, repair and maintenance of water and sewer lines and appurtenances.

Distinguishing Features of the Class

An employee in this class performs a variety of work as a member of a team or crew engaged in the construction, installation, maintenance and repair of water and sewer lines. Work involves the operation of construction equipment in the installation, replacement and repair of water and sewer pipes to specific grade and depth, and back filling and compacting the site. Work also includes making taps to water and sewer mains, installing hydrants, meters, and valves and making repairs to the water and sewer system. Employees are subject working in both inside and outside environments, in extreme hot and cold weather, and exposure to various hazards such as loud noises, vibration, moving mechanical parts, electrical current, chemicals, fumes, odors, dusts, mists, gases, poor ventilation, and oils. Work is also subject to the final standards of OSHA on blood borne pathogens. Employees are also subject to on-call and call-back work. Work is performed under regular supervision and is evaluated through observation and inspection for adherence to instructions and standard trade and safety practices.

Duties and Responsibilities

Essential Duties and Tasks

- Operates tapping machine to make water and sewer taps and service connections.
- Lays water and sewer pipe; adjusts pipe to proper grade and depth and replaces sewer and water lines and related facilities.
- Installs, services and tests water meters and meter yokes.
- Operates back hoe, front end loader, dump trucks, jackhammers, tampers, pipe threading machines, tapping machines, trenchers, air compressors, and boring machines.
- Installs hydrants, meters, valves, clamps, and related pipeline apparatus; sets meter boxes; repairs and replaces fire hydrants.
- Unstops sewer lines with pressure machines, vacuum machines, rodding machines or hand tools.
- Clears sewer easement with tractors with bush hog attachment. Locates and marks underground lines for other utilities and contractors.
- Prepares records of work activities both in writing by entering information into data bases. Stocks supplies in warehouse.
- Paints valves for easy location.

All applicants subject to criminal background investigation and pre-employment drug screen. eVerify Employer. EOE.

Job Posting Correction Date: 1 August 2019

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- Provides information to the public regarding work on their property, disconnection of water and duration, and City policies.
- Performs other related tasks as required.

Knowledges, Skills, and Abilities

- Working knowledge of a variety of the tools, materials and equipment used in the installation, replacement, maintenance and repair of utility lines.
- Working knowledge of and safe use of common hand and power tools.
- Working knowledge of the safe use and operation and preventive maintenance of common automotive and mechanical equipment.
- Some knowledge of the organization's water and sewer service policies and procedures.
- Skill in the operation of dump trucks, loaders, bush hogs, and other construction equipment.
- Ability to establish and maintain effective working relationships with supervisors, co-workers and the public.
- Ability to read utility line maps and operation and service manuals and to understand and follow oral and written instructions.
- Ability to prepare written records of work activities and enter information into data bases.

Physical Requirements

- Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing, and repetitive motions.
- Must be able to perform very heavy work exerting up to 100 pounds of force occasionally; 50 pounds of force frequently; and 20 pounds constantly.
- Must possess the visual acuity to operate mobile equipment such as the backhoe and dump truck in a safe manner to fit pipes and other parts, read gauges, and make written records.

Desirable Education and Experience

Graduation from high school or GED and some experience in related construction or utility maintenance work; or an equivalent combination of education and experience. Prefer utility construction or maintenance and heavy equipment operation experience.

Special Requirements

- Possession of valid North Carolina commercial driver's license.
- Ability to obtain Grade I Collection or Grade C Distribution certification within 12 months. Employee should not pass probation until certification is obtained.

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